

File No. 22030

Item No. 10

SUNSHINE ORDINANCE TASK FORCE
AGENDA PACKET CONTENTS LIST

Sunshine Ordinance Task Force

Date: November 2, 2022

<input checked="" type="checkbox"/>	Petition/Complaint	Page: <u>1067</u>
<input type="checkbox"/>	Memorandum - Deputy City Attorney	Page: <u>1071</u>
<input checked="" type="checkbox"/>	Petitioner/Complainant Supporting Documents	Page: <u>1071</u>
<input checked="" type="checkbox"/>	Respondent's Response	Page: <u>1103</u>
<input type="checkbox"/>	Public Correspondence	Page: <u>1103</u>
<input type="checkbox"/>	Order of Determination	Page: <u>1103</u>
<input type="checkbox"/>	Minutes	Page: <u>1103</u>
<input type="checkbox"/>	Administrator's Report	Page: <u>1103</u>
<input type="checkbox"/>	No Attachments	Page: <u>1103</u>

OTHER

Completed by: C. Leger Date 10/28/22

* An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file on a disk

**Sunshine Ordinance Task Force
Complaint Summary**

File No. 22030

Gizelle Rabi and Karl Kramer vs Karen Fletcher and the Adult Probation Department

Date filed with SOTF:4/4/22

Contact information (Complainant information listed first):

sflivingwage@gmail.com gizellejane215@gmail.com (Complainant)

Karen Fletcher, retired (karen.fletcher@sfgov.org) (Respondent)

File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

Administrative Summary if applicable:

December 24, 2021, request for the follow:

The allocations to the nonprofit organizations with which your department contracts for the additional Minimum Compensation Ordinance (MCO) funds and the Cost-of-Doing-Business (COBD) funds, as separate figures, for FY2019-2020 and for FY2020-2021. We are looking for the figures to each specific nonprofit.

Complaint Attached.

Leger, Cheryl (BOS)

From: Google Forms <sfbdsupvrs@gmail.com>
Sent: Tuesday, March 29, 2022 4:41 PM
To: SOTF, (BOS)
Subject: New Response Complaint Form

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Your form has a new entry.
Here are the results.

Complaint against which Department or Commission	Adult Probation Department
---	----------------------------

Name of individual contacted at Department or Commission	Karen Fletcher
---	----------------

Alleged Violation	Public Records
--------------------------	----------------

Please describe alleged violation	CODB (FY 2019-20) and MCO & CODB (2020-21) public records
--	---

Date 03/29/22

Name Gizelle Rabi & Karl Kramer

Address 2940 16th St #301, San Francisco, CA 94103

City San Francisco

Zip 94103

Telephone 415-863-1225

Email sflivingwage@gmail.com or gizellejane215@gmail.com

Sent via [Google Form Notifications](#)

Petition/Complaint

Leger, Cheryl (BOS)

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Monday, April 4, 2022 5:43 PM
To: SOTF, (BOS); gizellejane215@gmail.com
Subject: Fwd: Form submission from: Contact Us

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Cheryl,

Here is the initial request to APD submitted on their form.

Regards,
Karl

----- Forwarded message -----

From: Adult Probation Department via Adult Probation Department <svc.digsvcdupal@sfgov.org>
Date: Fri, Dec 24, 2021 at 12:34 PM
Subject: Form submission from: Contact Us
To: <sflivingwage@gmail.com>

Submitted on Friday, December 24, 2021 - 12:34pm
Submitted by user: Anonymous
Submitted values are:

Your Name: Karl Kramer
Your e-mail address: sflivingwage@gmail.com
Subject: information request under Sunshine Ordinance
Message:
We are requesting the following information:

The allocations to the nonprofit organizations with which your department contracts for the additional Minimum Compensation Ordinance (MCO) funds and the Cost-of-Doing-Business (COBD) funds, as separate figures, for FY2019-2020 and for FY2020-2021. We are looking for the figures to each specific nonprofit.

Thank you for giving this request your attention.

Regards,
Karl Kramer
Campaign Co-director
San Francisco Living Wage Coalition

Petitioner's Supporting Documents

Leger, Cheryl (BOS)

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Tuesday, April 19, 2022 8:54 PM
To: Leger, Cheryl (BOS)
Subject: Re: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030
- Response from Adult Probation

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Cheryl,

The response does not satisfy our request and we do not want to close the complaint.

Regards,
Karl

On Tue, Apr 19, 2022 at 4:53 PM Leger, Cheryl (BOS) <cheryl.leger@sfgov.org> wrote:

Karl: Attached is the response to your complaint 22030. Let me know if this response satisfies your request, and if so, let me know if I can close the complaint. Thank you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

Leger, Cheryl (BOS)

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Tuesday, April 19, 2022 8:54 PM
To: Leger, Cheryl (BOS)
Subject: Re: FW: SOTF – Complaint Filed with the Sunshine Ordinance Task Force – File No. 22030 – Response from Adult Probation

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Cheryl,

The response does not satisfy our request and we do not want to close the complaint.

Regards,
Karl

On Tue, Apr 19, 2022 at 4:53 PM Leger, Cheryl (BOS) <cheryl.leger@sfgov.org> wrote:

Karl: Attached is the response to your complaint 22030. Let me know if this response satisfies your request, and if so, let me know if I can close the complaint. Thank you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Sent: Tuesday, April 19, 2022 4:19 PM
To: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>; Martinez, Veronica (JUV) <veronica.martinez@sfgov.org>
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation

Hello Cheryl,

Please see the response from Adult Probation to the complaint file number 22030.

Please let me know if you have any additional questions and/or concerns.

Be well,

Cristel M. Tullock, MSW

Chief Probation Officer

San Francisco Adult Probation Department

945 Bryant Street
San Francisco, CA 94103-4673



Office Phone: (628) 652-2336

E-mail: cristel.tullock@sfgov.org

[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

"Protect and Serve the Community, Further Justice, Inspire Change, and Prioritize Racial Equity so that all People May Thrive."

★ PRIVILEGED AND CONFIDENTIAL: This communication is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and contains information that is legally privileged, confidential and/or exempt from disclosure. This information is intended only for the use of the individual or entity named above. If the reader of this communication is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of this communication or the information contained herein, in whole or in part, is strictly prohibited. If you have received this communication in error, please immediately notify me and destroy all copies of this communication in your possession. Thank you! ★

From: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Sent: Friday, April 15, 2022 1:27 PM
To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>
Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Attached is the correct Affirmation Letter.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Leger, Cheryl (BOS)

Sent: Friday, April 15, 2022 11:53 AM

To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>

Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com

Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Ms. Tullock: Apologies! I inadvertently did not include the Affirmation Letter in the original email to you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)

Sent: Thursday, April 14, 2022 2:44 PM

To: Fletcher, Karen (ADP) <karen.fletcher@sfgov.org>

Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com

Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Good Afternoon:

Karen Fletcher has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force (SOTF). In an effort to provide the SOTF information in an easy to understand format the SOTF has prepared a revised request format for responding to complaints (attached). **The SOTF requests that you submit your response to our office the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** In developing and submitting your response, please use the attached instructions, "Preparing San

Francisco Sunshine Ordinance Task Force Respondents Materials," to address your defense of this complaint. This is your opportunity to provide a detailed explanation to allow the Task Force to be fully informed in considering your response prior to the meeting.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:

Complaint Attached.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724



Click to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

San Francisco Living Wage Coalition

2940 – 16th Street #301

San Francisco, CA 94103

ph. 415-863-1225 • fax 863-1927 • email: sflivingwage@gmail.com

Leger, Cheryl (BOS)

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Wednesday, April 20, 2022 10:21 PM
To: Leger, Cheryl (BOS)
Subject: Fwd: information request under Sunshine Ordinance

Hi Cheryl,

Additional emails exchanged with APD.

Regards,
Karl

----- Forwarded message -----

From: Albert, Hallie (ADM) <hallie.albert@sfgov.org>
Date: Mon, Feb 7, 2022 at 12:40 PM
Subject: RE: information request under Sunshine Ordinance
To: San Francisco Living Wage <sflivingwage@gmail.com>, Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>
Cc: Martinez, Veronica (ADP) <veronica.martinez@sfgov.org>

Hi Elisa and Karl:

Confirming that OLSE does not work on the funding or assist Departments with budgetary matters related to the MCO. If you have any questions about the MCO, please let me know and I will assist. Information can also be found on the OLSE website.

Thanks,

Hallie Albert (she/her)

Deputy Director

Office of Labor Standards Enforcement

City Hall, Room 430

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4685

Office: 415-554-7485

Cell: 925-860-3712

From: San Francisco Living Wage

Sent: Friday, February 4, 2022 1:52 PM

To: Baeza, Elisa (ADP)

Cc: Martinez, Veronica (ADP); Albert, Hallie (ADM)

Subject: Re: information request under Sunshine Ordinance

Hi Elisa,

It appears that Ellen Love is no longer with OLSE but maybe Hallie Albert can answer the question whether their office helps departments with budgetary matters.

Regards,

Karl Kramer

Campaign Co-director

San Francisco Living Wage Coalition

On Fri, Feb 4, 2022 at 1:44 PM San Francisco Living Wage <sflivingwage@gmail.com> wrote:

Hi Elisa,

I know from past work with them that they do not involve themselves in calculating funding from departments to nonprofit organizations. I have included Ellen in this email just in case that has changed.

Regards,

Karl Kramer

Campaign Co-director

San Francisco Living Wage Coalition

On Fri, Feb 4, 2022 at 12:18 PM Baeza, Elisa (ADP) <elisa.baeza@sfgov.org> wrote:

Hi Karl,

You may want to connect directly with the Office of Labor Standards Enforcement ([OLSE](https://www.sfgov.org/olse)). They manage the MCO guidelines and implementation.

This is the email address I have: ellen.love@sfgov.org.

They should be able to help you or direct you to someone who can.

Elisa



From: San Francisco Living Wage <sflivingwage@gmail.com>

Sent: Friday, February 4, 2022 12:12 PM

To: Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>

Cc: Martinez, Veronica (ADP) <veronica.martinez@sfgov.org>

Subject: Re: information request under Sunshine Ordinance

Hi Elisa,

How was it calculated how much each nonprofit organization should receive for the CODB increase? Did your department calculate the allocations? Is there another office that we should ask for that information?

These are the figures that we received from the Controller's Office for APD MCO increases for 2019-2020.

Arriba Juntos	4,190
Phatt Chance Communiity Services, Inc	4,150
Recovery Survival Network	14,670
Tenderloin Housing Clinic, Inc.	28,210

Regards,

Karl Kramer



Virus-free. www.avast.com

On Fri, Feb 4, 2022 at 7:45 AM Baeza, Elisa (ADP) <elisa.baeza@sfgov.org> wrote:

Hello Karl,

The allocation went to nonprofit agencies. We just don't know how much each agencies received. But 100% of this allocation went to nonprofit organizations and all our contracts received a 3% CODB increase and nobody on our contracts makes less than minimum wage.

I believe we already answered and made clear this was the case in prior emails.

Thank you.

Elisa Baeza, MPP (she/her/they/them)
Senior Administrative Analyst
Finance and Administrative Services Division
San Francisco Adult Probation Department
Email: elisa.baeza@sfgov.org
Mailing Address: 945 Bryant Street, SF, CA 94103
Phone: 628.652.2349
Main: 628.652.2100
Fax: 628.652.2327

CONFIDENTIALITY NOTICE: This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Thursday, February 3, 2022 9:53:51 PM
To: Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>
Subject: Re: information request under Sunshine Ordinance

Hi Elisa,

What was done with the money if it did not go to the nonprofit agencies?

Regards,

Karl Kramer



Virus-free. www.avast.com

On Tue, Jan 25, 2022 at 11:15 AM Baeza, Elisa (ADP) <elisa.baeza@sfgov.org> wrote:

Hello Karl,

SFAPD did receive allocations, something we mentioned in prior records requests to you.

In FY 2020-2021, SFAPD received \$11,897 for MCO, and \$80,189 for CODB.

SFAPD does not have a breakdown of where these amounts go by agency.

I hope this answers your question.

Thank you.

Elisa

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Sunday, January 23, 2022 11:33:56 AM
To: Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>
Subject: Re: information request under Sunshine Ordinance

Hi Elisa,

I wonder if there is a misunderstanding. The Controllers Office showed allocations to ADP for MCO increases in past years. Even if there were no funds that ADP allocated to the nonprofits for the MCO increase, the cost-of-doing-business funds are to be allocated to all organizations regardless of whether they have any workers below the MCO rate.

Regards,

Karl Kramer

On Mon, Jan 10, 2022 at 1:02 PM Baeza, Elisa (ADP) <elisa.baeza@sfgov.org> wrote:

Hello Karl,

Enclosed, please find SFAPD's response to your records request.

If questions, please let us know.

Thank you.

Elisa

From: Baeza, Elisa (ADP)
Sent: Tuesday, December 28, 2021 10:01 AM
To: San Francisco Living Wage <sflivingwage@gmail.com>
Cc: Martinez, Veronica (ADP) <veronica.martinez@sfgov.org>
Subject: RE: information request under Sunshine Ordinance

Hello Karl,

Thank you again for your request.

In accordance with the San Francisco Sunshine Ordinance (Admin. Code Chapter 67, and resulting amendments), SFAPD is required to respond to your request within 10 calendar days; the date of receipt of the request is not included in this count. This email is to inform you that SFAPD will invoke an extension of 14 additional calendar days to be able to search for, collect, and appropriately examine a voluminous amount of separate and distinct records included in your single request.

SFAPD will respond to your request accordingly, if not sooner.

Thanks so much.

Elisa Baeza, MPP

Senior Administrative Analyst
Finance and Administrative Services Division
San Francisco Adult Probation Department

Email: elisa.baeza@sfgov.org

Mailing Address: 945 Bryant Street, SF, CA 94103

Phone: 628.652.2349

Main: 628.652.2100

Fax: 628.652.2327

CONFIDENTIALITY NOTICE: This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

From: San Francisco Living Wage <sflivingwage@gmail.com>

Sent: Thursday, December 23, 2021 11:56:37 PM

To: cpoc@cpoc.org <cpoc@cpoc.org>; Martinez, Veronica (ADP) <veronica.martinez@sfgov.org>

Subject: information request under Sunshine Ordinance

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Karen Fletcher and Veronica Martinez,

We are requesting the following information:

The allocations to the nonprofit organizations with which your department contracts for the additional Minimum Compensation Ordinance (MCO) funds and the Cost-of-Doing-Business (COBD) funds, as separate figures, for FY2019-2020 and for FY2020-2021. We are looking for the figures to each specific nonprofit.

Thank you for giving this request your attention.

Regards,
Karl Kramer
Campaign Co-director
San Francisco Living Wage Coalition

San Francisco Living Wage Coalition

2940 – 16th Street #301

San Francisco, CA 94103

ph. 415-863-1225 · fax 863-1927 • email: sflivingwage@gmail.com

www.livingwage-sf.org

San Francisco Living Wage Coalition

2940 – 16th Street #301

San Francisco, CA 94103

ph. 415-863-1225 · fax 863-1927 • email: sflivingwage@gmail.com

www.livingwage-sf.org

San Francisco Living Wage Coalition

2940 – 16th Street #301

San Francisco, CA 94103

ph. 415-863-1225 · fax 863-1927 • email: sflivingwage@gmail.com

www.livingwage-sf.org



Virus-free. www.avast.com

Leger, Cheryl (BOS)

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Tuesday, April 19, 2022 8:54 PM
To: Leger, Cheryl (BOS)
Subject: Re: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030
- Response from Adult Probation

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Cheryl,

The response does not satisfy our request and we do not want to close the complaint.

Regards,
Karl

On Tue, Apr 19, 2022 at 4:53 PM Leger, Cheryl (BOS) <cheryl.leger@sfgov.org> wrote:

Karl: Attached is the response to your complaint 22030. Let me know if this response satisfies your request, and if so, let me know if I can close the complaint. Thank you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Sent: Tuesday, April 19, 2022 4:19 PM
To: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>; Martinez, Veronica (JUV) <veronica.martinez@sfgov.org>
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation

Hello Cheryl,

Please see the response from Adult Probation to the complaint file number 22030.

Please let me know if you have any additional questions and/or concerns.

Be well,

Cristel M. Tullock, MSW

Chief Probation Officer

San Francisco Adult Probation Department

945 Bryant Street
San Francisco, CA 94103-4573



Office Phone: (628) 652-2336

E-mail: cristel.tullock@sfgov.org

[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

"Protect and Serve the Community, Further Justice, Inspire Change, and Prioritize Racial Equity so that all People May Thrive."

PRIVILEGED AND CONFIDENTIAL: This communication is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and contains information that is legally privileged, confidential and/or exempt from disclosure. This information is intended only for the use of the individual or entity named above. If the reader of this communication is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of this communication or the information contained herein, in whole or in part, is strictly prohibited. If you have received this communication in error, please immediately notify me and destroy all copies of this communication in your possession. Thank you!

From: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>

Sent: Friday, April 15, 2022 1:27 PM

To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>

Cc: San Francisco Living Wage <sflivingwage@gmail.com>

Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Attached is the correct Affirmation Letter.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Leger, Cheryl (BOS)

Sent: Friday, April 15, 2022 11:53 AM

To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>

Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com

Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Ms. Tullock: Apologies! I inadvertently did not include the Affirmation Letter in the original email to you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)

Sent: Thursday, April 14, 2022 2:44 PM

To: Fletcher, Karen (ADP) <karen.fletcher@sfgov.org>

Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com

Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Good Afternoon:

Karen Fletcher has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force (SOTF). In an effort to provide the SOTF information in an easy to understand format the SOTF has prepared a revised request format for responding to complaints (attached). **The SOTF requests that you submit your response to our office the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** In developing and submitting your response, please use the attached instructions, "Preparing San

Francisco Sunshine Ordinance Task Force Respondents Materials," to address your defense of this complaint. This is your opportunity to provide a detailed explanation to allow the Task Force to be fully informed in considering your response prior to the meeting.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:

Complaint Attached.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724



Click to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

San Francisco Living Wage Coalition

2940 – 16th Street #301

San Francisco, CA 94103

ph. 415-863-1225 • fax 863-1927 • email: sflivingwage@gmail.com

Leger, Cheryl (BOS)

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Wednesday, April 20, 2022 10:21 PM
To: Leger, Cheryl (BOS)
Subject: Fwd: information request under Sunshine Ordinance

Hi Cheryl,

Additional emails exchanged with APD.

Regards,
Karl

----- Forwarded message -----

From: **Albert, Hallie (ADM)** <hallie.albert@sfgov.org>
Date: Mon, Feb 7, 2022 at 12:40 PM
Subject: RE: information request under Sunshine Ordinance
To: San Francisco Living Wage <sflivingwage@gmail.com>, Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>
Cc: Martinez, Veronica (ADP) <veronica.martinez@sfgov.org>

Hi Elisa and Karl:

Confirming that OLSE does not work on the funding or assist Departments with budgetary matters related to the MCO. If you have any questions about the MCO, please let me know and I will assist. Information can also be found on the OLSE website.

Thanks,

Hallie Albert (she/her)

Deputy Director

Office of Labor Standards Enforcement

City Hall, Room 430

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4685

Office:415-554-7485

Cell: 925-860-3712

From: San Francisco Living Wage
Sent: Friday, February 4, 2022 1:52 PM
To: Baeza, Elisa (ADP)
Cc: Martinez, Veronica (ADP); Albert, Hallie (ADM)
Subject: Re: information request under Sunshine Ordinance

Hi Elisa,

It appears that Ellen Love is no longer with OLSE but maybe Hallie Albert can answer the question whether their office helps departments with budgetary matters.

Regards,

Karl Kramer

Campaign Co-director

San Francisco Living Wage Coalition

On Fri, Feb 4, 2022 at 1:44 PM San Francisco Living Wage <sflivingwage@gmail.com> wrote:

Hi Elisa,

I know from past work with them that they do not involve themselves in calculating funding from departments to nonprofit organizations. I have included Ellen in this email just in case that has changed.

Regards,

Karl Kramer

Campaign Co-director

San Francisco Living Wage Coalition

On Fri, Feb 4, 2022 at 12:18 PM Baeza, Elisa (ADP) <elisa.baeza@sfgov.org> wrote:

Hi Karl,

You may want to connect directly with the Office of Labor Standards Enforcement ([OLSE](#)). They manage the MCO guidelines and implementation.

This is the email address I have: ellen.love@sfgov.org.

They should be able to help you or direct you to someone who can.

Elisa



From: San Francisco Living Wage <sflivingwage@gmail.com>

Sent: Friday, February 4, 2022 12:12 PM

To: Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>

Cc: Martinez, Veronica (ADP) <veronica.martinez@sfgov.org>

Subject: Re: information request under Sunshine Ordinance

Hi Elisa,

How was it calculated how much each nonprofit organization should receive for the CODB increase? Did your department calculate the allocations? Is there another office that we should ask for that information?

These are the figures that we received from the Controller's Office for APD MCO increases for 2019-2020.

Arriba Juntos	4,190
Phatt Chance Communiity Services, Inc	4,150
Recovery Survival Network	14,670
Tenderloin Housing Clinic, Inc.	28,210

Regards,

Karl Kramer



Virus-free. www.avast.com

On Fri, Feb 4, 2022 at 7:45 AM Baeza, Elisa (ADP) <elisa.baeza@sfgov.org> wrote:

Hello Karl,

The allocation went to nonprofit agencies. We just don't know how much each agencies received. But 100% of this allocation went to nonprofit organizations and all our contracts received a 3% CODB increase and nobody on our contracts makes less than minimum wage.

I believe we already answered and made clear this was the case in prior emails.

Thank you.

Elisa Baeza, MPP (she/her/they/them)
Senior Administrative Analyst
Finance and Administrative Services Division
San Francisco Adult Probation Department
Email: elisa.baeza@sfgov.org
Mailing Address: 945 Bryant Street, SF, CA 94103
Phone: 628.652.2349
Main: 628.652.2100
Fax: 628.652.2327

CONFIDENTIALITY NOTICE: This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Thursday, February 3, 2022 9:53:51 PM
To: Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>
Subject: Re: information request under Sunshine Ordinance

Hi Elisa,

What was done with the money if it did not go to the nonprofit agencies?

Regards,

Karl Kramer



Virus-free. www.avast.com

On Tue, Jan 25, 2022 at 11:15 AM Baeza, Elisa (ADP) <elisa.baeza@sfgov.org> wrote:

Hello Karl,

SFAPD did receive allocations, something we mentioned in prior records requests to you.

In FY 2020-2021, SFAPD received \$11,897 for MCO, and \$80,189 for CODB.

SFAPD does not have a breakdown of where these amounts go by agency.

I hope this answers your question.

Thank you.

Elisa

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Sunday, January 23, 2022 11:33:56 AM
To: Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>
Subject: Re: information request under Sunshine Ordinance

Hi Elisa,

I wonder if there is a misunderstanding. The Controllers Office showed allocations to ADP for MCO increases in past years. Even if there were no funds that ADP allocated to the nonprofits for the MCO increase, the cost-of-doing-business funds are to be allocated to all organizations regardless of whether they have any workers below the MCO rate.

Regards,

Karl Kramer

On Mon, Jan 10, 2022 at 1:02 PM Baeza, Elisa (ADP) <elisa.baeza@sfgov.org> wrote:

Hello Karl,

Enclosed, please find SFAPD's response to your records request.

If questions, please let us know.

Thank you.

Elisa

From: Baeza, Elisa (ADP)
Sent: Tuesday, December 28, 2021 10:01 AM
To: San Francisco Living Wage <sflivingwage@gmail.com>
Cc: Martinez, Veronica (ADP) <veronica.martinez@sfgov.org>
Subject: RE: information request under Sunshine Ordinance

Hello Karl,

Thank you again for your request.

In accordance with the San Francisco Sunshine Ordinance (Admin. Code Chapter 67, and resulting amendments), SFAPD is required to respond to your request within 10 calendar days; the date of receipt of the request is not included in this count. This email is to inform you that SFAPD will invoke an extension of 14 additional calendar days to be able to search for, collect, and appropriately examine a voluminous amount of separate and distinct records included in your single request.

SFAPD will respond to your request accordingly, if not sooner.

Thanks so much.

Elisa Baeza, MPP

Senior Administrative Analyst
Finance and Administrative Services Division
San Francisco Adult Probation Department

Email: elisa.baeza@sfgov.org

Mailing Address: 945 Bryant Street, SF, CA 94103

Phone: 628.652.2349

Main: 628.652.2100

Fax: 628.652.2327

CONFIDENTIALITY NOTICE: This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

From: San Francisco Living Wage <sflivingwage@gmail.com>

Sent: Thursday, December 23, 2021 11:56:37 PM

To: cpoc@cpoc.org <cpoc@cpoc.org>; Martinez, Veronica (ADP) <veronica.martinez@sfgov.org>

Subject: information request under Sunshine Ordinance

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Karen Fletcher and Veronica Martinez,

We are requesting the following information:

The allocations to the nonprofit organizations with which your department contracts for the additional Minimum Compensation Ordinance (MCO) funds and the Cost-of-Doing-Business (COBD) funds, as separate figures, for FY2019-2020 and for FY2020-2021. We are looking for the figures to each specific nonprofit.

Thank you for giving this request your attention.

Regards,
Karl Kramer
Campaign Co-director
San Francisco Living Wage Coalition

Respondent's Response

Leger, Cheryl (BOS)

From: Tullock, Cristel (ADP)
Sent: Friday, April 15, 2022 12:05 PM
To: Leger, Cheryl (BOS)
Cc: San Francisco Living Wage; gizellejane215@gmail.com
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Hello Cheryl,

I was not appointed in this position when the attached request was made. I am currently without a CFO and have other vacant positions. However, I was able to determine that APD responded to the request last year and had follow up email exchanges. I will work on responding to this complaint following your guidelines.

Thank you.

Be well,

Cristel

Cristel M. Tullock, MSW

Chief Probation Officer



San Francisco Adult Probation Department
945 Bryant Street
San Francisco, CA 94103-4673
Office Phone: (628) 652-2336
E-mail: cristel.tullock@sfgov.org
[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

"Protect and Serve the Community, Further Justice, Inspire Change, and Prioritize Racial Equity so that all People May Thrive."


✿ **PRIVILEGED AND CONFIDENTIAL:** This communication is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and contains information that is legally privileged, confidential and/or exempt from disclosure. This information is intended only for the use of the individual or entity named above. If the reader of this communication is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of this communication or the information contained herein, in whole or in part, is strictly prohibited. If you have received this communication in error, please immediately notify me and destroy all copies of this communication in your possession. Thank you! ✿

From: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Sent: Friday, April 15, 2022 11:53 AM
To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com
Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Ms. Tullock: Apologies! I inadvertently did not include the Affirmation Letter in the original email to you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)
Sent: Thursday, April 14, 2022 2:44 PM
To: Fletcher, Karen (ADP) <karen.fletcher@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com
Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Good Afternoon:

Karen Fletcher has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force (SOTF). In an effort to provide the SOTF information in an easy to understand format the SOTF has prepared a revised request format for responding to complaints (attached). **The SOTF requests that you submit your response to our office the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** In developing and submitting your response, please use the attached instructions, "Preparing San Francisco Sunshine Ordinance Task Force Respondents Materials," to address your defense of this complaint. This is your opportunity to provide a detailed explanation to allow the Task Force to be fully informed in considering your response prior to the meeting.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:
Complaint Attached.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

Leger, Cheryl (BOS)

From: Tullock, Cristel (ADP)
Sent: Tuesday, April 19, 2022 4:19 PM
To: Leger, Cheryl (BOS)
Cc: San Francisco Living Wage; Baeza, Elisa (ADP); Martinez, Veronica (JUV)
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation
Attachments: SOTF_Complaint File No. 22030_SFAPD Response 4.19.22.pdf; Affirmation Letter 22030 _completed by SFAPD ADP Option C.pdf

Hello Cheryl,

Please see the response from Adult Probation to the complaint file number 22030.

Please let me know if you have any additional questions and/or concerns.

Be well,

Cristel M. Tullock, MSW

Chief Probation Officer



San Francisco Adult Probation Department
945 Bryant Street
San Francisco, CA 94103-4673
Office Phone: (628) 652-2336
E-mail: cristel.tullock@sfgov.org
[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

"Protect and Serve the Community, Further Justice, Inspire Change, and Prioritize Racial Equity so that all People May Thrive."

✳ **PRIVILEGED AND CONFIDENTIAL:** This communication is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and contains information that is legally privileged, confidential and/or exempt from disclosure. This information is intended only for the use of the individual or entity named above. If the reader of this communication is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of this communication or the information contained herein, in whole or in part, is strictly prohibited. If you have received this communication in error, please immediately notify me and destroy all copies of this communication in your possession. Thank you! ✳

From: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Sent: Friday, April 15, 2022 1:27 PM
To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>
Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Attached is the correct Affirmation Letter.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Leger, Cheryl (BOS)
Sent: Friday, April 15, 2022 11:53 AM
To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com
Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Ms. Tullock: Apologies! I inadvertently did not include the Affirmation Letter in the original email to you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)
Sent: Thursday, April 14, 2022 2:44 PM
To: Fletcher, Karen (ADP) <karen.fletcher@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com
Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Good Afternoon:

Karen Fletcher has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force (SOTF). In an effort to provide the SOTF information in an easy to understand format the SOTF has prepared a revised request format for responding to complaints (attached). **The SOTF requests that you submit your response to our office the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** In developing and submitting your response, please use the attached instructions, "Preparing San Francisco Sunshine Ordinance Task Force Respondents Materials," to address your defense of this complaint. This is your opportunity to provide a detailed explanation to allow the Task Force to be fully informed in considering your response prior to the meeting.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:
Complaint Attached.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724



Click to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.



*Protect and Serve the Community, Further Justice, Inspire Change,
and Prioritize Racial Equity so that all People May Thrive.*

Cristel Tullock
Chief Probation Officer

To: San Francisco Sunshine Ordinance Task Force
From: Cristel Tullock, San Francisco Chief Adult Probation Officer *CT*
Date: April 15, 2022
Subject: Response to Sunshine Ordinance Complaint, File No. 22030

Enclosed is Adult Probation's (SFAPD) response to Sunshine Ordinance Complaint, File No. 22030, which was received on April 14, 2022. The SF Living Wage Coalition (SFLWC) submitted the complaint to the Sunshine Ordinance Task Force (SOTF) on April 14, 2022.

File No. 2230 outlines the complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher [former Chief Adult Probation Officer] and the Adult Probation Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

In response to the complaint citing Section 67.21: failing to respond to a records request in a timely and/or complete manner: SFAPD established communication with SFLWC immediately after receiving their request for information on 12/23/2021. On 12/28/2021, SFAPD responded to the request by invoking an extension of 14 additional calendar days to be able to search for, collect, and appropriately examine a voluminous amount of separate and distinct records. Upon completing the due diligence of searching and examining our budgetary records, SFAPD ultimately determined there were no records responsive to the request. SFAPD then provided a final response on January 10, 2022, which was within the allowed 24-day period following the extension the department invoked. We provided a response in a timely manner.

The requester has described the Sunshine Ordinance violation as "CODB (FY 2019-20) and MCO & CODB (2020-21) public records" and had objected generally to the information request, but has not identified any specific violation of the Sunshine Ordinance. It is for this reason that we assert that the complaint should be dismissed.

I am available to respond to any questions or comments, and provide any additional information as requested. We look forward to your response.

Be well.

SUNSHINE ORDINANCE TASK FORCE

Tel: 415 554-7724
Fax: 415 554-7854
TDD/TTY: 415 554-5227



City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco 94102-4689

April 15, 2022

Ms. Cristel Tullock
Chief Adult Probation Officer
Cristel.Tullock@sfgov.org

Re: Sunshine Ordinance Task Force, File No. 20030

Dear Ms. Tullock:

Please review the complaint as described below and acknowledge your department's position on File No. 22030 regarding an alleged violation of the Sunshine Ordinance.

File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

Please choose ONE answer. You may, if you wish, also attach any additional explanation.

- [a] acknowledge noncompliance for all allegations below
- [b] department/agency declares no-contest to all allegations below
- [c] deny one or more allegations below (please state an additional explanation which of the allegations you deny, and supporting evidence and/or argument)

If you or your entity acknowledges noncompliance or declares no-contest, the SOTF may, at its discretion, issue an Order of Determination against you or your entity for the allegations listed above without a hearing, and thereafter refer the matter to the Compliance & Amendments Committee for monitoring as needed.

Please respond within the next five business days of the date on this notice, with your acknowledgment. If it is not received within five business days, we will assume that you have acknowledged no-contest.

Very Truly Yours,

Bruce Wolfe, Chair
Sunshine Ordnance Task Force

BW:cal

cc: Karl Kramer (sflivingwage@gmail.com)

4/15/2022

Leger, Cheryl (BOS)

From: Tullock, Cristel (ADP)
Sent: Tuesday, April 19, 2022 9:12 PM
To: Young, Victor (BOS); Leger, Cheryl (BOS)
Cc: Martinez, Veronica (JUV); Baeza, Elisa (ADP)
Subject: Fw: SOTF – Complaint Filed with the Sunshine Ordinance Task Force – File No. 22030 – Response from Adult Probation
Attachments: SOTF_Complaint File No. 22030_SFAPD Response 4.19.22.pdf; Affirmation Letter 22030 _completed by SFAPD ADP Option C.pdf

Hi Victor,

I notice that Cheryl has an outgoing message that refers to you. I just want to make sure it is recorded in your office that Adult Probation responded timely to this complaint.

Please do not hesitate to let me know if you have any questions and/or concerns.

Be well,

Cristel M. Tullock, MSW

Chief Probation Officer



San Francisco Adult Probation Department
945 Bryant Street
San Francisco, CA 94103-4673
Office Phone: (628) 652-2336
E-mail: cristel.tullock@sfgov.org
[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

"Protecting the Community, Serving Justice and Changing Lives."

✳ **PRIVILEGED AND CONFIDENTIAL:** This communication is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and contains information that is legally privileged, confidential and/or exempt from disclosure. This information is intended only for the use of the individual or entity named above. If the reader of this communication is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of this communication or the information contained herein, in whole or in part, is strictly prohibited. If you have received this communication in error, please immediately notify me and destroy all copies of this communication in your possession. Thank you! ✳

From: Tullock, Cristel (ADP)
Sent: Tuesday, April 19, 2022 4:18 PM
To: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>; Martinez, Veronica (JUV) <veronica.martinez@sfgov.org>
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force – File No. 22030 – Response from Adult Probation

Hello Cheryl,

Please see the response from Adult Probation to the complaint file number 22030.

Please let me know if you have any additional questions and/or concerns.

Be well,

Cristel M. Tullock, MSW

Chief Probation Officer



San Francisco Adult Probation Department
945 Bryant Street
San Francisco, CA 94103-4673
Office Phone: (628) 652-2336
E-mail: cristel.tullock@sfgov.org
[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

"Protect and Serve the Community, Further Justice, Inspire Change, and Prioritize Racial Equity so that all People May Thrive."

PRIVILEGED AND CONFIDENTIAL: This communication is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and contains information that is legally privileged, confidential and/or exempt from disclosure. This information is intended only for the use of the individual or entity named above. If the reader of this communication is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of this communication or the information contained herein, in whole or in part, is strictly prohibited. If you have received this communication in error, please immediately notify me and destroy all copies of this communication in your possession. Thank you!

From: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>

Sent: Friday, April 15, 2022 1:27 PM

To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>

Cc: San Francisco Living Wage <sflivingwage@gmail.com>

Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Attached is the correct Affirmation Letter.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means

that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Leger, Cheryl (BOS)
Sent: Friday, April 15, 2022 11:53 AM
To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com
Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Ms. Tullock: Apologies! I inadvertently did not include the Affirmation Letter in the original email to you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)
Sent: Thursday, April 14, 2022 2:44 PM
To: Fletcher, Karen (ADP) <karen.fletcher@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com
Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Good Afternoon:

Karen Fletcher has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force (SOTF). In an effort to provide the SOTF information in an easy to understand format the SOTF has prepared a revised request format for responding to complaints (attached). **The SOTF requests that you submit your response to our office the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** In developing and submitting your response, please use the attached instructions, "Preparing San Francisco Sunshine Ordinance Task Force Respondents Materials," to address your defense of this complaint.

This is your opportunity to provide a detailed explanation to allow the Task Force to be fully informed in considering your response prior to the meeting.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:

Complaint Attached.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724



Click to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

Leger, Cheryl (BOS)

From: Leger, Cheryl (BOS)
Sent: Wednesday, April 20, 2022 8:44 AM
To: Tullock, Cristel (ADP); Young, Victor (BOS)
Cc: Martinez, Veronica (JUV); Baeza, Elisa (ADP)
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation

Response is recorded as timely.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Sent: Tuesday, April 19, 2022 9:12 PM
To: Young, Victor (BOS) <victor.young@sfgov.org>; Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Cc: Martinez, Veronica (JUV) <veronica.martinez@sfgov.org>; Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>
Subject: Fw: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation

Hi Victor,

I notice that Cheryl has an outgoing message that refers to you. I just want to make sure it is recorded in your office that Adult Probation responded timely to this complaint.

Please do not hesitate to let me know if you have any questions and/or concerns.

Be well,

Cristel M. Tullock, MSW

Chief Probation Officer

San Francisco Adult Probation Department



945 Bryant Street

San Francisco, CA 94103-4673

Office Phone: (628) 652-2336

E-mail: cristel.tullock@sfgov.org

[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

"Protecting the Community, Serving Justice and Changing Lives."

PRIVILEGED AND CONFIDENTIAL: This communication is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and contains information that is legally privileged, confidential and/or exempt from disclosure. This information is intended only for the use of the individual or entity named above. If the reader of this communication is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of this communication or the information contained herein, in whole or in part, is strictly prohibited. If you have received this communication in error, please immediately notify me and destroy all copies of this communication in your possession. Thank you!

From: Tullock, Cristel (ADP)

Sent: Tuesday, April 19, 2022 4:18 PM

To: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>

Cc: San Francisco Living Wage <sflivingwage@gmail.com>; Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>; Martinez, Veronica (JUV) <veronica.martinez@sfgov.org>

Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation

Hello Cheryl,

Please see the response from Adult Probation to the complaint file number 22030.

Please let me know if you have any additional questions and/or concerns.

Be well,

Cristel M. Tullock, MSW

Chief Probation Officer

San Francisco Adult Probation Department

945 Bryant Street

San Francisco, CA 94103-4673



Office Phone: (628) 652-2336
E-mail: cristel.tullock@sfgov.org

[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

"Protect and Serve the Community, Further Justice, Inspire Change, and Prioritize Racial Equity so that all People May Thrive."


✳ **PRIVILEGED AND CONFIDENTIAL:** This communication is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and contains information that is legally privileged, confidential and/or exempt from disclosure. This information is intended only for the use of the individual or entity named above. If the reader of this communication is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of this communication or the information contained herein, in whole or in part, is strictly prohibited. If you have received this communication in error, please immediately notify me and destroy all copies of this communication in your possession. Thank you! ✳

From: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Sent: Friday, April 15, 2022 1:27 PM
To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>
Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Attached is the correct Affirmation Letter.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Leger, Cheryl (BOS)
Sent: Friday, April 15, 2022 11:53 AM

To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com
Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Ms. Tullock: Apologies! I inadvertently did not include the Affirmation Letter in the original email to you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)
Sent: Thursday, April 14, 2022 2:44 PM
To: Fletcher, Karen (ADP) <karen.fletcher@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com
Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Good Afternoon:

Karen Fletcher has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force (SOTF). In an effort to provide the SOTF information in an easy to understand format the SOTF has prepared a revised request format for responding to complaints (attached). **The SOTF requests that you submit your response to our office the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** In developing and submitting your response, please use the attached instructions, "Preparing San Francisco Sunshine Ordinance Task Force Respondents Materials," to address your defense of this complaint. This is your opportunity to provide a detailed explanation to allow the Task Force to be fully informed in considering your response prior to the meeting.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:
Complaint Attached.

Cheryl Leger

Assistant Clerk, Board of Supervisors
Tel: 415-554-7724



Click to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)
Sent: Thursday, April 14, 2022 2:44 PM
To: Fletcher, Karen (ADP)
Cc: San Francisco Living Wage; gizellejane215@gmail.com
Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030
Attachments: SOTF - Complaint Procedure 2019-10-02 FINAL.pdf; Preparing SOTF Respondent Materials FINAL for PILOT.pdf; 22030 Complaint.pdf

Good Afternoon:

Karen Fletcher has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force (SOTF). In an effort to provide the SOTF information in an easy to understand format the SOTF has prepared a revised request format for responding to complaints (attached). **The SOTF requests that you submit your response to our office the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** In developing and submitting your response, please use the attached instructions, "Preparing San Francisco Sunshine Ordinance Task Force Respondents Materials," to address your defense of this complaint. This is your opportunity to provide a detailed explanation to allow the Task Force to be fully informed in considering your response prior to the meeting.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:
Complaint Attached

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724



Click to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

Leger, Cheryl (BOS)

From: Leger, Cheryl (BOS)
Sent: Friday, April 15, 2022 1:27 PM
To: Tullock, Cristel (ADP)
Cc: San Francisco Living Wage
Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030
Attachments: SOTF - Complaint Procedure 2019-10-02 FINAL.pdf; Preparing SOTF Respondent Materials FINAL for PILOT.pdf; 22030 Complaint.pdf; Affirmation Letter 22030.pdf

Attached is the correct Affirmation Letter.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Leger, Cheryl (BOS)
Sent: Friday, April 15, 2022 11:53 AM
To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com
Subject: FW: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Ms. Tullock: Apologies! I inadvertently did not include the Affirmation Letter in the original email to you.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)

Sent: Thursday, April 14, 2022 2:44 PM

To: Fletcher, Karen (ADP) <karen.fletcher@sfgov.org>

Cc: San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com

Subject: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030

Good Afternoon:

Karen Fletcher has been named as a Respondent in the attached complaint filed with the Sunshine Ordinance Task Force (SOTF). In an effort to provide the SOTF information in an easy to understand format the SOTF has prepared a revised request format for responding to complaints (attached). **The SOTF requests that you submit your response to our office the allegations including any and all supporting documents, recordings, electronic media, etc., to the Task Force within five (5) business days of receipt of this notice.** In developing and submitting your response, please use the attached instructions, "Preparing San Francisco Sunshine Ordinance Task Force Respondents Materials," to address your defense of this complaint. This is your opportunity to provide a detailed explanation to allow the Task Force to be fully informed in considering your response prior to the meeting.

Please refer to the File Number when submitting any new information and/or supporting documents pertaining to this complaint.

The Complainant alleges:
Complaint Attached.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724



Click to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available

SUNSHINE ORDINANCE TASK FORCE

Tel: 415 554-7724
Fax: 415 554-7854
TDD/TTY: 415 554-5227



City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco 94102-4689

April 15, 2022

Ms. Cristel Tullock
Chief Adult Probation Officer
Cristel.Tullock@sfgov.org

Re: Sunshine Ordinance Task Force, File No. 20030

Dear Ms. Tullock:

Please review the complaint as described below and acknowledge your department's position on File No. 22030 regarding an alleged violation of the Sunshine Ordinance.

File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

Please choose ONE answer. You may, if you wish, also attach any additional explanation.

- [a] acknowledge noncompliance for all allegations below
- [b] department/agency declares no-contest to all allegations below
- [c] deny one or more allegations below (please state an additional explanation which of the allegations you deny, and supporting evidence and/or argument)

If you or your entity acknowledges noncompliance or declares no-contest, the SOTF may, at its discretion, issue an Order of Determination against you or your entity for the allegations listed above without a hearing, and thereafter refer the matter to the Compliance & Amendments Committee for monitoring as needed.

Please respond within the next five business days of the date on this notice, with your acknowledgment. If it is not received within five business days, we will assume that you have acknowledged no-contest.

Very Truly Yours,

Bruce Wolfe, Chair
Sunshine Ordnance Task Force

BW:cal

cc: Karl Kramer (sflivingwage@gmail.com)

4/15/2022

Leger, Cheryl (BOS)

From: Tullock, Cristel (ADP)
Sent: Tuesday, April 19, 2022 9:12 PM
To: Young, Victor (BOS); Leger, Cheryl (BOS)
Cc: Martinez, Veronica (JUV); Baeza, Elisa (ADP)
Subject: Fw: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation
Attachments: SOTF_Complaint File No. 22030_SFAPD Response 4.19.22.pdf; Affirmation Letter 22030 _completed by SFAPD ADP Option C.pdf

Hi Victor,

I notice that Cheryl has an outgoing message that refers to you. I just want to make sure it is recorded in your office that Adult Probation responded timely to this complaint.

Please do not hesitate to let me know if you have any questions and/or concerns.

Be well,

Cristel M. Tullock, MSW

Chief Probation Officer



San Francisco Adult Probation Department
945 Bryant Street
San Francisco, CA 94103-4673
Office Phone: (628) 652-2336
E-mail: cristel.tullock@sfgov.org
[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

"Protecting the Community, Serving Justice and Changing Lives."

★ PRIVILEGED AND CONFIDENTIAL: This communication is covered by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and contains information that is legally privileged, confidential and/or exempt from disclosure. This information is intended only for the use of the individual or entity named above. If the reader of this communication is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of this communication or the information contained herein, in whole or in part, is strictly prohibited. If you have received this communication in error, please immediately notify me and destroy all copies of this communication in your possession. Thank you! ★

From: Tullock, Cristel (ADP)
Sent: Tuesday, April 19, 2022 4:18 PM
To: Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Cc: San Francisco Living Wage <sflivingwage@gmail.com>; Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>; Martinez, Veronica (JUV) <veronica.martinez@sfgov.org>
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation

Hello Cheryl,

Leger, Cheryl (BOS)

From: Leger, Cheryl (BOS)
Sent: Wednesday, April 20, 2022 8:44 AM
To: Tullock, Cristel (ADP); Young, Victor (BOS)
Cc: Martinez, Veronica (JUV); Baeza, Elisa (ADP)
Subject: RE: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation

Response is recorded as timely.

I will be on vacation beginning April 25 through April 29 returning May 2. If you have questions regarding the Sunshine Task Force, please email Victor Young at Victor.Young@sfgov.org. Otherwise, I will respond to your email when I return.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>
Sent: Tuesday, April 19, 2022 9:12 PM
To: Young, Victor (BOS) <victor.young@sfgov.org>; Leger, Cheryl (BOS) <cheryl.leger@sfgov.org>
Cc: Martinez, Veronica (JUV) <veronica.martinez@sfgov.org>; Baeza, Elisa (ADP) <elisa.baeza@sfgov.org>
Subject: Fw: SOTF - Complaint Filed with the Sunshine Ordinance Task Force - File No. 22030 - Response from Adult Probation

Hi Victor,

I notice that Cheryl has an outgoing message that refers to you. I just want to make sure it is recorded in your office that Adult Probation responded timely to this complaint.

Please do not hesitate to let me know if you have any questions and/or concerns.

Be well,

Leger, Cheryl (BOS)

From: SOTF, (BOS)
Sent: Tuesday, May 10, 2022 11:31 AM
To: Stiliyan Bejanski; Lew, Debra (TTX); Sergei Severinov; KWART, JEN (CAT); Lynch, Laura (CPC); Ionin, Jonas (CPC); San Francisco Living Wage; Fletcher, Karen (ADP); Chu, Carmen (ADM); Bukowski, Kenneth (ADM); Po, Vivian (ADM); Yip, Angela (ADM); johnwtempleton blackmoney.com; gizellejane215@gmail.com; Tullock, Cristel (ADP)
Subject: SOTF - Complaint Committee hearing, May 17, 2022; 5:30 PM; remote meeting;
Attachments: SOTF - Complaint Procedure 2019-10-02 FINAL.pdf

Good Morning:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force. ***Please confirm your attendance for this hearing.***

Date: May 17, 2022

Location: Remote Meeting

Time: 5:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

File No. 22022: Complaint filed by Stiliyan Bezhanski against the Office of the Treasurer and Tax Collector for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.25 and Government Code, Section 6253(c), by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner.

File No. 22054: Complaint filed by Stiliyan Bezhanski against Debra Lew and the Treasurer and Tax Collector's Office for allegedly violating Administrator Code Section(s) 67.21 and 67.25, by failing to respond to a public records request in a timely and/or complete manner.

File No. 22024: Complaint filed by Sergei Severinov against the Office of the City Attorney in their capacity as the Supervisor of Records for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21(d), by failing to provide a determination as to whether the record requested is public in a timely manner.

File No. 22027: Complaint filed by John Templeton against the Planning Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.7; 67.21, and 67.29-7, by failing to post an agenda containing a meaningful description of each item of business to be transacted or discussed at the meeting; failing to respond to a request for public records in a timely and/or complete manner; and failing to maintain and preserve all documents in a professional manner.

File No. 22028: Complaint filed by John Templeton against the Historic Preservation Commission for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.7; 67.21, and 67.29-7, by failing to post an agenda containing a meaningful description of each item of business to be transacted or discussed at the meeting; failing to respond to a request for public records in a timely and/or complete manner; and failing to maintain and preserve all documents in a professional manner.

File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.


File No. 22031: Complaint filed by Gizelle Rabi and Karl Kramer against City Administrator Carmen Chu and the Office of the City Administrator for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

Documentation (evidence supporting/disputing complaint)

For a document to be considered, it must be received at least five (5) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, May 12, 2022.**

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

Leger, Cheryl (BOS)

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Tuesday, May 10, 2022 1:08 PM
To: SOTF, (BOS)
Subject: Re: SOTF - Complaint Committee hearing, May 17, 2022; 5:30 PM; remote meeting;

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Cheryl,

I am confirming my attendance.

Regards,
Karl

On Tue, May 10, 2022 at 11:31 AM SOTF, (BOS) <sotf@sfgov.org> wrote:

Good Morning:

Notice is hereby given that the Complaint Committee (Committee) of the Sunshine Ordinance Task Force (Task Force) shall hold hearings on complaints listed below to: 1) determine if the Task Force has jurisdiction; 2) review the merits of the complaints; and/or 3) issue a report and/or recommendation to the Task Force. ***Please confirm your attendance for this hearing.***

Date: May 17, 2022

Location: Remote Meeting

Time: 5:30 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

File No. 22022: Complaint filed by Stiliyan Bezhanski against the Office of the Treasurer and Tax Collector for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.25 and Government Code, Section 6253(c), by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner.

File No. 22054: Complaint filed by Stiliyan Bezhanski against Debra Lew and the Treasurer and Tax Collector's Office for allegedly violating Administrator Code Section(s) 67.21 and 67.25, by failing to respond to a public records request in a timely and/or complete manner.

File No. 22024: Complaint filed by Sergei Severinov against the Office of the City Attorney in their capacity as the Supervisor of Records for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21(d), by failing to provide a determination as to whether the record requested is public in a timely manner.

File No. 22027: Complaint filed by John Templeton against the Planning Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.7; 67.21, and 67.29-7, by failing to post an agenda containing a meaningful description of each item of business to be transacted or discussed at the meeting; failing to respond to a request for public records in a timely and/or complete manner; and failing to maintain and preserve all documents in a professional manner.

File No. 22028: Complaint filed by John Templeton against the Historic Preservation Commission for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.7; 67.21, and 67.29-7, by failing to post an agenda containing a meaningful description of each item of business to be transacted or discussed at the meeting; failing to respond to a request for public records in a timely and/or complete manner; and failing to maintain and preserve all documents in a professional manner.

File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

File No. 22031: Complaint filed by Gizelle Rabi and Karl Kramer against City Administrator Carmen Chu and the Office of the City Administrator for allegedly violating Administrator Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

Documentation (evidence supporting/disputing complaint)

For a document to be considered, it must be received at least five (5) working days before the hearing (see attached Public Complaint Procedure).

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 pm, May 12, 2022.**

Cheryl Leger

Assistant Clerk, Board of Supervisors

Tel: 415-554-7724

Leger, Cheryl (BOS)

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Thursday, May 12, 2022 11:46 AM
To: SOTF, (BOS)
Subject: Re: New Response Complaint Form

Hi Cheryl,,

Good idea. Please combine the complaints.

Regards,,
Karl

On Thu, May 12, 2022 at 9:23 AM SOTF, (BOS) <sotf@sfgov.org> wrote:

Mr. Kramer: You already have an open complaint against Adult Probation. Do you wish to combine your complaints?

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Google Forms <sfbdsupvrs@gmail.com>
Sent: Tuesday, May 10, 2022 10:10 PM
To: SOTF, (BOS) <sotf@sfgov.org>
Subject: New Response Complaint Form

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Your form has a new entry.
Here are the results.

**Complaint against which
Department or
Commission**

Adult Probation Department

**Name of individual
contacted at Department
or Commission**

Elisa Baeza

Alleged Violation

Public Records

**Please describe alleged
violation**

failed to respond to a records request in a timely and/or complete manner

Date

04/23/2022

Name Manush Mirzada and Karl Kramer

Address 2940 16th Street Ste. 301

City San Francisco

Zip 94103

Telephone 4158631225

Email sflivingwage@gmail.com

Sent via [Google Form Notifications](#)

San Francisco Living Wage Coalition

2940 – 16th Street #301

San Francisco, CA 94103

ph. 415-863-1225 • fax 863-1927 • email: sflivingwage@gmail.com

www.livingwage-sf.org

Leger, Cheryl (BOS)

From: SOTF, (BOS)
Sent: Friday, May 13, 2022 12:23 PM
To: KWART, JEN (CAT); Sergei Severinov; Stiliyan Bejanski; Lew, Debra (TTX); Sachs, Catherine (TTX); johnwtempleton blackmoney.com; Ionin, Jonas (CPC); San Francisco Living Wage; gizellejane215@gmail.com; Fletcher, Karen (ADP); Chu, Carmen (ADM); Bukowski, Kenneth (ADM); Po, Vivian (ADM)
Subject: SOTF - Complaint Committee 5/17/22 Meeting - Agenda and Packet Online

Good Afternoon:

The agenda and packet for the of the Complaint Committee May 17, 2022, 5:30 p.m. meeting is online at the following link:

https://sfgov.org/sunshine/sites/default/files/complaint_051722_agenda.pdf

The packet material is linked to each item listed on the agenda marked with an "attachment". Click anywhere on the title of the item to open the link to the pdf of the packet material in question.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)
Sent: Thursday, September 22, 2022 11:22 AM
To: yulihuang@gmail.com; Steinberg, David (DPW); Anonymous; Jung, Charles (REG); Arntz, John (REG); San Francisco Living Wage; gizellejane215@gmail.com; Fletcher, Karen (ADP); Tullock, Cristel (ADP); Worsfold, Stephen (RET)
Cc: Young, Victor (BOS); Somera, Alisa (BOS); mark.price.wolf@sfcityatty.org; RIES, DAVID (CAT); Calvillo, Angela (BOS)
Subject: SOTF - Notice of Appearance, October 5, 2022 - Sunshine Ordinance Task Force; 4:00 PM; Remote Meeting
Attachments: SOTF - Complaint Procedure 2019-10-02 FINAL.pdf

Good Morning:

You are receiving this notice because you are named as a Complainant or Respondent in the following complaints scheduled before the Sunshine Ordinance Task Force to: 1) hear the merits of the complaint; 2) issue a determination; and/or 3) consider referrals from a Task Force Committee. ***Please confirm your attendance.***

Date: October 5, 2022

Location: Remote Meeting

Time: 4:00 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

Complaints:

File No. 22013: Hearing Regarding Request for Reconsideration of Complaint 22013. Complaint filed by Yuli Huang against David Steinberg and Public Works for finding no violation of Administrative Code (Sunshine Ordinance), Section 67.21, by failing to respond to a public records request in a timely and/or complete manner.

File No. 22104: Hearing Regarding Request for Reconsideration of Complaint No. 22036: Complaint filed by Anonymous (ARE) against Charles Jung (Elections Commission) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner.


File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

File No. 21148: Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24,

and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner.

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 PM, September 29, 2022.**

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

From: Kyle Williams <kylewilliams55@gmail.com>
Sent: Saturday, September 24, 2022 9:35 AM
To: SOTF, (BOS)
Cc: sflivingwage@riseup.net
Subject: Re: SOTF - October 5, 2022 Special Meeting of the Sunshine Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Cheryl,
I can confirm my attendance to the newly posted 7:00 meeting on October 5th.
Thank you,
Kyle Williams

On Thursday, September 22, 2022, San Francisco Living Wage <sflivingwage@gmail.com> wrote:
Hi Cheryl,

That is correct. I am asking for a postponement on File no. 22030. I would not be able to attend on Oct. 5. I am copying Kyle Williams who is available on Oct. 5 regarding File no. 21148.

Regards,
Karl Kramer

On Thu, Sep 22, 2022 at 12:21 PM SOTF, (BOS) <sotf@sfgov.org> wrote:

Mr. Kramer: I cannot locate your email to me of today regarding case numbers 22030 and 21148. I think you said that you were unavailable for 22030 because you will be out of town and that someone from your office will be present for 21148. Please confirm. The case summaries are outlined below.

1. **File No. 22030:** Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner. *(attachments)*

(On May 17, 2022, the Complaint Committee moved to find that the SOTF has jurisdiction, find that the requested records are public and to refer the matter to the SOTF for hearing.

2. **File No. 21148:** Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24, and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner. *(attachments)*

(On July 6, 2022, the Sunshine Task Force discussed the agenda and noted that regarding Item 7, the Petitioner and the Respondent agreed to postpone the matter until the October meeting pending an exchange of records.)

Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)
Sent: Thursday, September 22, 2022 11:22 AM
To: yulihuang@gmail.com; Steinberg, David (DPW); Anonymous; Jung, Charles (REG); Arntz, John (REG); San Francisco Living Wage; gizellejane215@gmail.com; Fletcher, Karen (ADP); Tullock, Cristel (ADP); Worsfold, Stephen (RET)
Cc: Young, Victor (BOS); Somera, Alisa (BOS); mark.price.wolf@sfcityatty.org; RIES, DAVID (CAT); Calvillo, Angela (BOS)
Subject: SOTF - Notice of Appearance, October 5, 2022 - Sunshine Ordinance Task Force; 4:00 PM; Remote Meeting
Attachments: SOTF - Complaint Procedure 2019-10-02 FINAL.pdf

Good Morning:

You are receiving this notice because you are named as a Complainant or Respondent in the following complaints scheduled before the Sunshine Ordinance Task Force to: 1) hear the merits of the complaint; 2) issue a determination; and/or 3) consider referrals from a Task Force Committee. ***Please confirm your attendance.***

Date: October 5, 2022

Location: Remote Meeting

Time: 4:00 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

Complaints:

File No. 22013: Hearing Regarding Request for Reconsideration of Complaint 22013. Complaint filed by Yuli Huang against David Steinberg and Public Works for finding no violation of Administrative Code (Sunshine Ordinance), Section 67.21, by failing to respond to a public records request in a timely and/or complete manner.

File No. 22104: Hearing Regarding Request for Reconsideration of Complaint No. 22036: Complaint filed by Anonymous (ARE) against Charles Jung (Elections Commission) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner.


File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

File No. 21148: Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24,

and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner.

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 PM, September 29, 2022.**

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

Leger, Cheryl (BOS)

From: Leger, Cheryl (BOS)
Sent: Thursday, September 22, 2022 12:08 PM
To: yulihuang@gmail.com; Steinberg, David (DPW); Anonymous; Jung, Charles (REG); Arntz, John (REG); San Francisco Living Wage; gizellejane215@gmail.com; Fletcher, Karen (ADP); Tullock, Cristel (ADP); Worsfold, Stephen (RET)
Cc: Young, Victor (BOS); Somera, Alisa (BOS); mark.price.wolf@sfcityatty.org; RIES, DAVID (CAT); Calvillo, Angela (BOS)
Subject: FW: SOTF - Notice of Appearance, October 5, 2022 - Sunshine Ordinance Task Force SPECIAL MEETING; 7:00 PM; Remote Meeting
Attachments: SOTF - Complaint Procedure 2019-10-02 FINAL.pdf

Dear Parties and SOTF Members: This Sunshine Task Force meeting is a ***Special Meeting and will begin at 7:00 PM, not the usual 4:00 PM.***

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)
Sent: Thursday, September 22, 2022 11:22 AM
To: yulihuang@gmail.com; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Anonymous <arecordsrequestor@protonmail.com>; Jung, Charles (REG) <charles.jung@sfgov.org>; Arntz, John (REG) <john.arntz@sfgov.org>; San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com; Fletcher, Karen (ADP) <karen.fletcher@sfgov.org>; Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>; Worsfold, Stephen (RET) <stephen.worsfold@sfgov.org>
Cc: Young, Victor (BOS) <victor.young@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; mark.price.wolf@sfcityatty.org; RIES, DAVID (CAT) <David.Ries@sfcityatty.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>
Subject: SOTF - Notice of Appearance, October 5, 2022 - Sunshine Ordinance Task Force; 4:00 PM; Remote Meeting

Good Morning:

You are receiving this notice because you are named as a Complainant or Respondent in the following complaints scheduled before the Sunshine Ordinance Task Force to: 1) hear the merits of the complaint; 2) issue a determination; and/or 3) consider referrals from a Task Force Committee. ***Please confirm your attendance.***

Date: October 5, 2022

Location: Remote Special Meeting

Time: 7:00 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

Complaints:

File No. 22013: Hearing Regarding Request for Reconsideration of Complaint 22013. Complaint filed by Yuli Huang against David Steinberg and Public Works for finding no violation of Administrative Code (Sunshine Ordinance), Section 67.21, by failing to respond to a public records request in a timely and/or complete manner.


File No. 22104: Hearing Regarding Request for Reconsideration of Complaint No. 22036: Complaint filed by Anonymous (ARE) against Charles Jung (Elections Commission) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner.

File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

File No. 21148: Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24, and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner.

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 PM, September 29, 2022.**

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

Leger, Cheryl (BOS)

From: Worsfold, Stephen (RET)
Sent: Thursday, September 22, 2022 3:30 PM
To: SOTF, (BOS); San Francisco Living Wage; RET - SFERS, Info
Subject: RE: SOTF - Sunshine Task Force October 5, 2022 hearing.

Good afternoon,

Either myself or another representative from SFERS will present for the hearing. Can we please confirm a representative from SF Living Wage will be in attendance? If not we would be fine with pushing the hearing out again.

Thanks,

Stephen Worsfold



Follow SFERS on LinkedIn

Like SFERS on Facebook

From: SOTF, (BOS) <sotf@sfgov.org>
Sent: Thursday, September 22, 2022 3:25 PM
To: Worsfold, Stephen (RET) <stephen.worsfold@sfgov.org>; San Francisco Living Wage <sflivingwage@gmail.com>; RET - SFERS, Info <sfersinfo@sfgov.org>
Subject: RE: SOTF - Sunshine Task Force October 5, 2022 hearing.

Dear Mr. Worsfold and Mr. Kramer: I just received word from Mr. Kramer that he will be out of the country and unavailable for the October Task Force hearing regarding file no. 22030. He has requested a postponement.

Regarding file no. 21148, Mr. Kramer stated that someone else will be appearing for that item. Mr. Worsfold, will you be appearing for this item? Thanks gentlemen.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org

Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Worsfold, Stephen (RET) <stephen.worsfold@sfgov.org>
Sent: Monday, September 19, 2022 11:55 AM
To: SOTF, (BOS) <sotf@sfgov.org>; San Francisco Living Wage <sflivingwage@gmail.com>; RET - SFERS, Info <sfersinfo@sfgov.org>
Subject: RE: SOTF - Sunshine Task Force October 5, 2022 hearing.

Good morning,

I believe SFERS requested to postpone until the October meeting because of scheduling conflicts. I am not aware any requests for an exchange of records, but I am happy to send along any additional materials, provided we are in possession and are allowed to disclose.

Kind regards,

Stephen Worsfold

From: SOTF, (BOS) <sotf@sfgov.org>
Sent: Monday, September 19, 2022 11:25 AM
To: San Francisco Living Wage <sflivingwage@gmail.com>; RET - SFERS, Info <sfersinfo@sfgov.org>; Worsfold, Stephen (RET) <stephen.worsfold@sfgov.org>
Subject: SOTF - Sunshine Task Force October 5, 2022 hearing.

Dear Mr. Kramer and Mr. Worsfold:

At the July 6, 2022 Sunshine Task Force hearing, the following discussion was taken in matter no. 21148.

File No. 21148: Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24, and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner.

The SOTF discussed the agenda and noted that regarding Item 7, the Petitioner and the Respondent agreed to postpone the matter until the October meeting pending an exchange of records.

Has there been an exchange of records? Thank you.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.


The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Leger, Cheryl (BOS)

From: SOTF, (BOS)
Sent: Thursday, September 22, 2022 3:53 PM
To: Tullock, Cristel (ADP)
Subject: FW: SOTF - Notice of Appearance, October 5, 2022 - Sunshine Ordinance Task Force; 4:00 PM; Remote Meeting
Attachments: SOTF - Complaint Procedure 2019-10-02 FINAL.pdf

Ms. Tullock: Regarding the Notice of Appearance below regarding case no. 22030, I heard from the Petitioner, Karl Kramer, that he will be out of town on October 5. He is requesting a postponement. Are you amenable to his request? Please advise. Thank you.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: SOTF, (BOS)
Sent: Thursday, September 22, 2022 11:22 AM
To: yulihuang@gmail.com; Steinberg, David (DPW) <david.steinberg@sfdpw.org>; Anonymous <arecordsrequestor@protonmail.com>; Jung, Charles (REG) <charles.jung@sfgov.org>; Arntz, John (REG) <john.arntz@sfgov.org>; San Francisco Living Wage <sflivingwage@gmail.com>; gizellejane215@gmail.com; Fletcher, Karen (ADP) <karen.fletcher@sfgov.org>; Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>; Worsfold, Stephen (RET) <stephen.worsfold@sfgov.org>
Cc: Young, Victor (BOS) <victor.young@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; mark.price.wolf@sfcityatty.org; RIES, DAVID (CAT) <David.Ries@sfcityatty.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>
Subject: SOTF - Notice of Appearance, October 5, 2022 - Sunshine Ordinance Task Force; 4:00 PM; Remote Meeting

Good Morning:

You are receiving this notice because you are named as a Complainant or Respondent in the following complaints scheduled before the Sunshine Ordinance Task Force to: 1) hear the merits of the complaint; 2) issue a determination; and/or 3) consider referrals from a Task Force Committee. ***Please confirm your attendance.***

Date: October 5, 2022

Location: Remote Meeting

Time: 4:00 p.m.

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

Complaints:

File No. 22013: Hearing Regarding Request for Reconsideration of Complaint 22013. Complaint filed by Yuli Huang against David Steinberg and Public Works for finding no violation of Administrative Code (Sunshine Ordinance), Section 67.21, by failing to respond to a public records request in a timely and/or complete manner.


File No. 22104: Hearing Regarding Request for Reconsideration of Complaint No. 22036: Complaint filed by Anonymous (ARE) against Charles Jung (Elections Commission) for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.25, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner.

File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

File No. 21148: Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24, and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner.

For inclusion in the agenda packet, supplemental/supporting documents must be received by **5:00 PM, September 29, 2022.**

Cheryl Leger
Assistant Clerk, Board of Supervisors
Tel: 415-554-7724

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Leger, Cheryl (BOS)

From: San Francisco Living Wage <sflivingwage@gmail.com>
Sent: Friday, September 23, 2022 5:34 PM
To: SOTF, (BOS)
Subject: Re: SOTF - Sunshine Ordinance Task Force; October 5, 2022

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Thank you, Cheryl.

On Fri, Sep 23, 2022 at 4:08 PM SOTF, (BOS) <sotf@sfgov.org> wrote:

Mr. Kramer and Ms. Tullock: I just heard from Chair Yankee of the Sunshine Task Force that case no. 22030 is postponed until further notice from the October 5, 2022 hearing. The case summary is below.

File No. 22030: Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

San Francisco Living Wage Coalition

2940 – 16th Street #301

San Francisco, CA 94103

ph. 415-863-1225 • fax 863-1927 • email: sflivingwage@gmail.com

www.livingwage-sf.org

From: Kyle Williams <kylewilliams55@gmail.com>
Sent: Saturday, September 24, 2022 9:35 AM
To: SOTF, (BOS)
Cc: sflivingwage@riseup.net
Subject: Re: SOTF - October 5, 2022 Special Meeting of the Sunshine Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Cheryl,
I can confirm my attendance to the newly posted 7:00 meeting on October 5th.
Thank you,
Kyle Williams

On Thursday, September 22, 2022, San Francisco Living Wage <sflivingwage@gmail.com> wrote:
Hi Cheryl,

That is correct. I am asking for a postponement on File no. 22030. I would not be able to attend on Oct. 5. I am copying Kyle Williams who is available on Oct. 5 regarding File no. 21148.

Regards,
Karl Kramer

On Thu, Sep 22, 2022 at 12:21 PM SOTF, (BOS) <sotf@sfgov.org> wrote:

Mr. Kramer: I cannot locate your email to me of today regarding case numbers 22030 and 21148. I think you said that you were unavailable for 22030 because you will be out of town and that someone from your office will be present for 21148. Please confirm. The case summaries are outlined below.

1. **File No. 22030:** Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner. *(attachments)*

(On May 17, 2022, the Complaint Committee moved to find that the SOTF has jurisdiction, find that the requested records are public and to refer the matter to the SOTF for hearing.

2. **File No. 21148:** Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24, and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner. *(attachments)*

(On July 6, 2022, the Sunshine Task Force discussed the agenda and noted that regarding Item 7, the Petitioner and the Respondent agreed to postpone the matter until the October meeting pending an exchange of records.)

Thank you.

Cheryl Leger


Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

Leger, Cheryl (BOS)

From: Worsfold, Stephen (RET)
Sent: Tuesday, September 27, 2022 3:25 PM
To: SOTF, (BOS); Leger, Cheryl (BOS)
Cc: San Francisco Living Wage; kylewilliamsg55@gmail.com
Subject: RE: SOTF - October 5, 2022 Special Meeting of the Sunshine Task Force

Good afternoon,

We just saw that the Wednesday October 5 is Yom Kippur, so we will not be able to attend this meeting. If we could please push our hearing to the next meeting that would be greatly appreciated.

Kind regards,

Stephen Worsfold



Follow SFERS on LinkedIn



Like SFERS on Facebook

From: SOTF, (BOS) <sotf@sfgov.org>
Sent: Monday, September 26, 2022 2:36 PM
To: Tullock, Cristel (ADP) <cristel.tullock@sfgov.org>; Worsfold, Stephen (RET) <stephen.worsfold@sfgov.org>
Subject: FW: SOTF - October 5, 2022 Special Meeting of the Sunshine Task Force

Dear Parties: Please see the email from Karl Kramer regarding the SOTF October 5, 2022 hearing. Thank you and let me know if you have questions.

Cheryl Leger
Assistant Clerk, Board of Supervisors
Cheryl.Leger@sfgov.org
Tel: 415-554-7724
Fax: 415-554-5163
www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Kyle Williams <kylewilliams55@gmail.com>
Sent: Saturday, September 24, 2022 9:35 AM
To: SOTF, (BOS) <sotf@sfgov.org>
Cc: sflivingwage@riseup.net
Subject: Re: SOTF - October 5, 2022 Special Meeting of the Sunshine Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Cheryl,
I can confirm my attendance to the newly posted 7:00 meeting on October 5th.
Thank you,
Kyle Williams

On Thursday, September 22, 2022, San Francisco Living Wage <sflivingwage@gmail.com> wrote:

Hi Cheryl,

That is correct. I am asking for a postponement on File no. 22030. I would not be able to attend on Oct. 5. I am copying Kyle Williams who is available on Oct. 5 regarding File no. 21148.

Regards,
Karl Kramer

On Thu, Sep 22, 2022 at 12:21 PM SOTF, (BOS) <sotf@sfgov.org> wrote:

Mr. Kramer: I cannot locate your email to me of today regarding case numbers 22030 and 21148. I think you said that you were unavailable for 22030 because you will be out of town and that someone from your office will be present for 21148. Please confirm. The case summaries are outlined below.

1. **File No. 22030:** Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner. *(attachments)*

(On May 17, 2022, the Complaint Committee moved to find that the SOTF has jurisdiction, find that the requested records are public and to refer the matter to the SOTF for hearing.

2. **File No. 21148:** Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24, and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner. *(attachments)*

(On July 6, 2022, the Sunshine Task Force discussed the agenda and noted that regarding Item 7, the Petitioner and the Respondent agreed to postpone the matter until the October meeting pending an exchange of records.)

Thank you.

Cheryl Leger

Assistant Clerk, Board of Supervisors

Cheryl.Leger@sfgov.org

Tel: 415-554-7724

Fax: 415-554-5163

www.sfbos.org



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

From: SOTF, (BOS)
Sent: Thursday, October 20, 2022 8:58 AM
To: chesa@chesaboudin.com
Cc: Matt Yankee; Leger, Cheryl (BOS); Calvillo, Angela (BOS)
Subject: SOTF - Notice of Hearing- November 2, 2022 at 4:00 PM - Sunshine Ordinance Task Force

Good Afternoon:

You are receiving this notice because you are named as a Complainant or Respondent in the following complaints scheduled before the Sunshine Ordinance Task Force to: 1) hear the merits of the complaint; 2) issue a determination; and/or 3) consider referrals from a Task Force Committee. ***Please confirm your attendance for this hearing with the Sunshine Task Force Administrator at sotf@sfgov.org.***

Date: November 2, 2022

Location: Remote Meeting

Time: 4:00 p.m.

(Please note that discussion of complaints will not begin earlier than 5:00 p.m. Copies of the agenda with login information will be provided when finalized by October 28, 2022.)

Complainants: Your attendance is required for this meeting/hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

If you would like to provide any additional supplemental/supporting documents related to the complaint they must be received by **5:00 pm, October 26, 2022**, for inclusion in the agenda packet. Please be sure to reference the complaint number when submitting documents.

Complaints:

- **File No. 22013: Hearing Regarding Request for Reconsideration of Complaint 22013.** Complaint filed by Yuli Huang against David Steinberg and Public Works for finding no violation of Administrative Code (Sunshine Ordinance), Section 67.21, by failing to respond to a public records request in a timely and/or complete manner.
- **File No. 21109: Hearing Regarding Request for Reconsideration of Complaint 18086.** Complaint filed by Mark Sullivan against the Mission Dolores Green Benefit District Formation Committee for allegedly violating Administrative Code (Sunshine Ordinance), Section 67.14, by failing to allow video and audio recording filming and still photography of a policy body.

- **File No. 22030:** Complaint filed by Gizelle Rabi and Karl Kramer against Karen Fletcher and the Adult Probation Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21 by failing to respond to a request for public records in a timely and/or complete manner.
- **File No. 21148:** Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24, and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner.
- **File No. 21086:** Complaint filed by Anonymous against District Attorney Chesa Boudin and the Office of the District Attorney for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21, 67.26, 67.27, 67.25, 67.24 and California Government Code 6254.5 by failing to respond to a public records request in a timely and/or complete manner.

Victor Young
Assistant Clerk, Board of Supervisors



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

