



## Detached Accessory Dwelling Unit (ADU) Pre-Approval Application

*\$1,472 Per Application Plan Review Fee Per SFBC Table 1A-B*

### Background Information: for Designers

In accordance with [California AB-1332](#), the City and County of San Francisco allows the pre-approval of standardized construction floor plans for detached ADUs. This enables the fastest permit approval process at time of permit application under normal site conditions. The Department of Building Inspection (DBI) will review one ADU structure per application and will charge the applicant a flat fee of \$1,472.

Should your ADU floor plan be pre-approved for future use, the City will feature your floor plan, company and contact information on a dedicated DBI webpage for pre-approved ADUs. Potential clients will reach out to your firm directly after viewing your ADU design images on our website if they wish to acquire your services to provide construction documents for permitting their site-specific build.

For construction, pre-approved ADUs are required to obtain a building permit by providing a site-specific plan submittal that shows the pre-approved above ground structure, the foundation construction, calculations, existing site conditions or structures, and the location of the pre-approved ADU on the site. Any pre-approval numbers designated by the City will be required to be noted on the index sheet of the plan submittal at the time of permit application submittal.

To receive a pre-approval for your ADU design, please provide a scaled, complete set of construction documents and calculations irrespective of site information in PDF format. Please also include a jpeg image of your ADU or floor plan (225 x 150 pixel image size limit) for DBI's website, along with this completed form to: [dbi.preapprovals@sfgov.org](mailto:dbi.preapprovals@sfgov.org).

Firm Name	_____	Firm Address	_____
Firm Phone	_____	Firm Email	_____
Firm Website	_____	Firm Project Number	_____
Firm Individual Contact	_____		

### Design Information:

Number of bedrooms	_____	Number of baths (include half baths as .5)	_____	Total square footage	_____
Overall dimensions (ex: 12'-0" X 16'-0")	_____		Height from grade to peak (ex: 16'-4")	_____	

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### For DBI Use Only

Firm Name	_____		
Plan Examiner	_____	ADU number (assigned by DBI)	_____
Plan Examiner signature (when approved)	_____	Date Approved	_____