



REQUEST TO FILE AN OVERLONG BRIEF

Pursuant to the Rules of the Board of Appeals, a party may submit a written request for permission to file a brief that exceeds the normal page limit. **Such request must be filed at least 48 hours before the brief is due** and must state extraordinary reasons why the party's argument cannot be made within the stated page limit. For good cause shown, the President of the Board may grant such a request. (Rules §V4(vii).)

Instructions for Submitting this Request:

1. Requestor:
 - a. Fill out Section 1 of this form.
 - b. Provide the other parties with a email copy of this request on the same day.

Section 1

Name(s) of Requesting Party: _____

Appeal No(s): _____ Subject Property: _____

Phone: _____ Fax: _____ Email: _____

Type of Brief [check one]:

- ☐ Appellant's Brief (12 pages)
- ☐ Respondent/Other Parties' Brief (12 pages)
- ☐ Jurisdiction Request (6 pages) *Please indicate:* ☐ Requestor ☐ Respondent/Other Party
- ☐ Rehearing Request (6 pages) *Please indicate:* ☐ Requestor ☐ Respondent/Other Party
- ☐ Adoption of Findings (3 pages, no exhibits allowed)

Requested number of total pages to be submitted: _____

Initial here to confirm that a copy of this request was provided to the other parties associated with this matter: _____

Please state the extraordinary reasons why your argument cannot be made within the applicable page limit:

Signature of Requestor

Date

THIS AREA IS FOR BOARD USE ONLY

___DISAPPROVED___APPROVED, NEW PAGE LIMIT: _____ By: _____ Date: _____

Parties Contacted: _____ By: _____ Date: _____

Parties Contacted: _____ By: _____ Date: _____