



CIVIL SERVICE COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO

DANIEL LURIE  
MAYOR

AGENDA  
Regular Meeting  
April 20, 2026

2:00 p.m.  
Room 400, CITY HALL  
1 Dr. Carlton B. Goodlett Place

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or by calling (415) 655-0001 and entering meeting id #2662 138 7708. Instructions for providing remote public comment are below.

LISTEN/PUBLIC COMMENT CALL-IN  
USA is (415) 655-0001 | Access Code: #2662 138 7708  
Press # twice to listen to the meeting via audio conference  
Dial \*3 when you are ready to queue

DANIEL LURIE, MAYOR

COMMISSIONERS

KATE FAVETTI  
President

JACQUELINE MINOR  
Vice President

THERESA M. LEE  
VITUS LEUNG  
ADAM WOOD

SANDRA ENG  
Executive Officer

The public is encouraged to submit comments in advance of the meeting by email at [civilservice@sfgov.org](mailto:civilservice@sfgov.org), or by voicemail message at the CSC Office main line at (628) 652-1100. Comments submitted by 5:00 pm the Friday before the meeting will be included in the record. **Effective January 1, 2025, public comment received by email or voicemail at least three hours prior to the start of a meeting will be provided to the members of the Civil Service Commission and will be included in the record on the Civil Service Commission website. These public comments will no longer be read aloud at meetings.** During commission meetings, members of the public may use the Civil Service Commission's dedicated public comment line (415) 655-0001, Access Code #2662 138 7708.

Regular Meeting

April 20, 2026

2:00 p.m.

Agenda Language for In-Person or Partially In-Person Meetings

REMOTE ACCESS PROCEDURES

Phone Number

(415) 655-0001

Meeting ID #

2662 138 7708

- Enter the Phone Number above followed by the meeting ID = Then press #
- Press # again to be connected to the meeting (you will hear a beep)
- When you hear the beep
  - Stop and LISTEN to the meeting
  - Wait for Public Comment to be announced by Item #
- When the Clerk calls Public Comment, dial \*3 to be added to the speaker line.
- When you press \* 3, you will hear *“You have raised your hand to ask a question. Please wait to speak until the host calls on you”* – WAIT for your turn to speak.
- When you hear that *“your line has been unmuted”* – THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT

**BEST PRACTICES**

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

NOTICE OF COMMISSION HEARING POLICIES AND PROCEDURES**A. Commission Office**

The Civil Service Commission office is located at, 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. The telephone number is (628) 652-1100. The fax number is (628) 652-1109. The email address is [civilservice@sfgov.org](mailto:civilservice@sfgov.org) and the web address is [www.sf.gov/civilservice/](http://www.sf.gov/civilservice/). Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

**B. Policy Requiring Written Reports**

It is the policy of the Civil Service Commission that except for appeals filed under Civil Service Commission Rule 111A Position-Based Testing, all items appearing on its agenda be supported by a written report prepared by Commission or departmental staff. All documents referred to in any Agenda Document are posted adjacent to the Agenda, or if more than one (1) page in length, available for public inspection and copying at the Civil Service Commission office. Reports from City and County personnel supporting agenda items are submitted in accordance with the procedures established by the Executive Officer. Reports not submitted according to procedures, in the format and quantity required, and by the deadline, will not be calendared.

**C. Policy on Written Submissions by Appellants**

All written material submitted by appellants to be considered by the Commission in support of an agenda item shall be submitted to the Commission office, no later than 5:00 p.m. on the fourth (4<sup>th</sup>) business day preceding the Commission meeting for which the item is calendared (ordinarily, on Tuesday). An original copy on 8 1/2-inch X 11 inch paper, three-hole punched on left margin, and page numbered in the bottom center margin, shall be provided. Written material submitted for the Commission's review becomes part of a public record and shall be open for public inspection.

**D. Policy on Materials being Considered by the Commission**

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting on the Civil Service Commission's website at <https://sf.gov/civilservice> and in its office located at 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. If any materials related to an item on this agenda have been distributed to the Civil Service Commission after distribution of the agenda packet, those materials will be available for public inspection at the Civil Service Commission's during normal office hours (8:00 a.m. to 5:00 p.m. Monday through Friday).

**E. Policy and Procedure for Hearings to be Scheduled after 5:00 p.m. and Requests for Postponement**

**A request to hear an item after 5:00 p.m. should be directed to the Executive Officer as soon as possible following the receipt of notification of an upcoming hearing. Requests may be made by telephone at (628) 652-1100 and confirmed in writing or by fax at (628) 652-1109.**

A request for a postponement (continuance) to delay an item to another meeting may be directed to the Commission Executive Officer by telephone or in writing. Before acting, the Executive Officer may refer certain requests to another City official for recommendation. Telephone requests must be confirmed in writing prior to the meeting. Immediately following the "Announcement of Changes" portion of the agenda at the beginning of the meeting, the Commission will consider a request for a postponement that has been previously denied. Appeals filed under Civil Service Commission Rule 111A Position-Based Testing shall be considered on the date it is calendared for hearing except under extraordinary circumstances and upon mutual agreement between the appellant and the Department of Human Resources.

**F. Policy and Procedure on Hearing Items Out of Order**

Requests to hear items out of order are to be directed to the Commission President at the beginning of the agenda. The President will rule on each request. Such requests may be granted with mutual agreement among the affected parties.

**G. Procedure for Commission Hearings**

All Commission hearings on disputed matters shall conform to the following procedures: The Commission reserves the right to question each party during its presentation and, in its discretion, to modify any time allocations and requirements.

If a matter is severed from the *Consent Agenda* or the *Ratification Agenda*, presentation by the opponent will be for a maximum time limit of five (5) minutes and response by the departmental representative for a maximum time limit of five (5) minutes. Requests by the public to sever items from the [*Consent Agenda* or] *Ratification Agenda* must be provided with justification for the record.

For items on the *Regular Agenda*, presentation by the departmental representative for a maximum time of five (5) minutes and response by the opponent for a maximum time limit of five (5) minutes.

For items on the *Separations Agenda*, presentation by the department followed by the employee or employee's representative shall be for a maximum time limit of ten (10) minutes for each party unless extended by the Commission.

Each presentation shall conform to the following:

1. Opening summary of case (brief overview);
2. Discussion of evidence;
3. Corroborating witnesses, if necessary; and
4. Closing remarks.

The Commission may allocate five (5) minutes for each side to rebut evidence presented by the other side.

**H. Policy on Audio Recording of Commission Meetings**

As provided in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available starting on the day after the Commission meeting on the Civil Service Commission website at [www.sfgov.org/civilservice/](http://www.sfgov.org/civilservice/).

**I. Speaking before the Civil Service Commission**

Speaker cards are not required. The Commission will take in-person public comment on all items appearing on the agenda at the time the item is heard. The Commission will take public comment on matters not on the Agenda, but within the jurisdiction of the Commission during the "Requests to Speak" portion of the regular meeting. Maximum time will be three (3) minutes. A subsequent comment after the three (3) minute period is limited to one (1) minute. The timer shall be in operation during public comment. Upon any specific request by a Commissioner, time may be extended. People who have received an accommodation due to a disability (as described below) may provide their public comments remotely. The Commission will also allow public comment from members of the public who choose to participate remotely. It is possible that the Commission may experience technical challenges that interfere with the ability of members of the public to participate in the meeting remotely. If that happens, the Commission will attempt to correct the problem, but may continue the hearing so long as people attending in-person are able to observe and offer public comment.

**J. Public Comment and Due Process**

During general public comment, members of the public sometimes wish to address the Civil Service Commission regarding matters that may come before the Commission in its capacity as an adjudicative body. The Commission does not restrict this use of general public comment. To protect the due process rights of parties to its adjudicative proceedings, however, the Commission will not consider, in connection with any adjudicative proceeding, statements made during general public comment. If members of the public have information that they believe to be relevant to a matter that will come before the Commission in its adjudicative capacity, they may wish to address the Commission during the public comment portion of that adjudicative proceeding. The Commission will not consider public comment in connection with an adjudicative proceeding without providing the parties an opportunity to respond.

**K. Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings**

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

**Information on Disability Access**

**\* Temporary Wheelchair-accessible entrances are located on Van Ness Avenue and Grove Street. Please note the wheelchair lift at the Goodlett Place/Polk Street is temporarily not available. After multiple repairs that were followed by additional breakdowns, the wheelchair lift at the Goodlett/Polk entrance is being replaced for improved operation and reliability.**

The Civil Service Commission normally meets in Room 400 (Fourth Floor) City Hall, 1 Dr. Carlton B. Goodlett Place. However, meetings not held in this room are conducted in the Civic Center area. City Hall is wheelchair accessible. The closest accessible BART station is the Civic Center, located 2 ½ blocks from City Hall. Accessible MUNI lines serving City Hall are 47 Van Ness Avenue, 9 San Bruno and 71 Haight/Noriega, as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. Accessible curbside parking has been designated at points in the vicinity of City Hall adjacent to Grove Street and Van Ness Avenue.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American Sign Language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Commission office to make arrangements for the accommodation. Late requests will be honored, if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our ADA coordinator at (628) 652-1100 or email [civilservice@sfgov.org](mailto:civilservice@sfgov.org) to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

**Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, or to obtain a free copy of the Sunshine Ordinance, contact Victor Young, Administrator of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689 at (415) 554-7724, by fax: (415) 554-7854, by e-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org), or on the City's website at [www.sfgov.org/bdsupvrs/sunshine](http://www.sfgov.org/bdsupvrs/sunshine).

**San Francisco Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Ave., Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site <https://sfethics.org/>.

ITEM NO.

(1) CALL TO ORDER AND ROLL CALL

President Kate Favetti  
Vice President Jacqueline P. Minor  
Commissioner Theresa M. Lee  
Commissioner Vitus Leung  
Commissioner Adam Wood

(2) REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION BUT NOT APPEARING ON TODAY'S AGENDA

(3) APPROVAL OF MINUTES - Action Item

Regular Meeting of April 6, 2026 – 2:00 p.m.

**Recommendation:** Adopt the Minutes.

(4) ANNOUNCEMENTS

Announcement of changes to the agenda.

Other announcements.

Commissioner announcement of intent to sever items from the Ratification Agenda.

Public comment, including public comment on any additional Ratification or Consent items that the public would like severed from the agenda.

COMMENDATIONS

(5) Commendation for Karrie Johnson, Director of Employment Services and Talent Acquisition, Department of Public Works for her dedicated service to the City and County of San Francisco. (File No. 0071-26-1) – Action Item

**Recommendation:** Accept the Commendation.

(6) HUMAN RESOURCES DIRECTOR'S REPORT

Updates from the Department of Human Resources since the last Civil Service Commission meeting of April 6, 2026, including the PSC process improvements.

(7) EXECUTIVE OFFICER'S REPORT

Report on current issues, activities, and events within the Department since the regular Civil Service Commission meeting held on April 6, 2026, including the department updates on inspection services requests and training.

(8) Review of Request for Approval of Proposed Personal Services Contract #DHRPSC0002549 – v2.03 – from the Department of Early Childhood.  
 (File No. 0056-26-8) – Action Item

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0002549 – v2.03	Early Childhood	Current Approved Amount \$10,000,000 Increase Amount Requested \$20,000,000 New Total Amount Requested \$30,000,000  (See notes below regarding changes to PSC)	This request is for professional training and technical assistance for department funded programs providing direct services to children (birth to 5) and their families. Program improvement may also be made available as continuing education to department staff whose roles involve support of funded programs. Technical assistance and program improvement will be provided broadly to address issues of program quality, administrative capability, and fulfillment of state and local early care and education requirements.	Amendment	Increase months 24 Total months 83

**March 16, 2026:** Continued to the meeting of April 6, 2026.

**Note:** The PSC form and description above reflect the original submission and do not fully reflect the revisions that the Department of Early Childhood agreed to during the meeting. The Department agreed to reduce requested amount from \$20,000,000 to \$10,000,000 and keep the contract term unchanged at 59 months. Due to system limitations, the Department of Early Childhood is unable to update the form at this stage in the process.

**April 6, 2026:** Continued to the meeting of April 20, 2026.

**Note:** Item was continued because DEC’s additional materials were not posted on the Civil Service Commission website. As noted above, the PSC form and description above reflect the original submission and do not fully reflect the revisions that the Department of Early Childhood agreed to during the meeting. The Department agreed to reduce requested amount from \$20,000,000 to \$10,000,000 and keep the contract term unchanged at 59 months.

**Recommendation of the Human Resources Director:**

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

RATIFICATION AGENDA

All matters on the Ratification Agenda are considered by the Civil Service Commission to be non-contested and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Ratification Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Ratification Agenda.

(9) Review of Request for Approval of Proposed Personal Services Contracts.  
(File No. 0072-26-8) – Action Item

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0006214 - v0.01	City Administrator	\$1,800,000	The Department of Real Estate (RED) requires appraisal reports, studies, and surveys. All appraisal reports must comply with the standards for a Self-Contained Narrative Report as established by the Appraisal Institute and the Uniform Standards of Professional Appraisal Practice ("USPAP"). Appraisal reports must also satisfy federally-funded and Caltrans-monitored project appraisal guidelines, as described in the Code of Federal Regulations – 49 C.F.R. Part 24 and the State of California Department of Transportation (Caltrans) ROW Manual. The Contractors may be asked to review the appraisals of others and reconcile two or more appraisals to develop a single value for a property. Any review appraisal shall be conducted in accordance with the review appraisal guidelines described in the Caltrans ROW Manual Sections 7.01.15.00 through 7.01.16.00; applicable USPAP appraisal. The appraiser must also provide expert witness testimony in condemnation trials or other proceedings. The appraiser should be prepared to prepare appraisals that will be admissible in evidence in eminent domain actions in the California courts, to testify in depositions and trial and in other proceedings, if necessary, and to cooperate with counsel for the City to prepare eminent domain actions for trial. An appraiser must provide an appraisal meeting the definition of an appraisal found at 49 CFR 24.2(a)(3). They must afford the property owner or the owner's designated representative the opportunity to accompany the appraiser on the inspection of the property. Appraisers must perform an inspection of the subject property. The inspection should be appropriate for the appraisal problem, and the scope of work should address: The extent of the inspection and description of the neighborhood and proposed project area, The extent of the subject property inspection, including interior and exterior areas, The level of detail of the description of the physical characteristics of the property being appraised (and, in the case of a partial acquisition, the remaining property). In the appraisal report, include an adequate description of the physical characteristics of the property being appraised (i.e., sketch of the property and provide the location and dimensions of any improvements) and a description of comparable sales. Describe appraised with a focus on their competitive strengths and weaknesses. The appraisal report should also include adequate photographs of the subject property and comparable sales, and provide location maps of the property and comparable sales. In the appraisal report, identify the highest and best use. If highest and best use is in question or different from the existing use, provide an appropriate analysis identifying the market-based highest and best use. Inspect subject properties and comparable market data. Verify public information relating to the subject properties' assessment, zoning, and utilities. Present and analyze relevant market information. Specific requirements for market information should be included in the agency's appraisal procedural manual and should include research, analysis, and verification of comparable sales. Inspection of the comparable sales should also be specified. Perform valuation processes including a description of the region, with particular attention given to the underlying economic factors impacting the supply and demand for the appraised properties. In developing and reporting the appraisal, disregard any decrease or increase in the fair market value of the real property caused by the project for which the property is to be acquired, or by the likelihood that the property would be acquired for the project. (If necessary, the appraiser may cite the Jurisdictional Exception or Supplemental Standards Rules under USPAP to ensure compliance with USPAP while following this and other Uniform Act requirements.)	New	60 Months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0006098 - v0.01	Airport	\$45,000,000	Contractor will operate, maintain, and repair various Baggage Handling Systems (BHS) and passenger boarding bridges (PBB) at the Airport. Operational duties include monitoring, system alarm reporting, assisting Transportation Security Administration (TSA) with baggage screening system startup and operation, implementing normal and irregular operations plans, managing spare parts inventory, maintaining system records and reporting, assigning resources, and providing continuous 24/7/365 support. Maintenance and repair work includes preventative and corrective maintenance, repair, update and replacement of equipment and parts, restoring system operations after faults, blockages or jams, resetting and adjusting equipment, troubleshooting and inspecting components.	New	60 months
DHRPSC 0006093 - v0.01	Controller	\$1,500,000	<p>Proposed work is actuarial valuation and advisory services related to Government Accounting Standards Board (GASB) 73, 74 and 75. Proposers must have experience providing actuarial and consulting services to large, complex public sector clients. The requested Actuarial and Consulting services are highly specialized. Actuary firms providing these services must be familiar with Governmental Accounting Standards Board Statement Number 73, Accounting and Financial Reporting for Pensions and Related Assets that are not within the scope of GASB Statement 68, and Amendments to Certain Provisions of GASB 67 and 68; and Governmental Accounting Standards Board Statement Number 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans; and Governmental Accounting Standards Board Statement Number 75, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. Proposers must be experienced handling large, multi-plan and multi-tier employers such as the City and County of San Francisco and have access to specialty expertise and complex information analysis tools.</p> <p>Governmental Accounting Standards Board (GASB) Statement Number 73, Accounting and Financial Reporting for Pensions and Related Assets that are not within the scope of GASB Statement 68, and Amendments to Certain Provisions of GASB 67 and 68, and Governmental Accounting Standards Board (GASB) Statement Number 74/75 (Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions) states in general that governments should account for and report the annual cost of other postemployment benefits (OPEB) and the outstanding obligations and commitments related to OPEB in the same manner as they currently do for pensions. These amounts should be produced by actuarial valuations performed in accordance with parameters established by the GASB Actuarial valuations generally should follow accepted actuarial practices as set forth by the Actuarial Standards Board. Contractor shall provide the City final formal GASB 73 and GASB 74/75 reports and information, including but not limited to:</p> <ul style="list-style-type: none"> <li>• The necessary material for the Comprehensive Annual Financial Report to comply with GASB 73 and GASB 74/75 OPEB reporting and disclosure requirements, including for GASB 74/75 the Total OPEB Liability, service cost, Annual OPEB Expense, Deferred Inflows and Outflows of Resources related to OPEB, projected benefit payments, and actuarial gains and losses;</li> <li>• Summary of current plan provisions and information;</li> <li>• Summary of all assumptions used in calculations;</li> <li>• Description of methods;</li> <li>• Summary of census data used for valuation; and</li> <li>• Prepare and Report full Crossover Tests.</li> </ul>	New	112 months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0006173 - v0.01	Public Health	\$3,435,456	The contractor will provide program administration services for a two-year pilot designed to address placement needs for adults with cognitive impairment, dementia, and complex behavioral and medical needs whose circumstances exceed what permanent supportive housing can safely provide. Core services include: administering and stewarding flexible philanthropic placement funds; executing DPH/UCSF directed single-case service agreements and non-standard care arrangements with facilities, providers, and community partners; maintaining all contracts in good standing with DPH/UCSF oversight and ensuring fiscal accountability and appropriate approvals; and providing the administrative infrastructure necessary for the clinical pilot team to act quickly and effectively on individual cases. The contractor will not perform direct clinical services but will serve as the administrative backbone enabling the clinical team to deploy individualized solutions such as one-on-one behavioral coaching, private room accommodations, in-home care supports, and temporary surrogate decision-making arrangements.	New	24 months
DHRPSC 0006072 - v0.01	Human Services Agency	\$7,402,745	All services should be grounded in the Integrated Core Practice Model (ICPM), which promotes cross-system collaboration among child welfare, behavioral health, probation, and education partners to ensure holistic, family-centered support <a href="https://www.cdss.ca.gov/inforesources/the-integrated-core-practice-model/about-icpm">https://www.cdss.ca.gov/inforesources/the-integrated-core-practice-model/about-icpm</a> and focused on the four (4) pillars of education, employment, permanency, and independent living. All services are voluntary, trauma-informed, and culturally and socio-economically responsive. Contractor will use team-based and evidence-informed intervention strategies that support individualized and customized one-on-one engagement, including: Comprehensive initial and bi-annual psychosocial needs assessment Youth-directed goal setting Experiential and distance learning opportunities Bi-annual action planning Resource and referral coordination Service and team coordination Advocacy for youth needs and goals ILSP services must align with the National Youth in Transition Database (NYTD) <a href="https://acf.gov/cb/fact-sheet/about-nytd">https://acf.gov/cb/fact-sheet/about-nytd</a> and meet all applicable federal and state requirements. At a minimum, services shall include: Independent Living Needs Assessment Individualized assessment to identify strengths, needs, and goals. Education Support Academic assistance for secondary education completion. Post-secondary education support, including college or vocational training guidance. Financial aid navigation for scholarships, grants, and loans. Career Preparation & Employment Services Career exploration and job readiness training. Employment programs and vocational training opportunities. Financial Literacy & Resource Management Budgeting and money management skills. Consumer education and financial planning. Housing & Home Management Housing education and referral services. Training in home management and daily living skills. Room and board financial assistance, as applicable. Health Education & Risk Prevention Education on physical and mental health, wellness, and safety. Life Skills Development Time management and organizational skills. Social skills and interpersonal communication. Parenting skills and family support education. Healthy relationships and marriage education. Mentoring & Supportive Services Structured mentoring programs. Supervised independent living arrangements, where appropriate. Transportation Assistance Support for access to education, employment, and essential services. Financial Assistance Administration Provide and track financial assistance for education, room and board, and other approved supports in compliance with program requirements.	New	48 months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0006130 - v0.01	Human Services Agency	\$3,000,000	Providing supportive services for related and non-related caregiver families of children and youth who have been in the San Francisco Child Welfare Dependency System. The purpose for this program is to stabilize and support relative caregiver families caring for youth who have been in the San Francisco Child Welfare Dependency System. Relative caregiver families often need support in areas such: <ul style="list-style-type: none"> <li>a. income and resource access</li> <li>b. housing stability</li> <li>c. substance abuse recovery</li> <li>d. domestic violence intervention</li> <li>e. stress management</li> <li>f. household safety</li> <li>g. Understanding of how trauma affects child's mental health and behavior</li> </ul>	New	48 months
DHRPSC 0006190 - v0.01	Human Services Agency	\$4,000,000	Adoptions and Concurrent Planning Increase the pool of adoptive parents by conducting outreach to recruit prospective adoptive parents and engaging with substitute caregivers to support their ability to become adoptive parents. Prepare and support resource families for concurrent planning for children who may either be reunified or become eligible for adoption, ensuring readiness for children in need of permanent homes, with a priority for children from San Francisco. Permanency Services Provide case management for youth who did not reunify, focusing on lifelong family connections using a kin-first approach. Activities include family finding, engagement, connectedness mapping, and ongoing support to sustain permanent relationships, as well as coaching to FCS staff to strengthen their skills around permanency planning. Family Evaluations and Training Complete Resource Family Approval (RFA) evaluations within required timelines and provide individualized pre-approval training for families unable to attend group sessions, following CDSS directives.	New	48 months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0006137 - v0.01	Public Utilities Commission	\$5,700,000	<p>The existing FM is a 48-inch diameter prestressed concrete cylinder pipe (PCCP) located along the Great Highway, connecting the Westside Pump Station to the Oceanside Water Pollution Control Plant. It was built in the 1990s and is approximately 2,800 feet long. The condition of the existing system is unknown, and a new system is necessary to provide reliable conveyance between the two facilities. The new force main system will consist of new valves, manholes, vaults, instrumentation and control units, and associated piping.</p> <p>Under the direction of the SFPUC, the selected Consultant will provide specialized engineering design and construction support for a new force main system and its associated appurtenances. The Consultant is expected to be knowledgeable of the SFPUC Procedures for engineering planning and design services. To address sea level rise and high seismic standards, the Consultant shall perform specialized modeling and technical analyses to support the design. Required analyses shall include, but are not limited to, the following:</p> <ul style="list-style-type: none"> <li>- Hydraulic transient (surge) modeling to evaluate pressure fluctuations associated with pump operations, power outages, and valve actions, and to support surge protection design.</li> <li>- Seismic analysis to evaluate pipeline and structural performance under seismic loading, including consideration of permanent ground deformation, liquefaction potential, and soil-structure interaction (SSI) in accordance with SFPUC's seismic design criteria.</li> <li>- Buoyancy and uplift analysis to assess flotation risk under high groundwater, flooding, and future sea level rise conditions, and to inform pipe material selection, burial depth, and anchorage requirements.</li> <li>- Sea level rise and climate resilience analysis to evaluate projected long-term impacts on pipeline hydraulics, groundwater levels, structural performance, and operability over the design life of the facility.</li> </ul> <p>The Consultant shall integrate the results of these analyses into the pipeline alignment, material selection, structural design, and construction details to ensure long-term reliability and resilience.</p> <p>It is anticipated that the design phase will take approximately 24 months and the construction phase will take approximately 48 months based on the project schedule.</p>	New	72 Months
DHRPSC 0006039 - v0.01	Public Utilities Commission	\$1,200,000	Operates under an agreement with the City of South San Francisco to collect, remove, transport, recycle, compost, and dispose of all solid waste generated at the Millbrae Yard.	New	120 Months
DHRPSC 0003251 – v1.01	Municipal Transportation Agency	Current Approved Amount \$135,400 Increase Amount Requested \$224,670 New Total Amount Requested \$360,070	<p>Original coordinator's email: amy.nuque@sfmta.com. The San Francisco African American Arts &amp; Cultural District (SFAAACD) was approved as part of our application to the California Air Resources Board (CARB) to provide work as part of the state funded Bayview Community Shuttle Project.</p> <p>The scope of work for SFAAACD include:</p> <ul style="list-style-type: none"> <li>• Serve on Project committees</li> <li>• Submit regular reports to SFMTA and CARB</li> <li>• Review and comment on Project plans and materials for accuracy and cultural competence</li> <li>• Organize, promote, and host engagement and marketing events with an emphasis on the African American community</li> <li>• Evaluate outreach events through surveys, focus groups and other methods</li> <li>• Plan, develop, and lead a community youth intern program that focuses on highlighting community history using the Bayview Shuttle</li> <li>• Prepare for, oversee, and facilitate the Bayview Shuttle Community Congress meeting</li> </ul>	Amendment	Increase months 15 Total months 59

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0003229 – v1.01	Municipal Transportation Agency	Current Approved Amount \$414,000 Increase Amount Requested \$249,300 New Total Amount Requested \$663,300	The Community Youth Center of San Francisco (CYC) was approved as part of our application to the California Air Resources Board (CARB) to provide work as part of the state funded Bayview Community Shuttle Project. The scope of work for CYC include: • Review and comment on project public outreach plans and public engagement activities • Review and translate project materials into Chinese for accuracy and cultural competence • Organize, promote, and host engagement events with emphasis on the Chinese-language community • Hire, train and provide staffing for the Transportation Resource Center (TRC), a community resource for transportation information and services. • Promote TRC through marketing and outreach activities within the project area through ad-buys, mailers, street teams, posters, doorknockers or flyers	Amendment	Increase months 16 Total months 60
DHRPSC 0001656 – v1.01	Public Utilities Commission	Current Approved Amount \$5,624,527 Increase Amount Requested \$1,437,000 New Total Amount Requested \$7,061,527	The San Francisco Public Utilities Commission (SFPUC) provides retail water and sewer services to San Francisco, wholesale water to three Bay Area Counties, and power to customers in San Francisco. SFPUC’s Power Enterprise currently services approximately 3,500 electric customers throughout San Francisco and Moccasin, as well 270 water, wastewater and gas customers located at Treasure Island using Able-Soft Utility Star Enterprise. On 5/28/2018, SFPUC issued a Request for Proposal (RFP PUC.PRO.0113) to replace SFPUC Power Enterprise’s current electric billing system with a turn-key billing system. The selected proposer was Enterprise Solutions Consulting LLC (ESC), who will design, code, and implement a new hosted electric billing system. The Project will consist of five major phases, summarized below. Phase 1 – Project Initiation and Planning During this phase, ESC will ensure guidelines, tasks, and activities are defined and completed before involving the full resources of the teams of ESC and SFPUC. Preparation will also involves the development of the project management plan. Phase 2 – Analysis and Design During this phase, each current business process will be analyzed and processed through design sessions commonly known as "Fit/Gap". Based on the "Fit" and "Gap" results, a series of actions will be performed (i.e., configuration, business process change, design development etc.). The tasks identified in this phase are the joint responsibilities of the members of the ESC and SFPUC teams who will need to provide access to their staff with support from various Subject Matter Experts (SMEs). The tasks for this phase include: Configuration; Business Process Documentation; Master Development List Preparation; and Data Conversion and IT Environment Strategizing. Phase 3 – Build Development and Testing This phase represents the most extensive time and effort port	Amendment	Increase months 29 Total months 120

**Note:** *New Personal Services Contracts start date may not exceed eighteen (18) months after approval/commission meeting date.*

**Recommendation of the Human Resources Director:**

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

REGULAR AGENDA

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting.

- (10) **Review of Request of Emergency Approval of Proposed Personal Services Contract #DHRPSC0006189 from the Office of the Sheriff. (File No. 0073-26-8) – Action Item**

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0006189 – v0.01	Sheriff	\$38,702,713	The San Francisco Sheriff's Office is seeking for a qualified supplier to provide Pretrial Services, that offers robust programming with a continuum of pretrial supervision options. SFSO is seeking to contract with a provider experienced in providing such a continuum that upholds the presumption of innocence as outlined in federal law, while reducing incarceration and helping to maintain public safety. Components of this continuum will include: -Probable Cause review -Pretrial Risk Assessment -Alternatives to Pretrial Incarceration with Levels of Supervision Matched to Risk -Pretrial Diversion for persons charged with misdemeanors -Group Facilitation	New	60 months

**Recommendation of the Human Resources Director:**

Adopt the report. Approve the request for proposed Personal Services Contract; Notify the Office of the Controller and the Office of Contract Administration.

- (11) COMMISSIONERS' ANNOUNCEMENTS/REQUESTS

- (12) ADJOURNMENT