



**CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

**DANIEL LURIE
MAYOR**

**AGENDA
Regular Meeting
March 16, 2026**

**2:00 p.m.
Room 400, CITY HALL
1 Dr. Carlton B. Goodlett Place**

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or by calling (415) 655-0001 and entering meeting id #2662 87 7959. Instructions for providing remote public comment are below.

**LISTEN/PUBLIC COMMENT CALL-IN
USA is (415) 655-0001 | Access Code: #2662 87 7959
Press # twice to listen to the meeting via audio conference
Dial *3 when you are ready to queue**

DANIEL LURIE, MAYOR

COMMISSIONERS

**KATE FAVETTI
President**

**JACQUELINE MINOR
Vice President
VITUS LEUNG
ADAM WOOD**

**SANDRA ENG
Executive Officer**

The public is encouraged to submit comments in advance of the meeting by email at civilservice@sfgov.org, or by voicemail message at the CSC Office main line at (628) 652-1100. Comments submitted by 5:00 pm the Friday before the meeting will be included in the record. **Effective January 1, 2025, public comment received by email or voicemail at least three hours prior to the start of a meeting will be provided to the members of the Civil Service Commission and will be included in the record on the Civil Service Commission website. These public comments will no longer be read aloud at meetings.** During commission meetings, members of the public may use the Civil Service Commission's dedicated public comment line (415) 655-0001, Access Code #2662 87 7959.

Regular Meeting March 16, 2026

2:00 p.m.

Agenda Language for In-Person or Partially In-Person Meetings

REMOTE ACCESS PROCEDURES

Phone Number
(415) 655-0001

Meeting ID #
2662 87 7959

- Enter the Phone Number above followed by the meeting ID = Then press #
- Press # again to be connected to the meeting (you will hear a beep)
- When you hear the beep
 - Stop and LISTEN to the meeting
 - Wait for Public Comment to be announced by Item #
- When the Clerk calls Public Comment, dial *3 to be added to the speaker line.
- When you press * 3, you will hear *“You have raised your hand to ask a question. Please wait to speak until the host calls on you”* – WAIT for your turn to speak.
- When you hear that *“your line has been unmuted”* – THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

NOTICE OF COMMISSION HEARING POLICIES AND PROCEDURES**A. Commission Office**

The Civil Service Commission office is located at, 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. The telephone number is (628) 652-1100. The fax number is (628) 652-1109. The email address is civilservice@sfgov.org and the web address is www.sf.gov/civilservice/. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

B. Policy Requiring Written Reports

It is the policy of the Civil Service Commission that except for appeals filed under Civil Service Commission Rule 111A Position-Based Testing, all items appearing on its agenda be supported by a written report prepared by Commission or departmental staff. All documents referred to in any Agenda Document are posted adjacent to the Agenda, or if more than one (1) page in length, available for public inspection and copying at the Civil Service Commission office. Reports from City and County personnel supporting agenda items are submitted in accordance with the procedures established by the Executive Officer. Reports not submitted according to procedures, in the format and quantity required, and by the deadline, will not be calendared.

C. Policy on Written Submissions by Appellants

All written material submitted by appellants to be considered by the Commission in support of an agenda item shall be submitted to the Commission office, no later than 5:00 p.m. on the fourth (4th) business day preceding the Commission meeting for which the item is calendared (ordinarily, on Tuesday). An original copy on 8 1/2-inch X 11 inch paper, three-hole punched on left margin, and page numbered in the bottom center margin, shall be provided. Written material submitted for the Commission's review becomes part of a public record and shall be open for public inspection.

D. Policy on Materials being Considered by the Commission

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting on the Civil Service Commission's website at <https://sf.gov/civilservice> and in its office located at 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. If any materials related to an item on this agenda have been distributed to the Civil Service Commission after distribution of the agenda packet, those materials will be available for public inspection at the Civil Service Commission's during normal office hours (8:00 a.m. to 5:00 p.m. Monday through Friday).

E. Policy and Procedure for Hearings to be Scheduled after 5:00 p.m. and Requests for Postponement

A request to hear an item after 5:00 p.m. should be directed to the Executive Officer as soon as possible following the receipt of notification of an upcoming hearing. Requests may be made by telephone at (628) 652-1100 and confirmed in writing or by fax at (628) 652-1109.

A request for a postponement (continuance) to delay an item to another meeting may be directed to the Commission Executive Officer by telephone or in writing. Before acting, the Executive Officer may refer certain requests to another City official for recommendation. Telephone requests must be confirmed in writing prior to the meeting. Immediately following the "Announcement of Changes" portion of the agenda at the beginning of the meeting, the Commission will consider a request for a postponement that has been previously denied. Appeals filed under Civil Service Commission Rule 111A Position-Based Testing shall be considered on the date it is calendared for hearing except under extraordinary circumstances and upon mutual agreement between the appellant and the Department of Human Resources.

F. Policy and Procedure on Hearing Items Out of Order

Requests to hear items out of order are to be directed to the Commission President at the beginning of the agenda. The President will rule on each request. Such requests may be granted with mutual agreement among the affected parties.

G. Procedure for Commission Hearings

All Commission hearings on disputed matters shall conform to the following procedures: The Commission reserves the right to question each party during its presentation and, in its discretion, to modify any time allocations and requirements.

If a matter is severed from the *Consent Agenda* or the *Ratification Agenda*, presentation by the opponent will be for a maximum time limit of five (5) minutes and response by the departmental representative for a maximum time limit of five (5) minutes. Requests by the public to sever items from the [*Consent Agenda* or] *Ratification Agenda* must be provided with justification for the record.

For items on the *Regular Agenda*, presentation by the departmental representative for a maximum time of five (5) minutes and response by the opponent for a maximum time limit of five (5) minutes.

For items on the *Separations Agenda*, presentation by the department followed by the employee or employee's representative shall be for a maximum time limit of ten (10) minutes for each party unless extended by the Commission.

Each presentation shall conform to the following:

1. Opening summary of case (brief overview);
2. Discussion of evidence;
3. Corroborating witnesses, if necessary; and
4. Closing remarks.

The Commission may allocate five (5) minutes for each side to rebut evidence presented by the other side.

H. Policy on Audio Recording of Commission Meetings

As provided in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available starting on the day after the Commission meeting on the Civil Service Commission website at www.sfgov.org/civilservice/.

I. Speaking before the Civil Service Commission

Speaker cards are not required. The Commission will take in-person public comment on all items appearing on the agenda at the time the item is heard. The Commission will take public comment on matters not on the Agenda, but within the jurisdiction of the Commission during the "Requests to Speak" portion of the regular meeting. Maximum time will be three (3) minutes. A subsequent comment after the three (3) minute period is limited to one (1) minute. The timer shall be in operation during public comment. Upon any specific request by a Commissioner, time may be extended. People who have received an accommodation due to a disability (as described below) may provide their public comments remotely. The Commission will also allow public comment from members of the public who choose to participate remotely. It is possible that the Commission may experience technical challenges that interfere with the ability of members of the public to participate in the meeting remotely. If that happens, the Commission will attempt to correct the problem, but may continue the hearing so long as people attending in-person are able to observe and offer public comment.

J. Public Comment and Due Process

During general public comment, members of the public sometimes wish to address the Civil Service Commission regarding matters that may come before the Commission in its capacity as an adjudicative body. The Commission does not restrict this use of general public comment. To protect the due process rights of parties to its adjudicative proceedings, however, the Commission will not consider, in connection with any adjudicative proceeding, statements made during general public comment. If members of the public have information that they believe to be relevant to a matter that will come before the Commission in its adjudicative capacity, they may wish to address the Commission during the public comment portion of that adjudicative proceeding. The Commission will not consider public comment in connection with an adjudicative proceeding without providing the parties an opportunity to respond.

K. Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Information on Disability Access

*** Temporary Wheelchair-accessible entrances are located on Van Ness Avenue and Grove Street. Please note the wheelchair lift at the Goodlett Place/Polk Street is temporarily not available. After multiple repairs that were followed by additional breakdowns, the wheelchair lift at the Goodlett/Polk entrance is being replaced for improved operation and reliability.**

The Civil Service Commission normally meets in Room 400 (Fourth Floor) City Hall, 1 Dr. Carlton B. Goodlett Place. However, meetings not held in this room are conducted in the Civic Center area. City Hall is wheelchair accessible. The closest accessible BART station is the Civic Center, located 2 ½ blocks from City Hall. Accessible MUNI lines serving City Hall are 47 Van Ness Avenue, 9 San Bruno and 71 Haight/Noriega, as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. Accessible curbside parking has been designated at points in the vicinity of City Hall adjacent to Grove Street and Van Ness Avenue.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American Sign Language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Commission office to make arrangements for the accommodation. Late requests will be honored, if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our ADA coordinator at (628) 652-1100 or email civilservice@sfgov.org to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, or to obtain a free copy of the Sunshine Ordinance, contact Victor Young, Administrator of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689 at (415) 554-7724, by fax: (415) 554-7854, by e-mail: sotf@sfgov.org, or on the City's website at www.sfgov.org/bdsupvrs/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Ave., Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site <https://sfethics.org/>.

ITEM NO.

(1) CALL TO ORDER AND ROLL CALL

President Kate Favetti
Vice President Jacqueline P. Minor
Commissioner Vitus Leung
Commissioner Adam Wood

(2) REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION BUT NOT APPEARING ON TODAY'S AGENDA

(3) APPROVAL OF MINUTES - Action Item

Regular Meeting of March 2, 2026 – 2:00 p.m.

Recommendation: Adopt the Minutes.

(4) ANNOUNCEMENTS

Announcement of changes to the agenda.

Other announcements.

Commissioner announcement of intent to sever items from the Ratification Agenda.

Public comment, including public comment on any additional Ratification or Consent items that the public would like severed from the agenda.

COMMENDATIONS AGENDA

(5) Commendation for Patrick O’Riordan, Department Head, Department of Building Inspection for his dedicated service to the City and County of San Francisco. (File No. 0042-26-1) – Action Item

Recommendation: Accept the Commendation.

(6) HUMAN RESOURCES DIRECTOR’S REPORT - Discussion

(7) EXECUTIVE OFFICER’S REPORT - Discussion

RATIFICATION AGENDA

All matters on the Ratification Agenda are considered by the Civil Service Commission to be non-contested and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Ratification Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Ratification Agenda.

**(8) Review of Request for Approval of Proposed Personal Services Contracts.
(File No. 0036-26-8) – Action Item**

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0006052 - v0.01	City Administrator	\$2,900,000	Services for contractors coming onto City property to fuel individual City vehicles with gasoline and diesel fuels using the contractor's fuel tanker truck and dispensing equipment. The contractor's trucks and drivers will supply gasoline and diesel fuels upon request from individual vehicle operators.	New	60 Months
DHRPSC 0001015 - v0.01	Public Works	\$5,000,000	Design and Construction Administration Support for the Powell Street Improvement Project: This contract will provide preparation of final design documents, including full construction documents. The contractor will provide technical Support for the stakeholder engagement on Powell Street and around Union Square, including incorporation of community input, businesses and interagency approvals into construction documents. As part of the construction design, the contract will lead utility coordination with multiple utility providers and City agencies, including conflict identification, resolution, and schedule integration. Finally, the scope includes construction administration support, such as response to RFIs, review of submittals for design conformance, design clarifications during construction, and coordination with City staff. Public Works and City staff are involved, playing a critical supporting role, but we don't have the bandwidth to take the lead without affecting timelines.	New	36 months
DHRPSC 0006087 - v0.01	Human Services Agency	\$2,000,000	The consultant shall provide technical assistance, guidance and best practices for the Family First Prevention Services Act (FPPSA), and how to plan, implement, and evaluate promising, supported or well supported prevention services for San Francisco Child Welfare, Behavioral Health, Juvenile Probation, Department of Early Childhood and Community-Based Organization (CBOs). This scope shall include the following subject areas: prevention program development and implementation that leverages a public and private partner network; determination of funding sources for services; development of provider and county capacity and processes to capture services costs in alignment with FPPSA requirements and California Department Social Services (CDSS) instructions for claiming; continuous quality improvement utilizing programmatic and data evaluation and findings; and related coaching, supervision, and capacity building for all partner agencies. The expected outcome is development and implementation of an integrated and comprehensive citywide prevention services pathway that increases economic stability, reduces child maltreatment, and improves child welfare permanency outcomes through coordinated prevention programs provided to children, youth and families of the City and County of San Francisco.	New	36 months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0006032 - v0.01	Human Services Agency	\$810,000	Provide visitation, individualized one-on-one, peer support activities and counseling for the parents/guardians of children who are dually involved in the child welfare and criminal justice systems. Incarcerated visitation services include assisting Protective Services Workers (PSWs) in arranging, scheduling, navigating and confirming parent / guardian child visits in jails under the jurisdiction of the City and County San Francisco (CCSF) Sheriff Department. Participate in the San Francisco Children of Incarcerated Parents Partnership (SFCIPP), a coalition of social service providers, representatives of government bodies, advocates and others who work with or are concerned about children incarcerated parents and their families. Participate in Visiting Committee that includes Facility Command staff, SFSO Program staff, Community Based Organization staff. CWW provides services to parents/legal guardians whose children are involved in the child welfare system and who are incarcerated in one of the two San Francisco County jails: • County Jail #2 - 425 7th Street, SF • County Jail #3 - 1 Moreland Dr., San Bruno	New	48 months
DHRPSC 0006025 - v0.01	Public Utilities Commission	\$2,000,000	The selected contractor(s) will be responsible for implementing a comprehensive state lobbying strategy for the San Francisco Public Utilities Commission (SFPUC), on legislative and regulatory issues related to water, wastewater, power, infrastructure, and other issues as directed. The scope of work includes: • LEGISLATIVE TRACKING • STATE REPRESENTATION • POSITION AND STRATEGY DEVELOPMENT • DRAFT MATERIALS • LOBBYING STRATEGY • MEETINGS • MEMBERSHIP ASSOCIATIONS • DEVELOP AND IDENTIFY STATE FUNDING OPPORTUNITIES • REPORTS	New	60 months
DHRPSC 0002549 – v2.03	Early Childhood	Current Approved Amount \$10,000,000 Increase Amount Requested \$20,000,000 New Total Amount Requested \$30,000,000	Original coordinator's email: MAhn@sfgov.org. This request is for professional training and technical assistance for department funded programs providing direct services to children (birth to 5) and their families. Program improvement may also be made available as continuing education to department staff whose roles involve support of funded programs. Technical assistance and program improvement will be provided broadly to address issues of program quality, administrative capability, and fulfillment of state and local early care and education requirements.	Amendment	Increase months 24 Total months 83
DHRPSC 0002550 – v1.01	Early Childhood	Current Approved Amount \$10,000,000 Increase Amount Requested \$10,000,000 New Total Amount Requested \$20,000,000	Services are for the design, access, and support of information system solutions for the Department of Early Childhood (DEC). Information technology management system solutions are defined as technology-based systems that assist DEC staff and clients by providing childcare web-based waitlist; Program Evaluation and Assessment systems; Website Creation and Content Development Applications; contract management; and other ancillary services including training, technical support, installations, and upgrades of DEC's information technology.	Amendment	Increase months 59 Total months 119

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0005624 – v1.01	Municipal Transportation Agency	Current Approved Amount \$658,009.40 Increase Amount Requested \$1,231,955.90 New Total Amount Requested \$1,889,965.30	Safety inspection(s) of our lifting device assets including Cranes, Gantries, Jib Cranes, Storage Stackers and Mechanical lifting such as Blocks and Chain Hoists. Repairs to such devices and systems to proper manufacturers specifications and applicable regulations. Monitoring wear limits and recommending repairs in a preventative manner keeping equipment operational for normal and emergency use when needed. Emergency repairs as needed.	Amendment	Increase months 0 Total months 60

Note: New Personal Services Contracts start date may not exceed eighteen (18) months after approval/commission meeting date.

Recommendation of the Human Resources Director:

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

CONSENT AGENDA

All matters on the Consent Agenda considered by the Civil Service Commission will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Consent Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Consent Agenda.

- (9) Follow-up Report on Personal Services Contract Number DHRPSC0002669 (formerly PSC #43520-23/24) from the Department of Public Works. (File No. 0037-26-8) – Action Item**

Recommendation: Adopt the report.

- (10) Follow-up Report on Personal Services Contract Number DHRPSC0005116 from the Department of Public Health. (File No. 0038-26-8) – Action Item**

Recommendation: Adopt the report.

- (11) Follow-up Report on Personal Services Contract Number DHRPSC0004718 from the Public Utilities Commission. (File No. 0039-26-8) – Action Item**

Recommendation: Adopt the report.

- (12) **Request for a Hearing by Oscar Pena, former 2977 Education Integration Specialist on their Future Employment Restrictions with the San Francisco Unified School District. (File No. 0256-25-7) – Action Item**

Recommendation: Postpone to a future meeting in May 2026, at the request of the appellant.

REGULAR AGENDA

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting.

- (13) **Review of Request for Approval of Proposed Personal Services Contract #DHRPSC0005857 - v0.01 – from the Public Defender following the Factfinding Process. (File No. 0040-26-8) – Action Item**

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0005857 - v0.01	Public Defender	\$200,000	Standard janitorial services are needed for the new PDR office space located at 8 Boardman. The lease contract for this space was recently executed with a 60-month term beginning on a commencement date that's currently pending confirmation. Services will include routine cleaning as listed in OCA's Term Contract.	New	60 months

Recommendation of the Human Resources Director:

Adopt the report. Approve the request for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

- (14) **Discussion on the Commission Streamlining Task Force (CSTF) Recommendations for the Civil Service Commission including proposed CSTF Charter Amendments forwarded to the Board of Supervisors. (File No. 0041-26-1) – Discussion Item**

Recommendation: Open for discussion.

- (15) **COMMISSIONERS' ANNOUNCEMENTS/REQUESTS**

- (16) **ADJOURNMENT**