WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

A SPECIAL MEETING OF THE MEETING OF THE
WORKFORCE INVESTMENT SAN FRANCISCO BOARD
EXECUTIVE COMMITTEE

TUESDAY, DECEMBER 1, 2026

9:00 – 10:00 AM

1 SOUTH VAN NESS, 5TH FLOOR
SAN FRANCISCO, CA 94103

Members of the public may register for the Zoom link:
https://us02web.zoom.us/j/88397572124

1. Ohlone Land Acknowledgment, Announcements, and Housekeeping *(Discussion Item)*
2. Roll Call (*Discussion Item*)
3. Chair's Welcome *(Discussion Item)*
4. Adoption of the Agenda *(Action Item)*
5. Approval of Minutes from November 18, 2026 *(Action Item)*
6. Local & Regional WIOA Plan Updates *(Discussion Item)*
7. Alumni Working Group Implementation & Executive Board Transition *(Discussion Item)*
8. Public Comment on Agenda and Non-Agenda Items *(Discussion Item)*
9. Adjournment *(Action Item)*

Workforce Investment San Francisco

Local Workforce Investment Board for the City and County of San Francisco

NOTICE OF A PUBLIC SPECIAL MEETING
of the
WORKFORCE INVESTMENT SAN FRANCISCO BOARD EXECUTIVE COMMITTEE

Date	Tuesday, December 1, 2026
Time	9:00 AM – 10:00 AM
Location	1 South Van Ness Ave., 5th Floor San Francisco, CA 94103

Click to Join Zoom for Public Comment

Any materials distributed to the members of the WISF within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Office of Economic and Workforce Development at 1 South Van Ness Ave, 5th Floor San Francisco, CA 94103 during regular office hours and can be reviewed on the website: sf.gov/departments/workforce-investment-san-francisco-wisf-board

To obtain a free copy of the City's Sunshine Ordinance or to report a suspected violation, contact:

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683

Telephone: 415-554-7724
Fax: 415-554-5163
Email: sotf@sfgov.org

The Sunshine Ordinance online at:
www.sfbos.org/index.aspx?page=5561

LOBBYING ACTIVITY

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100–2.160) to register and report lobbying

activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: www.sfgov.org/ethics

Issued: Wednesday, November 18, 2026

ACCESSIBLE MEETING POLICY

Materials in alternative formats, ASL interpreters, real-time captioning and other accommodations will be made available upon request. Please make your request for alternative format or other accommodations, to the Workforce Division at (628) 652-8400 or via email at workforce.development@sfgov.org. Providing at least 72 hours' notice prior to the meeting will help to ensure availability.

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

Minutes of the
November 18, 2026
Meeting of the Workforce Investment San Francisco Board (WISF) Executive Committee

Meeting conducted in hybrid format on Zoom and in-person at
One South Van Ness, Fifth Floor, Room 5005
San Francisco, CA 94103

WISF Executive Committee Members Present	Jeanine Cotter, Chair, Luminalt Jorge Tapia, EDD Sam Rodriguez, Rodriguez Strategic Partners
WISF Executive Committee Members Absent	Vikrum Aiyer, Heirloom Charley Lavery, Operating Engineers Local 3
Ohlone Land Acknowledge-ment, Announce-ments, and Housekeeping *(Discussion Item)*	Jeanine Cotter, WISF Chair, called the meeting to order at 9:06 A.M. Secretary Jennifer Salerno (OEWD) opened the meeting by reciting the Ohlone Land Acknowledgement and the meeting guidelines.
Roll Call *(Discussion Item)*	Chair Cotter requested that Secretary Salerno conduct roll call. Secretary Salerno took attendance, and while quorum was not initially met, it was achieved at 9:18am.
Chair's Welcome *(Discussion Item)*	Chair Cotter welcomed the members and the general public who joined in person and on Zoom.
Adoption of the Agenda for November 18, 2026 *(Action Item)*	Chair Cotter initially passed this item, and it was returned to when quorum was achieved at 9:18 am. Chair Cotter called the Adoption of the Agenda for November 18, 2026, and requested comments from members. Seeing none, a motion to adopt the agenda was made by Member Rodriguez, seconded Member Tapia, and passed unanimously.
Approval of Minutes from August 19, 2026 *(Action Item)*	Chair Cotter initially passed this item, and it was returned to when quorum was achieved at 9:18 am. Chair Cotter called for the Approval of the Minutes from August 19, 2026. A motion to approve the minutes was made by Member Rodriguez and seconded by Member Tapia. The motion passed unanimously.
OEWD Director's Report *(Discussion Item)*	Chair Cotter called the Workforce Director's Report and asked Anne Taupier, Executive Director of the Office of Economic and Workforce Development (OEWD), and Workforce Development Director of the Office of Economic and Workforce Development (OEWD), Diana Ponce De León, to provide remarks. Executive Director Taupier provided an overview of San Francisco's third-quarter 2026

economic and labor market data, released November 5 in coordination with the City Controller. She noted continued improvement in downtown recovery indicators, including increased employee foot traffic and post-pandemic highs in MUNI Metro and downtown BART ridership. However, overall job growth remained largely flat over the past year, while unemployment has increased since the summer. Healthcare and tourism were among the leading sectors for job growth. Hotel occupancy rates have returned to pre-pandemic levels, although room rates continue to recover.

Director Taupier also highlighted housing market trends, noting that apartment rent growth slowed in the third quarter, with asking rents declining 1% in October, while San Francisco continued to experience the fastest-growing home prices among the 100 largest cities tracked by Zillow. She highlighted workforce accomplishments, including the largest City EMT graduating class to date, with 19 graduates passing national certification exams and 11 continuing toward certification. OEWD is also implementing its new workforce portfolio following its largest procurement in four years and updating performance and monitoring measures to standardize goals across programs.

Director Ponce De León then provided workforce development updates, highlighting the success of OEWD's annual Mega Job Fair, which attracted more than 1,500 RSVPs, 100 participating organizations, and 60 employers. The event also featured a new on-site interview space where employers conducted more than 180 interviews. She recognized the staff, volunteers, and Public Service Trainees who supported the event. She also highlighted OEWD's continued partnership with T&T Supermarket, including multiple hiring events that resulted in more than 200 job offers in support of the employer's Bay Area expansion and Geary Boulevard store opening.

Additional updates included OEWD's collaboration with state workforce leaders on opportunities to connect workforce and economic development, particularly around artificial intelligence and the future of work. OEWD, with support from the California Workforce Association, submitted an application to the State Employment Development Department to study AI's local workforce impacts and develop employer-led strategies to support worker transitions. Finally, she announced the graduation of 36 participants from CityBuild Academy's Cycle 45, noting record representation of women, who accounted for 40% of CityBuild graduates and 80% of CAPSA graduates. Additionally, 80% of graduates had already secured connections to sponsorship programs.

Member Rodriguez expressed support for the job fair. Both Member Rodriguez and Chair Cotter emphasized the importance of tracking retention outcomes for women CityBuild graduates, given the historically low representation of women in the construction industry.

Member Tapia requested information regarding how OEWD plans to support dislocated workers.

WISF Bylaw Updates
(Discussion Item)

Ms. Hand presented an update on Ordinance 099-26 and the City's review of its boards and commissions, noting that the Council has been moved to Chapter 5 of the Administrative Code, with a maximum membership of 28 and a limit of six terms per member. The changes take effect January 1, 2027, with specific provisions for calculating existing service toward the new term limit. Members who reach the six-term maximum may not serve on the body again, and members whose terms expire may serve a holdover period of up to 60 days pending reappointment or appointment of a successor. In regard to calling a special meeting, the requirement now reflects that this can be done by one (1) member (roughly 5% of the total number of members).

Members discussed the importance of maintaining attendance and participation requirements to ensure consistent quorum and engagement. The discussion clarified that members may be subject to removal for failing to attend at least half of regularly scheduled meetings or two consecutive meetings, with removal recommended by a two-thirds vote of members present and voting. Members also discussed the need to address outstanding

	agenda items before the next regularly scheduled meeting. Given time constraints, Chair Cotter called for a special meeting to be held on December 1, 2026, at 9:00 a.m. to allow members to further discuss the Alumni Working Group implementation and Executive Board transition ahead of the December 2 Council meeting.
Local & Regional WIOA Plan Updates *(Discussion Item)*	This item was skipped due to time constraints and will be addressed at the special Executive Committee meeting referenced above.
Public Comment on Agenda and Non-Agenda Items *(Discussion Item)*	Chair Cotter called for public comment on non-agenda items. Secretary Salerno informed the public on how to provide public comments in the meeting and on Zoom. There was no public comment in the room nor on Zoom.
Adjournment (Action Item)	Receiving no further comments, Chair Cotter adjourned the meeting at 10:07 A.M.

2027 WISF Meeting Schedule

Wednesday, March 3, 2027
9:00am– 10:00 am
49 South Van Ness Ave.
w/Zoom Option for Public Only

Wednesday, June 2, 2027
9:00am– 10:00 am
49 South Van Ness Ave.
w/Zoom Option for Public Only

Wednesday, September 1, 2027
9:00am– 10:00 am
49 South Van Ness Ave.
w/Zoom Option for Public Only

Wednesday, December 1, 2027
9:00am– 10:00 am
49 South Van Ness Ave.
w/Zoom Option for Public Only

CONTACT

Workforce.Development@sfgov.org
(628) 652-8400 **direct**
1 South Van Ness Avenue, 5th Floor, San Francisco, CA 94103
(415) 554-6969 **main**

2027 WISF Executive Committee Meeting Schedule

Wednesday, February 17, 2027
9:00am– 10:00 am
1 South Van Ness Ave.
5th Floor
w/Zoom Option for Public Only

Wednesday, May 19, 2027
9:00am– 10:00 am
1 South Van Ness Ave.
5th Floor
w/Zoom Option for Public Only

Wednesday, August 18, 2027
9:00am– 10:00 am
1 South Van Ness Ave.
5th Floor
w/Zoom Option for Public Only

Wednesday, November 17, 2027
9:00am– 10:00 am
1 South Van Ness Ave.
5th Floor
w/Zoom Option for Public Only

CONTACT

Workforce.Development@sfgov.org
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Welcome

Workforce Investment Board San Francisco (WISF)
Executive Committee-Special Meeting
December 1, 2026

HOSTED BY: THE OFFICE OF ECONOMIC & WORKFORCE DEVELOPMENT

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

The Workforce Investment San Francisco board acknowledges that we are on the unceded ancestral homeland of the Ramaytush (rah-my- toosh) Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples

Housekeeping

- **Recording**
  - **Audio, video, and chat will be monitored and recorded**
- **Audio and Video**
  - **We respect all participants in this convening today and want to create a safe space for all. By default, all participants will be muted and video is disabled. Video will be on for speakers only.**
- **Public Comment**
  - **To submit public comment on zoom, please select the Chat button at the bottom of your screen and send a message to "Public Comment".**

Agenda

1. Ohlone Land Acknowledgment, Announcements, and Housekeeping (Discussion Item)
2. Roll Call (Discussion Item)
3. Chair's Welcome (Discussion Item)
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9. Adjournment (Action Item)



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OFFICE OF ECONOMIC &
WORKFORCE DEVELOPMENT

Local and Regional WIOA Plan Updates

WIOA FOUR-YEAR PLAN REQUIREMENTS (WSDD-275)

Develop and Submit Regional Plan for Bay-Peninsula Regional Planning Unit (San Mateo, Santa Clara, and San Francisco)

- Regional Workforce & Economic Analysis
- Regional Service Strategies, Sector Initiatives, Practices for Equity and Economic Justice
- California Jobs First Blueprint Alignment
- Climate and Environmental Sustainability

Develop and Submit Local Plans

- Policies consistent with State Plan
- Partnerships with all WIOA Core and Required partners, as well as State strategic partners

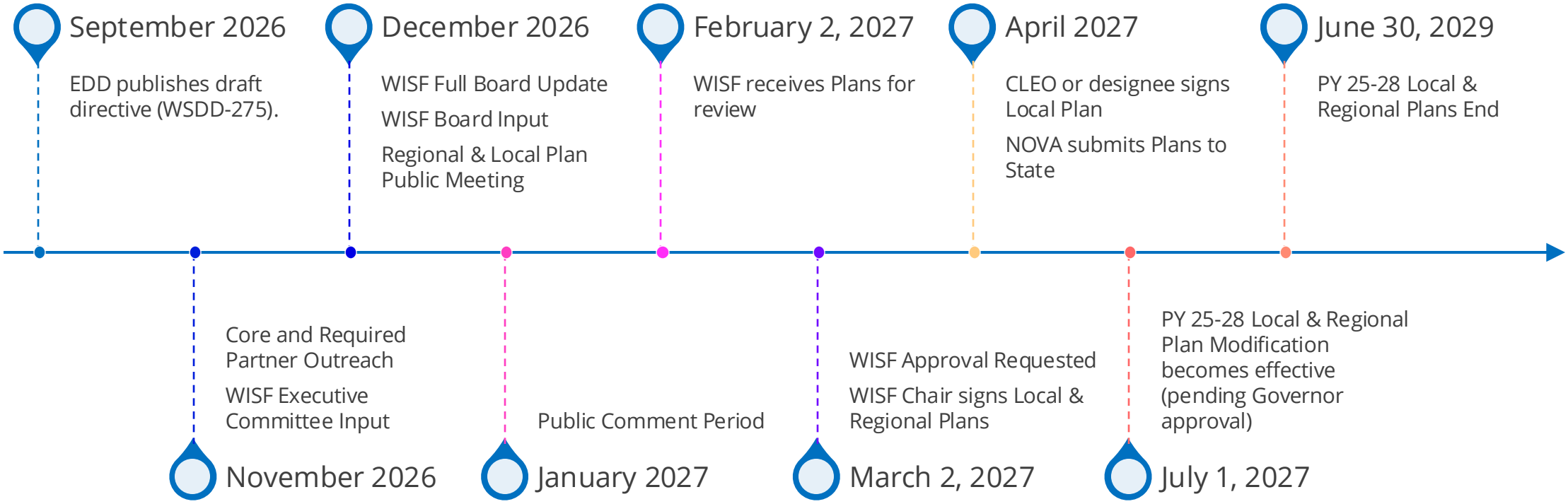
Approval Period
July 1, 2027 - June 30, 2029

WISF Reviews
March 2, 2027

Signatures
CLEO & Chair

SAN FRANCISCO
OFFICE OF ECONOMIC & WORKFORCE DEVELOPMENT

PY 25-28 WIOA Plan Development Process



WISF SURVEY PROPOSED QUESTIONS

1. In the context of a changing economic and labor market, what are your organization and/or industry's concerns?

2. What are the region's major workforce challenges?

3. How is your organization and/or industry centering equity, job quality, and career advancement in your work?

4. What is your vision for how the local and regional workforce systems and stakeholders can address the region's key challenges?

5. What challenges and opportunities do you foresee in integrating climate resilience into your organization's or community's long-term planning?

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Alumni Working Group Implementation & Executive Board Transition



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Public Comment

Thank you for joining the
Workforce Investment Board San Francisco
Executive Committee

QUESTIONS OR NEEDS? PLEASE CONTACT:

WORKFORCE.DEVELOPMENT@SFGOV.ORG