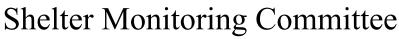
City and County of San Francisco



POLICY SUBCOMMITTEE MEETING MINUTES SHELTER MONITORING COMMITTEE NOVEMBER 12, 2025 3:00 PM — 4:15 PM [DRAFT]

Present: Subcommittee Chair Kaleese Street

Member Britt Creech

Member Belinda Dobbs

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS

5 min

The meeting began at 3:12 PM, with a quorum.

I. MINUTES ACTION

A. August 2025 Minutes

Chair Street

5 min

The Subcommittee reviewed the minutes for the previous (draft) Minutes. Chair Street said the sense that there is a propensity to kick people out is "the opposite of what we should be doing." There should be clear documentation to clients before the rules are changed. Member Creech opined that it "is none of the shelter's business what clients do during the day." It seems like the City is increasingly using incarceration. This is concerning. Committee Chair Illo pointed out that there is a problem with "front door attrition," i.e., many rejections when a client first arrives at the shelter, which are essentially Denials of Service. These are not recorded as DOS's. Clients may be under great stress when they arrive; if the shelter is not sensitive to this, they may be too quick to find a reason to deny admittance. The intake/security process is poorly designed for the population we serve. Client advocates could assist.

Explanatory document - Draft Minutes

Public Comment: None

Proposed Action: Approval of August 2025 Draft Minutes

M/S/C: Street/Britt/Approved

II. OLD BUSINESS

DISCUSSION/ACTION

A. MORE GRANULARITY/DETAIL IN SOCS

Member Creech I

10 min

Members discussed how some <u>Standards</u>, e.g., SOC #1, cover too broad an array of problems. Adding Equity into SOC #1 was again emphasized. Suggestion was made to begin informally tracking allegations using informal subgroupings of Standards.

Public Comment: None

Proposed Action: Begin informally differentiating in advance of formal revision of SOCs.

M/S/C: Street/Dobbs/Approved

III. NEW BUSINESS

DISCUSSION

A. NEW SECRETARY

Chair Street

3 min

Members agreed to place the issue before the full Committee at the next meeting.

B. STORAGE OPTIONS FOR THE UNHOUSED

Chair Street 10 min

Members discussed inconsistencies and complaints related to the protection and storage of Client property. Staff turnover is high (which can lead to poor adherence to procedures). Member Barr pointed out that variability from site to site is allowed if HSH approves "local" rules (which can be necessary when there is more or less onsite space available). Member Dobbs feels staff have too much authority (and often do not use it appropriately).

Public Comment: Niki Dove suggested that SMC assign a person to act "be a secret shopper" (take on the role of a client to see what really goes on when no outside observers are present).

A. WHEN TO HOLD NEXT FULL COMMITTEE MEETING Chair Street 8 min

Members agreed to ask SMC's Chair to move the December meeting to November.

Proposed Action: Ask staff to see what Chair Illo thinks of the idea

M/S/C: Dobbs/ Street/approved

IV. GENERAL PUBLIC COMMENT

5 min

Members of the public may address the Committee on items that are within the subject matter jurisdiction of the Committee:

Public Comment: Committee Chair Illo proposed issuing an "emergency racial equity report" to document disparities in service experiences. He stressed the importance of accountability and data transparency within shelter systems for better outcomes. The policy subcommittee will work to get a draft going. We will need to request specific data sets aligned with Standards of Care for this. Staff will reach out to DPH management (and to Denise G., someone we worked with in the recent past) to see who might be interested in Seat 12, the "DPH seat." Subcommittee Chair Street volunteered to take the lead on this.

V. ADJOURNMENT

Proposed Action: Approve adjournment

M/S/C: Street/Britt/unanimous - Meeting adjourned at 4:25 p.m.

To obtain copies of the agenda, minutes, or any explanatory documents, please see https://sf.gov/public-body/shelter-monitoring-committee, or contact staff at 628-652-8080 or shelter.monitoring@sfgov.org, 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact staff at 628-652-8080 or shelter.monitoring@sfgov.org at least two business days before the meeting.

The nearest BART station is Civic Center Plaza at the intersection of Market, Grove, and Hyde Streets. The MUNI Metro lines are the K, M, N, and S (Civic Center Station or Van Ness Avenue Station). MUNI bus lines serving the area are the 5 (Fulton), 19 (Polk), 21 (Hayes), and 49 (Van Ness-Mission). See https://www.sfmta.com/maps/muni-service-map.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees maybe sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are

conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:

Administrator Sunshine Ordinance Task Force City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689 Phone 415.554.7724 Fax 415.554.7854 E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.

Action Item	Assigned To
Add selection of a Secretary and racial equity report to the agenda for 12/17/25.	Staff