

A photograph of the San Francisco City Hall dome, a large, ornate, light-colored stone structure with a prominent central dome and a tall, slender spire topped with a golden finial. The building is set against a clear blue sky. A dark teal rectangular box is overlaid on the left side of the image, containing white text.

# **Staff Working Groups and Legally Required Bodies**

**Commission Streamlining Task Force**

August 6, 2025



# Staff Working Groups

- 16 active Staff Working Groups identified
- Public meeting bodies that are established in code
  - All established in code, none in Charter
- Predominantly comprised of City employees (> 50% of seats)
  - 7 comprised solely of City employees
  - 9 include some members who are not City employees

# Considerations for Discussion

- Should these continue to exist in code?

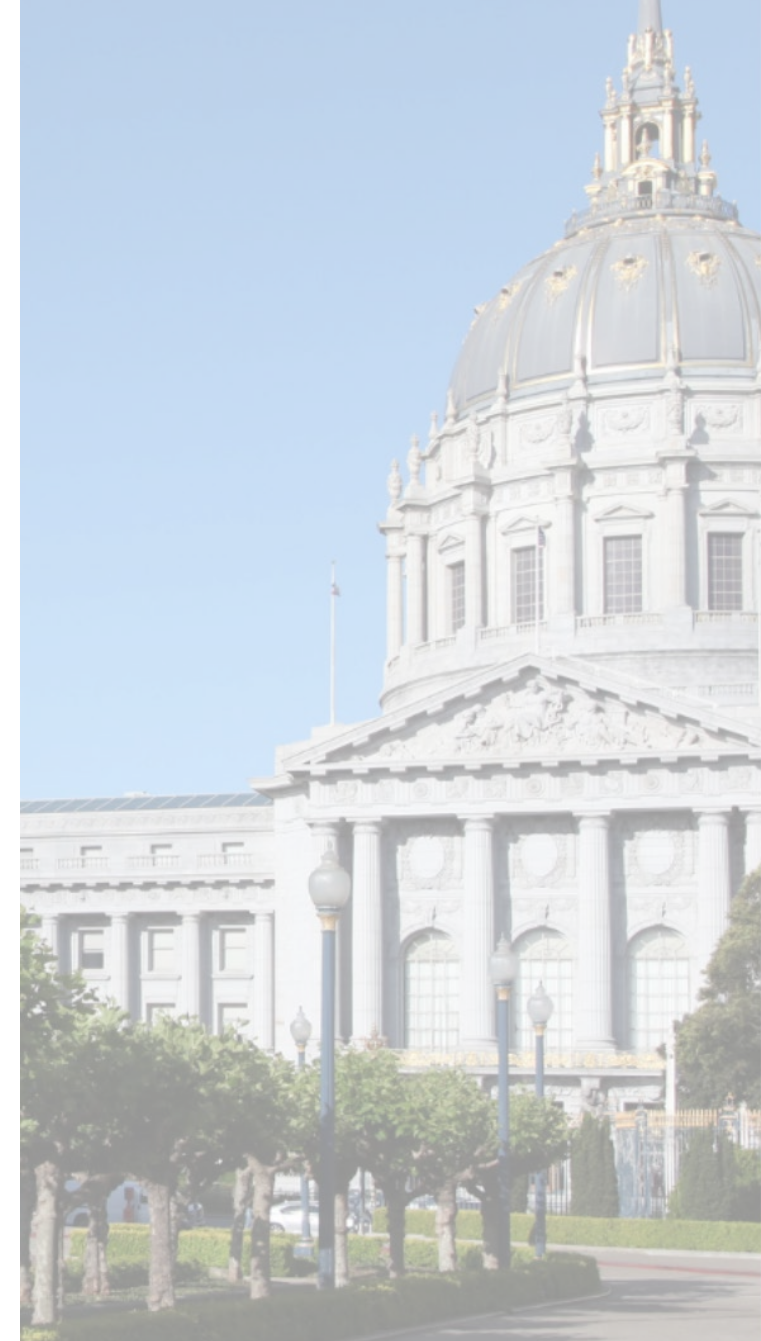
- Ensures coordination
- Meetings and materials open to the public

- Should staff coordination be codified?
- Are public meeting bodies best way to coordinate?

- If staff working groups exist in code, should they have sunset provisions?

- Opportunity to periodically re-evaluate

- Often focused on ongoing/long-range issues (e.g., disaster preparedness)



# Staff Working Groups – Public Safety

## for discussion at Sep 3 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
APD	Adult Probation	Reentry Council	Coordinates local efforts to support adults exiting the jail and prison system.	15	10	2008
APD	Adult Probation	Community Corrections Partnership*	Advises on evidence-based practices for sentencing and probation	10	3	2011
DAT	District Attorney	Real Estate Fraud Prosecution Trust Fund Committee	Distributes funds for the prosecution of real estate fraud within San Francisco	3	0	1997
DAT	District Attorney	Sentencing Commission	Advises on strategies to improve public safety, reduce recidivism, and reform sentencing	9	4	2012
DEM	Emergency Management	Disaster Council*	Develops and approves disaster response plans	8	2	1972

\*Borderline inactive. Will be discussed at the August 20 meeting.

# Staff Working Groups – Infrastructure, Climate, and Mobility

## for discussion at Sep 17 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
ENV	Environment	Municipal Green Building Task Force	Advises on municipal construction projects	21	1	2004
DPW	Public Works	Committee for Utility Liaison on Construction and Other Projects (CULCOP)	Coordinates street excavation, utility work, paving, and other road work	8*	5*	1974
MTA	Municipal Transportation Agency	Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT)	Reviews temporary street closure permits	7	0	2008

\*seats based on original legislation, which has not been updated as City departments and private utilities have changed over time.



# Staff Working Groups – Housing and Economic Development for discussion at Oct 1 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
CPC	City Planning	Interagency Planning and Implementation Committee (IPIC)	Oversees implementation of area plans	11	2	2006
ECN	Economic and Workforce Development	Committee on City Workforce Alignment	Coordinates workforce development services across City departments	11	6	2022

# Staff Working Groups – Public Health and Wellbeing

## for discussion at Oct 15 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
MYR	Mayor's Office of Victims' Rights	Family Violence Council	Works to prevent, and improve the City's response to, family violence	25	3	2007

# Staff Working Groups – General Administration & Finance

## for discussion at Nov 5 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
ADM	City Administrator's Office	Justice Tracking Information System (JUSTIS) Committee Governance Council*	Oversees criminal justice IT systems and facilitates alignment across agencies	12	0	2000
ADM	City Administrator's Office	Capital Planning Committee	Recommends 10-year capital plan and 2-year capital budget to Mayor and Board of Supervisors	11	0	2005
ADM	City Administrator's Office	Committee on Information Technology (COIT)	Develops and approves IT plans, budgets, etc. for all City departments	16	0	2010
DHR	Human Resources	Workers' Compensation Council*	Advises on matters related to workers' compensation and safety	6	0	1961
MYR	Mayor's Office	State Legislation Committee	Votes to take positions on state legislation on behalf of the City and County of San Francisco	7	0	1939

\*Borderline inactive. Will be discussed at the August 20 meeting.



# Legally Required Bodies





## Legally Required Bodies

- Most bodies have legal duties under Charter or local codes
- 27 bodies identified with state or federal mandates (“legally required”)

Number	Scenario	Impact
16	Body is required by state or federal law	May not eliminate body; may be possible to explore consolidation
11	Body fulfills a function required by state or federal law	Must find a suitable alternative to carry out legally required function in order to eliminate

- 2 bodies have membership/ appointment details prescribed by state law

# List of Legally Required Bodies

Required Bodies
Asian Art Commission
Behavioral Health Commission
Children and Families First Commission
Commission on Aging Advisory Council
Community Corrections Partnership <sup>1,2</sup>
Enhanced Infrastructure Financing District Public Financing Authority No. 1 <sup>2</sup>
Fine Arts Museums Board of Trustees
Juvenile Justice Coordinating Council
Law Library Board of Trustees <sup>3</sup>
Port Commission
Real Estate Fraud Prosecution Trust Fund Committee
Retiree Health Care Trust Fund Board
Retirement Board
Treasure Island Development Authority Board of Directors <sup>2,4</sup>
War Memorial Board of Trustees
Workforce Investment Board

Required Functions
Abatement Appeals Board
Access Appeals Commission <sup>5</sup>
Assessment Appeals Board
Board of Appeals
Board of Examiners
Child Care Planning and Advisory Council
Citizens Committee on Community Development <sup>2</sup>
Health Commission
IHSS Public Authority Governing Board <sup>6</sup>
Local Homeless Coordinating Board
Relocation Appeals Board <sup>5</sup>

## Notes:

1. Required as long as the City receives Community Corrections Performance Incentives funds
2. Borderline inactive. Will be discussed at 8/20 meeting.
3. Must exist under state law, but no requirement to be established in Charter or any City ordinance
4. Required as long as TIDA is incorporated as a nonprofit
5. Appointments and membership constrained by state law
6. Required functions can only be transferred to another board or commission under narrow circumstances

# Questions?

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# Appendix



# Inactive Staff Working Groups Discussed on 7/16/25

Department		Name of Body	Code Citation	Action Taken
ADM	City Administrator's Office (Permit Center)	Permit Prioritization Task Force	Campaign & Governmental Conduct Code § 3.400	Eliminate
DPW	Public Works	Street Design Review Committee	Administrative Code § 98.2	Eliminate
DPW	Public Works	Street Utilities Coordinating Committee	Administrative Code § 5.60	Eliminate
MYR	Mayor's Office of Housing and Community Development	Supportive Housing Services Fund Committee	Administrative Code § 10.100-131	Eliminate