

A photograph of the San Francisco State Capitol building, featuring a large, ornate dome with a golden spire and classical architectural details. The building is set against a clear blue sky. A dark teal rectangular box is overlaid on the left side of the image, containing the text "Staff Working Groups" in white.

Staff Working Groups

Commission Streamlining Task Force

August 20, 2025



Staff Working Groups

- 17 active Staff Working Groups identified
- Public meeting bodies that are established in code
 - All established in code, none in Charter
- Predominantly comprised of City employees (> 50% of seats)
 - 7 comprised solely of City employees
 - 10 include some members who are not City employees
 - Currently approach these as “hybrid” groups in staff recommendation memo; consider conforming to advisory body template where applicable.

Considerations for Discussion

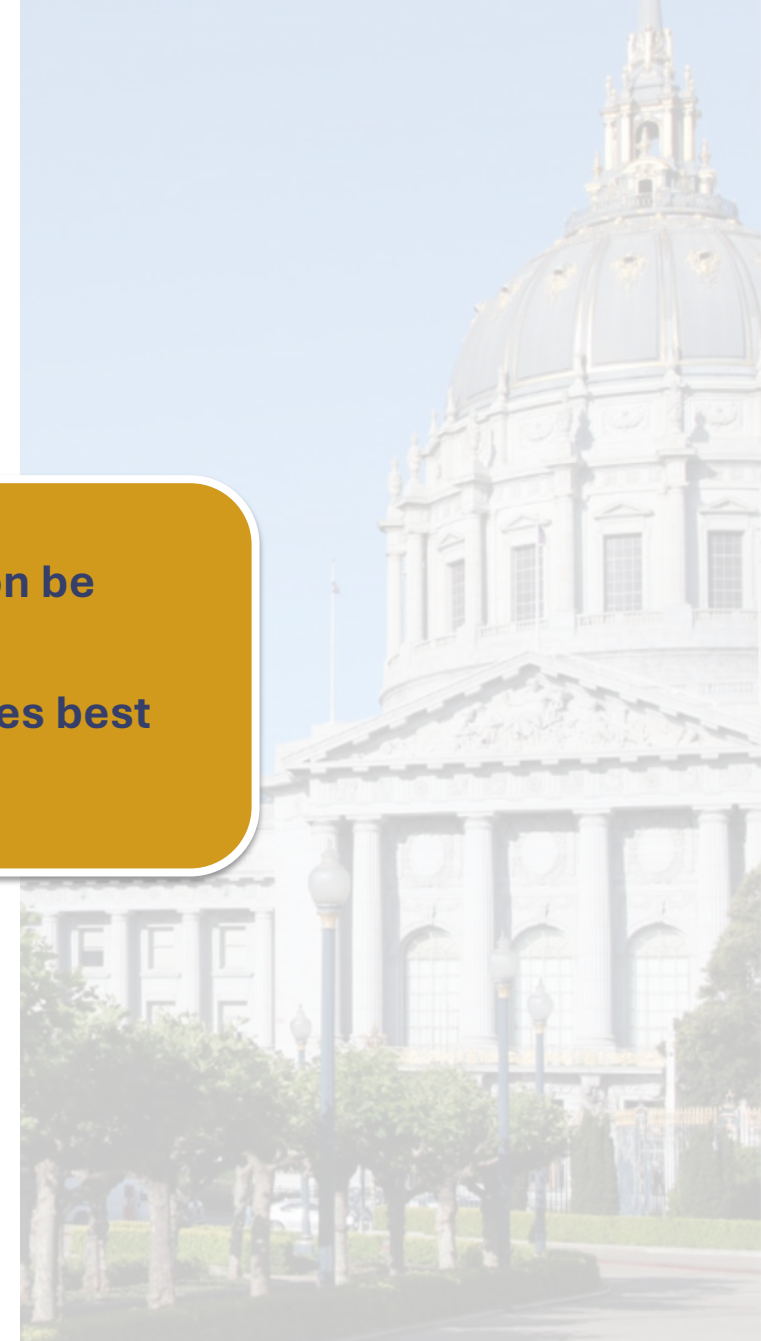
- Should these continue to exist in code?

- Ensures coordination
- Meetings and materials open to the public
- Concern that important work may not happen if not in code

- Should staff coordination be codified?
- Are public meeting bodies best way to coordinate?

If you opt to remove from code:

- Under what conditions would a body be exempt from that general rule?



Considerations for Discussion

- If staff working groups exist in code, should they have sunset provisions?

- **Opportunity to periodically re-evaluate**

- **Often focused on ongoing/ long-range issues (e.g., disaster preparedness)**



Appendix



Staff Working Groups – Public Safety

for discussion at Sep 3 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
APD	Adult Probation	Reentry Council	Coordinates local efforts to support adults exiting the jail and prison system.	15	10	2008
APD	Adult Probation	Community Corrections Partnership*	Advises on evidence-based practices for sentencing and probation	10	3	2011
DAT	District Attorney	Real Estate Fraud Prosecution Trust Fund Committee	Distributes funds for the prosecution of real estate fraud within San Francisco	3	0	1997
DAT	District Attorney	Sentencing Commission	Advises on strategies to improve public safety, reduce recidivism, and reform sentencing	9	4	2012
DEM	Emergency Management	Disaster Council*	Develops and approves disaster response plans	8	2	1972
JPD	Juvenile Probation	Juvenile Justice Coordinating Council	Develops and implements a county-based response to juvenile crime	12	8	1999

*Borderline inactive. Will be discussed at the August 20 meeting.

Staff Working Groups – Infrastructure, Climate, and Mobility

for discussion at Sep 17 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
ENV	Environment	Municipal Green Building Task Force	Advises on municipal construction projects	21	1	2004
DPW	Public Works	Committee for Utility Liaison on Construction and Other Projects (CULCOP)	Coordinates street excavation, utility work, paving, and other road work	8*	5*	1974
MTA	Municipal Transportation Agency	Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT)	Reviews temporary street closure permits	7	0	2008

*seats based on original legislation, which has not been updated as City departments and private utilities have changed over time.

Staff Working Groups – Housing and Economic Development for discussion at Oct 1 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
CPC	City Planning	Interagency Planning and Implementation Committee (IPIC)	Oversees implementation of area plans	11	2	2006
ECN	Economic and Workforce Development	Committee on City Workforce Alignment	Coordinates workforce development services across City departments	11	6	2022

Staff Working Groups – Public Health and Wellbeing

for discussion at Oct 15 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
MYR	Mayor's Office of Victims' Rights	Family Violence Council	Works to prevent, and improve the City's response to, family violence	25	3	2007

Staff Working Groups – General Administration & Finance

for discussion at Nov 5 meeting

Department		Name of Body	Purpose	Membership		Est.
				City	Other	
ADM	City Administrator's Office	Justice Tracking Information System (JUSTIS) Committee Governance Council*	Oversees criminal justice IT systems and facilitates alignment across agencies	12	0	2000
ADM	City Administrator's Office	Capital Planning Committee	Recommends 10-year capital plan and 2-year capital budget to Mayor and Board of Supervisors	11	0	2005
ADM	City Administrator's Office	Committee on Information Technology (COIT)	Develops and approves IT plans, budgets, etc. for all City departments	16	0	2010
DHR	Human Resources	Workers' Compensation Council*	Advises on matters related to workers' compensation and safety	6	0	1961
MYR	Mayor's Office	State Legislation Committee	Votes to take positions on state legislation on behalf of the City and County of San Francisco	7	0	1939

*Borderline inactive. Will be discussed at the August 20 meeting.

Inactive Staff Working Groups Discussed on 7/16/25

Department		Name of Body	Code Citation	Action Taken
ADM	City Administrator's Office (Permit Center)	Permit Prioritization Task Force	Campaign & Governmental Conduct Code § 3.400	Eliminate
DPW	Public Works	Street Design Review Committee	Administrative Code § 98.2	Eliminate
DPW	Public Works	Street Utilities Coordinating Committee	Administrative Code § 5.60	Eliminate
MYR	Mayor's Office of Housing and Community Development	Supportive Housing Services Fund Committee	Administrative Code § 10.100-131	Eliminate