

Simplified Draft Templates: Appeals Boards and Regulatory Bodies

- This document displays proposed draft template components for Appeals Boards and Regulatory Bodies.
- The language in this draft is simplified for ease of reading.
- At the 8/6 meeting, the Task Force will decide whether both templates are needed.

Overview of Proposed Types of Bodies

Appeals Boards	Regulatory Bodies
The purpose is to provide a forum for residents to appeal certain decisions made by the City.	The purpose is to interpret, administer, uphold, and/or enforce existing laws or policies.
Applies to: <ul style="list-style-type: none">• Bodies whose primary purpose is to hear appeals on decisions made by other City departments.	Applies to: <ul style="list-style-type: none">• Bodies that do not oversee departments, but that are responsible for overseeing or directly administering a law or policy or set of laws and policy.

Simplified Draft Template Components

Note that these are proposed components that will be discussed at the 8/6 task force meeting.

Category	Component	Appeals Board	Regulatory Body
Member Attributes and Processes	Appointing Authority	Split appointment are fine, but not required. Otherwise, Mayor appoints.	Split appointment are fine, but not required. Otherwise, Mayor appoints.
	Appointment Confirmations	No confirmations; BOS may veto	No confirmations; BOS may veto
	Member Removal	For cause	At will
	Term Lengths	4 year terms	4 year terms
	Term Limits	Limit of 3 terms	Limit of 3 terms
	Qualifications	Require qualifications; decide specifics based on body	Should be decided by body; require statement indicating why an appointee is qualified if no specifics required.
	Compensation and Benefits	Allow compensation. Authorizing legislation to determine specifics.	Keep current compensation approach. No health benefits.
Body Operations and Attributes	Establishing Authority	Administrative code	Administrative code
	Sunset Dates	None Evaluate workload/ purpose every 5 years.	To be decided by body. Permit BOS to sunset body at future date.
	Commission Size	5 maximum	5 – 7 members
Required Outputs	Required Outputs	Statement of purpose. Reaffirm at regular intervals.	Statement of purpose. Reaffirm at regular intervals.
City Oversight	Polymaking	No authority to set policy. May provide recommendations on code/policies.	Depends on the individual body; some may need some policy-making authority.
	Additional authority over department or City operations	None	Depends on individual body; may set rates and fees