



City and County of San Francisco

Daniel Lurie, Mayor

Draft minutes for Civic Design Review, September 21, 2026



Draft Minutes

Chair Carney called the meeting to order at 2:01 pm.

1. Call to Order, Roll Call, Agenda Changes, Land Acknowledgment (0:14)

Commissioners Present

Patrick Carney, Chair

Janine Shiota, Vice President

McKenna Quint

Al Perez

Seth Brenzel

Commissioners Absent

Chuck Collins, President

Jessica Rothschild

Staff Present

Mary Chou, Civic Art Collection and Public Art Program Director

Manraj Dhaliwal, Commission Secretary

No agenda changes were made.

Chair Carney announced Mary Chou as the new Program Director of the Civic Design Review Committee

Commissioner Perez announced the public meeting instructions

Commission Secretary Dhaliwal announced the public meeting instructions.

Commissioner Brenzel began the meeting by reading the Arts Commission's land acknowledgement statement.

2. General Public Comment

(5:58)

There was no public comment.

3. Signature Aviation SFO Facility – Phase 1 Review

(6:40)

The project team presented the Signature Aviation SFO Facility Phase 1 design, which will replace the existing executive terminal at San Francisco International Airport. Hangar A will temporarily serve as the executive terminal during the approximately two-year construction period. The new facility will include passenger lounges, a flexible lounge for larger groups and sports teams, tenant and administrative spaces, landscaped arrival areas, outdoor terraces, green roofs, and solar panels. The project is targeting LEED

Gold standards and uses a neutral material palette intended to reflect San Francisco's changing light and airport environment.

Commissioners expressed overall support for the design and appreciated improvements made since Conceptual Review, particularly the landscaping, seating areas, green roof, outdoor terraces, and warmer interior materials. Commissioners encouraged the project team to strengthen the facility's connection to San Francisco through artwork, signage, landscaping, and locally inspired materials. The Committee also discussed the building's exterior form, durability of materials, and opportunities to better identify San Francisco for passengers arriving from the airside.

The Committee clarified that the project is privately funded and therefore does not generate the City's public art enrichment requirement, although the project team is exploring opportunities to incorporate artwork into the facility.

Commissioner Shiota, seconded by Commissioner Perez, moved to approve the phase 1 review for Signature Aviation SFO Facility.

There was no public comment.

The motion was unanimously approved.

4. New Business and Announcements

(44:02)

There was no new business or announcements given by Commissioners.

There was no public comment.

5. Adjournment (44:33)

There being no further business, the meeting was adjourned at 2:47 pm

Draft minutes posted 9/22/2026, 4:30 pm, mscd

Policies

Accessibility Meeting Policy

Per the American Disabilities Act and the Language Access Ordinance, Chinese, Spanish, Tagalog, and/or American Sign Language interpreters will be available upon request. Additionally, every effort will be made to provide a sound enhancement system, meeting materials in alternative formats, and/or a reader. Minutes may be translated after they have been adopted by the Commission. For all these requests, please contact Commission Secretary Manraj Dhaliwal at least 48 hours before the meeting at 415-252-2247, manraj.dhaliwal@sfgov.org. Late requests will be honored if possible. The meeting room is wheelchair accessible.

利便參與會議的相關規定

根據美國殘疾人士法案和語言服務條例，中文、西班牙語、和/或美國手語翻譯人員在收到要求後將會提供翻譯服務。另外，我們將盡力提供擴音設備。同時也將會提供不同格式的會議資料，和/或者提供閱讀器。此外，翻譯版本的會議記錄可在委員會通過後提供。上述的要求，請於會議前最少 48 小時致電 415-252-2247 向 Manraj Dhaliwal, manraj.dhaliwal@sfgov.org 提出。逾期提出的請求，若可能的話，亦會被考慮接納。聽證室設有輪椅通道。

POLITICA DE ACCESO A LA REUNIÓN

De acuerdo con la Ley sobre Estadounidenses con Discapacidades (American Disabilities Act) y la Ordenanza de Acceso a Idiomas (Language Access Ordinance) intérpretes de chino, español, y lenguaje de señas estarán disponibles de ser requeridos. En adición, se hará todo el esfuerzo posible para proveer un sistema mejoramiento de sonido, materiales de la reunión en formatos alternativos, y/o proveer un leedor. Las minutas podrán ser traducidas luego de ser aprobadas por la Comisión. Para solicitar estos servicios, favor contactar a Commission Secretary, Manraj Dhaliwal, por lo menos 48 horas antes de la reunión al 415-252-2247, manraj.dhaliwal@sfgov.org. Las solicitudes tardías serán consideradas de ser posible. La sala de audiencia es accesible a silla de ruedas.

Patakaran para sa pag-access ng mga Miting

Ayon sa batas ng American Disabilities Act at ng Language Access Ordinance, maaring mag-request ng mga tagapagsalin wika sa salitang Tsino, Espanyol at/o sa may kapansanan pandinig sa American Sign Language. Bukod pa dito, sisikapin gawan ng paraan na makapaglaan ng gamit upang lalong pabutihin ang inyong pakikinig, maibahagi ang mga kaganapan ng miting sa iba't ibang anyo, at/o isang tagapagbasa.

Ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon.

Sa mga ganitong uri ng kahilingan, mangyari po lamang makipag ugnayan kay Commission Secretary Manraj Dhaliwal sa 415-252-2247, manraj.dhaliwal@sfgov.org. Magbigay po lamang ng hindi bababa sa 48 oras na abiso bago ng miting. Kung maari, ang mga late na hiling ay posibleng tanggapin. Ang silid ng pagpupulungan ay accessible sa mga naka wheelchair.

Agenda Item Information/Materials Available

Each item on the agenda may include the following documents:

1) Department or Agency or report;

- 2) Public correspondence;
- 3) Other explanatory documents.

Explanatory documents listed above, as well as documents created or distributed after the posting of this agenda to the Arts Commission will be available only electronically, please contact: Commission Secretary Manraj Dhaliwal at manraj.dhaliwal@sfgov.org or 415-252-2247. PLEASE NOTE: The Arts Commission often receives documents created or submitted by other City officials, agencies or departments after the posting of the Arts Commission agenda. For such documents or presentations, members of the public may wish to contact the originating agency if they seek documents not yet provided to the Arts Commission.

Archives Available

A recording of this meeting will be available online, 48 hours after the meeting.

Cell Phone Or other Electronic Device Use at Hearings

Please silence all cell phones, pagers, and other sound-producing devices before the meeting begins.

If a device does go off during the meeting, please note that the Chair or President may ask the person responsible to step out of the room.

Disability Access

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Manraj Dhaliwal at manraj.dhaliwal@sfgov.org or 415-252-2247, at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

- Wheelchair accessible entrance is at Van Ness Avenue and Grove Street.
- There are elevators and accessible restrooms located on every floor.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100-2.160) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, contact the [Ethics Commission](#).

- 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102
- (415) 252-3100
- Ethics.Commission@sfgov.org

Meeting Procedures

1. Agenda items will normally be heard in order. Please note, that on occasion a special circumstance may necessitate that an agenda item be taken out of order. To ensure that an agenda item is not missed, it is advised to arrive at the beginning of the meeting. All agenda changes will be announced by the Chair at the top of the meeting.

2. Public comment will be taken before or during the Committee's consideration of each agenda item. Each speaker will be allowed to speak for the time allotted by the Chair at the top of the meeting or up to three (3) minutes.

3. During General Public Comment, members of the public may address the Commissioners on matters that are within the Arts Commission's jurisdiction and are not on the agenda.

4. Persons who spoke during the public comment period at a meeting of the Arts Commission may supply a brief written summary of the comments to be included in the minutes if it is 150 words or less. The Arts Commission may

reject the summary if it exceeds the prescribed word limit or is not an accurate summary of the speaker's public comment.

5. Persons unable to attend an Arts Commission meeting may submit correspondence to the Arts Commission in connection with an agenda item. The Commission Secretary will post these documents adjacent to the agenda if they are one page in length. If they are longer than one page, the Arts Commission will make such documents available for public inspection and copying. Please note, correspondence submitted to the Arts Commission will NOT be read aloud during the meeting. Names and addresses included in these submittals will be public. Submittals may be made anonymously. Written comments pertaining to this meeting should be submitted to art-info@sfgov.org.

Public Comment

Public comment in regard to specific agenda items will be taken before or during consideration of the item. Each speaker may speak for up to three minutes per agenda item, unless the Chair has announced a different length of time at the beginning of the meeting. Speakers may not transfer their time to another person. Any person speaking during a public comment period may supply a written summary of their comments to be included in the minutes if it is 150 words or less.

NOTE: The San Francisco Arts Commission is discontinuing remote public comment for all public meetings starting in December 2023. Public comment will be taken in-person, with remote access provided for those who require an ADA accommodation. Requests for accommodation must be made at least 48 hours in advance of the meeting, pursuant to Administrative Code Section 97.7. Late requests will be honored if possible. Please reach out to art-info@sfgov.org or by calling 415-252-2255 with any questions or to make an accommodation request

Sensitivity to chemical-based products

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact by mail to Administrator, Sunshine Ordinance Task Force.

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- By fax at 415-554 7854
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