



San Francisco  
**Sheriff's Office**

# Sheriff's Legal Counsel

Rani Singh  
Chief Legal SFSO



San Francisco

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Sheriff's Legal Counsel is the only  
“in house” representation for a  
Sheriff's Department in the state  
of California.



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# Our Team

Rani Singh : Chief Legal Counsel

Kelly Collins: Asst. Chief Legal Counsel

Sonia Robinson: Legal Asst.

Karla Guillory: Document Examiner/Claims Specialist



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# PLS: Prisoner Legal Services

Melinda Benson : Director of PLS

Asia Harrigan: Legal Asst.

Ruby Lee: Legal Asst.



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# Example of the Day to Day

- Advise the Office on civil litigation
- Process and Represent the Office on Discipline Matters
- Liaison with the criminal courts (Appear on Pitchess and Brady)
- Assist with civil litigation
- Analyze legislation and provide opine
- Policy work
- Work with DPA and other outside agencies.
- And so much more...



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# Meetings With Community Partners

- BASF (Bar Association of San Francisco) Criminal justice Task Force. We represent the Sheriff on this committee.
- Justice Partner Meetings (currently on hold from the courts)
- SOS (Show of Support) MDT (Multi-Disciplinary Team) Monthly Meeting (Conservator cases)
- Public Defender Collaboration Meetings



# MEUP Updates

The Military Equipment Use Policy (MEUP) mandates yearly updates of inventory, and deployment, as well as information about requests for equipment for each upcoming year

Next report is due December 2025.



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# Policy Updates

- Policies for the SFSO and updates are monitored and updated by our PPD (Planning and Projects Division)
- Sheriff's Legal is tasked with assisting PPD with updates and legal analysis. Policies are reviewed, edited and screened for any union meet and confer issues. All policies are ultimately reviewed and signed off on by the Sheriff.





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# Training and Community Outreach

Our legal division is active in training when needed for our sworn staff. We participate in AO (Advanced Officer) training as well as supervisor update training. Chief Legal is also active in community education teaching at local schools around the larger SF area. She also is a sitting board member on the BASF. This is the first time in the history of legal that a member of our team has been nominated and is serving on the SF Bar Association.



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# Fun Final Fact

This is the first time in the history of Sheriff's Office Legal that we have an entire team both in PLS and Legal that is comprised of women. We are a dynamic and diverse group of women who have dedicated our careers to public service.



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Questions  
Please contact  
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