



Maria Su, Psy.D.
Executive Director



London N. Breed
Mayor

June 6, 2024

Geoffrey Link
Executive Director
San Francisco Study Center
1663 Mission Street, Suite 310, San Francisco, CA 94103

Subject: Citywide Fiscal and Compliance Monitoring of Current Contracts/Grants for San Francisco Study Center for FY23-24

List of Contracts Reviewed:

Department / Program	Contract Name / Description
Department of Public Health	Health Ed: B/AA Wellness CAM Services (#1000017548)
Department of Public Health	Health Ed: Violence Prevention Tattoo Removal Clinic (#1000017548)
Department of Public Health	MH-Adult: Culturally Congruent and Innovative Practices for African American Communities (#1000008860)
Department of Public Health	MH-Adult: BHS Health Equity Workforce Development Project (#1000024828)
Department of Public Health	MH-Adult: SFMHCRA (SF MH Clients Rights Advocacy) (#1000008860)
Department of Public Health	Primary Care: Tattoo removal and IPMP / clinic acupuncturists (#1000017548)
Department of Public Health	MH-Adult: Fiscal Intermediary for Innovation (#1000008860)
Department of Children Youth and Their Families	Talent All Stars, Inc.

Department of Children Youth and Their Families	Service Provider Working Group Sponsorship
Department of Children Youth and Their Families	Youth First After School and Summer Program
Office of Economic and Workforce Development	American Indian Cultural District Hub Space Improvements (Assignment & Assumption)
Mayor's Office of Housing and Community Development	ARCHITECTURAL SERVICES FOR COMMUNITY FACILITIES AND AFFORDABLE HOUSING
Mayor's Office of Housing and Community Development	Calle 24 Growth and Sustainability
Mayor's Office of Housing and Community Development	Community Housing Education for Tenderloin Arabic-speaking community
Mayor's Office of Housing and Community Development	Citywide Access to Housing
Mayor's Office of Housing and Community Development	HRCSF Tenant Counseling, Education & Outreach Targeting/Expansion

Dear Geoffrey Link:

This letter conveys the results of the Citywide fiscal May 5, 2024.

The fiscal monitoring included the review of the following documents:

1. Agency-wide budget and cost allocation plan
2. Board minutes
3. Recent 990 form
4. Recent DE 9, DE 9C, and 941 reports
5. Most recent audited financial statements
6. Fiscal policies and procedures (Self-Assessments N/A)
7. Financial reports, balance sheets, and profit loss statements
8. Supporting documentation for invoices for two current year billing months (Self-Assessments N/A)

We are pleased to report that there were no findings identified in our fiscal and compliance monitoring.

Department of Children, Youth and Their Families

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Please extend our appreciation to your staff for their preparation in advance of the monitoring and assistance during the process. We thank you for your work in serving the San Francisco community.

Sincerely,

Greg Rojas
Sr. Fiscal Officer

Cc:

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