

# Cover Sheet

**Instructions:** Enter the data points below from the SAGE APR into the green cells.

**Note :** This sheet is most easily completed by someone with HUD SAGE access. A standard HMIS APR can provide data for everything except utilization and spend down, which will need alternate data sources like, eloccs or e-snaps, or provider self report in order to complete fully.

Returns to Homelessness	Data Location
Total exits to homeless destinations	APR Q23c Homeless Situations Subtotal
Total persons served	APR Q5a Total persons served

Employment Income	Data Location
Number of Adults with Earned Income who Retained Income Category and Increased \$ at Annual Assessment	APR Q19a1 Row 1 Column 4
Number of Adults with Earned Income who Did Not have the Income Category at Start and Gained the Income Category at Annual Assessment	APR 19a1 Row 1 Column 5
Number of Adults with Earned Income who Retained Income Category and Increased \$ at Exit	APR Q19a2 Row 1 Column 4
Number of Adults with Earned Income who Did Not have the Income Category at Start and Gained the Income Category at Exit	APR 19a2 Row 1 Column 5
Total adults	APR Q5a Number of Adults APR Q18 Row 7, Number of adult
Adult stayers not required to have assessment	stayers not yet required to have an annual assessment


Non-Cash Mainstream Benefits	Data Location
Adult leavers with at least 1 benefit	APR Q20b Row 2 Column 4, benefit at exit for leavers
Adult stayers with at least 1 benefit	APR Q20b Row 2 Column 3, benefit at last annual assessment for stayers
Total adults	APR Q5a Number of Adults

Adult stayers not required to have assessment	APR Q18 Row 7, Number of adult stayers not yet required to have an annual assessment
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Health Insurance	Data Location
Stayers with 1 Source of Health Insurance	APR Q21 Row 15 Column 2
Stayers with more than 1 source of health insurance	APR Q21 Row 16 Column 2
Leavers with 1 source of Health Insurance	APR Q21 Row 15 Column 3
Leavers with more than 1 source of health insurance	APR Q21 Row 16 Column 3
Total persons served	APR Q5a Total persons served
Adult stayers not required to have assessment	APR Q18 Row 7, Number of adult stayers not yet required to have an annual assessment

Unit Utilization	Data Location
January Total	APR Q8b January
April Total	APR Q8b April
July Total	APR Q8b July
October Total	APR Q8b October
	E-Snaps Project Application 4b Total Units, OR SAGE APR Unit and Unit inventory and Utilization, OR Q2 Bed and Unit Inventory and utilization
Total Proposed Units	Number of units funded at any point in time
OR	
Q2 Bed and Unit Inventory and Utilization, Average Unit Utilization Rate to Date	

Spend Down	Data Location
Total Award Amount	SAGE APR Q1a total award amount, OR Award amount from relevant GIW
Total Spend Down	SAGE APR Q28 Total Expenditures

Bed Capacity	Data Location
Number of Beds	Project Application 4B Total Units OR Q2 Total Households 

Data Point

Data Point

Data Point
0

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Data Point

# Generalized Scoring Tool

This scoring tool evaluates the degree to which renewal projects improve the CoC’s sys  
FY 2025 NOFO and only includes objective metrics that can be found in the APR on HUI

## 1. Returns to Homelessness

**Calculation:** (Total exits to homeless destinations) / (To

**Data Sources:** [ APR Q23c Homeless Situations Subtotal ]

Scale			
	0.00%	1.49%	20
	1.50%	2.99%	18
	3.00%	4.49%	16
	4.50%	5.99%	14
	6.00%	7.49%	12
	7.50%	8.99%	10
	9.00%	10.49%	8
	10.50%	11.99%	6
	12.00%	13.49%	4
	13.50%	14.99%	2
	15.00%	100.00%	0

## 2. Employment Income

**Calculation:** 
$$\frac{(\text{Adults who gained employment income} + \text{employment income})}{(\text{Adults} - \text{Adult stayers})}$$

**Data Sources:** 
$$\frac{[\text{APR19a1 Row 1 Column 4} + \text{APR19a2 Row 1 Column 4} + \text{APR19a2 Row 1 Column 5}] \div [\text{APR5a A to Have an Annual Assessment}]$$

Scale			
	30%	100.0%	10
	25%	29.9%	9
	20%	24.9%	8
	15%	19.9%	7
	12%	14.9%	6
	10%	11.9%	5
	7%	9.9%	4
	6%	6.9%	3
	5%	5.9%	2
	4%	4.9%	1
	0%	3.9%	0

### 3. Non-Cash Mainstream Benefits

**Calculation:** 
$$\frac{(\text{Adult leavers with at least 1 benefit} + \text{Adults not yet required to have an assessment})}{(\text{Adults} - \text{adult stayers not yet required to have an assessment})}$$

**Data Sources:** 
$$\frac{[\text{APR 20b Number of Non-Cash Benefit Sources} + \text{Adults Not Yet Required to Have an Assessment}]}{[\text{APR 20b Number of Non-Cash Benefit Sources} + \text{Adults Not Yet Required to Have an Assessment}]}$$

Scale			
	50.0%	100.0%	10
	45.0%	49.9%	9
	40.0%	44.9%	8
	35.0%	39.9%	7
	30.0%	34.9%	6
	25.0%	29.9%	5
	20.0%	24.9%	4



	15.0%	19.9%	3
	10.0%	14.9%	2
	5.0%	9.9%	1
	0.0%	4.9%	0

#### 4. Health Insurance

**Calculation:** 
$$\frac{\text{(Stayers with 1 or More Sources of Health Insurance)}}{\text{(Total Part Have an Assessment)}}$$

**Data Sources:** [ APR 21 Stayers 1 Source of Health Insurance + APR 21 Leavers 1 Source of Health Insurance + APR 21 Leavers More than 1 Source of Health Insurance ] / APR 21 Stayers Not Yet Required to Have a

Scale			
	90.0%	100.0%	10
	85.0%	89.9%	9
	80.0%	84.9%	8
	75.0%	79.9%	7
	70.0%	74.9%	6
	65.0%	69.9%	5
	60.0%	64.9%	4
	55.0%	59.9%	3
	50.0%	54.9%	2
	45.0%	49.9%	1
	0.0%	44.9%	0

#### 5. Unit Utilization

**Calculation:** 
$$\frac{\text{Actual unit utilization}}{\text{Number of units projected}}$$

**Data Sources:** [ ( APR 8b January Total + APR 8b April Total ) ÷ 4 ] ÷ Project Application 4B Total Unit Utilization to date] from full Q2 Average Unit Utilization to date]

Scale
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95.00%	100.00%	20
90.00%	94.90%	18
85.00%	89.90%	16
80.00%	84.90%	14
75.00%	79.90%	12
70.00%	74.90%	10
65.00%	69.00%	8
60.00%	64.90%	6
55.00%	59.90%	4
50.00%	54.90%	2
0.00%	49.90%	0

## 6. Spend Down

**Calculation:** Amount of grant spent during period of per

**Data Sources:** [APR Q1 Total Award Amount from applicat  
down from eLOCCS/Total relevant award a

Scale		
95.00%	100.00%	10
90.00%	94.90%	9
85.00%	89.90%	8
80.00%	84.90%	7
75.00%	79.90%	6
70.00%	74.90%	5
65.00%	69.00%	4
60.00%	64.90%	3
55.00%	59.90%	2
50.00%	54.90%	1
0.00%	49.90%	0

## 7. Bed Capacity Tiering

**Calculation:** The number of units the project has

**Data Sources:** Project Application 4B Total Units OR Q2 T

Scale		
500	1000+	20

200	499	16
100	199	12
0	99	0

tem performance. It is based on requirements from the  
D's SAGE reporting platform.

tal Persons Served)

] / [ APR 5a Total Persons Served ]

Returns to Homelessness Metric	#DIV/0!
Scaled Score	#N/A

*Factors and score will automatically calculate once data entry sheet is completed*

Adults who increased amount of  
ers not required to have assessment)

w 1 Column 4 + APR19a1 Row 1 Column  
adults - APR18 Stayers Not Yet Required

Employment income Metric	#DIV/0!
Scaled Score	#N/A

Factors and score will automatically calculate once data entry sheet is completed

lt stayers with at least 1 benefit) / (total  
ave an annual assessment)

urces at Latest Annual Assessment + APR  
at Exit] ÷ [APR 5a Adults – APR 18 Adult  
sment]

Non-Cash Mainstream Benefits Metric	#DIV/0!
Scaled Score	#N/A

Factors and score will automatically calculate once data entry sheet is completed

nsurance + Leavers with 1 or More  
icipants - Stayers Not Yet Required to

nce + APR 21 Stayers More than 1 Source  
urce of Health Insurance + APR 21  
rance] ÷ [ APR 5a Total Persons Served -  
n Assessment ]

Health Insurance Metric	#DIV/0!
Scaled Score	#N/A

*Factors and score will automatically calculate once data entry sheet is completed*

oposed in application

il + APR 8b July Total + APR 8b October  
Units OR Q2 Total Households OR [APR  
ill combined SAGE APR

Unit Utilization by Month Metric	#DIV/0!
Unit Utilization from SAGE APR Metric	0.00%
Scaled Score for Month	#N/A
Scaled Score for SAGE APR	0

Factors and score will automatically calculate once data entry sheet is completed

formance ÷ Award total  
tion in e-snaps] / [ APR Q28, OR spend  
amount]

Spend Down Metric	#DIV/0!
Scaled Score	#N/A

Factors and score will automatically calculate once data entry sheet is completed

otal Households

Bed Number Metric	0
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Scaled Score	0
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*Factors and score will automatically calculate once data entry sheet is completed*