

# San Francisco Health Care for the Homeless Co-Applicant Board

Monday, March 14<sup>th</sup>, 2022, 5:00-7:00pm

via Microsoft Teams

Link: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NzdiNjgxOTItZmUxNy00MmFhLTgwZGYtOWM2MTI5ZjExYjdh%40thead.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%227dc5868b-a3a6-4b80-9466-54364d8c7d98%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzdiNjgxOTItZmUxNy00MmFhLTgwZGYtOWM2MTI5ZjExYjdh%40thead.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%227dc5868b-a3a6-4b80-9466-54364d8c7d98%22%7d)

[join/19%3ameeting\\_NzdiNjgxOTItZmUxNy00MmFhLTgwZGYtOWM2MTI5ZjExYjdh%40thead.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%227dc5868b-a3a6-4b80-9466-54364d8c7d98%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzdiNjgxOTItZmUxNy00MmFhLTgwZGYtOWM2MTI5ZjExYjdh%40thead.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%227dc5868b-a3a6-4b80-9466-54364d8c7d98%22%7d)

Phone Call-In Number: (415) 906-4659 | Conference ID: 909 654 103#

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## Minutes

### 1. Call Meeting to Order

- *Meeting was called to order by Member Neary (SFDPH Program Director and non-voting HCH CAB Member) at 5:05pm after a brief delay as several attendees worked through technical challenges in joining the virtual Microsoft Teams meeting.*

### 2. Ramaytush Ohlone Land Acknowledgement

The Land Acknowledgement below is a formal statement that recognizes and respects the history and connection between the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) and the region. The American Indian Cultural District advises that City government and agency meetings open on this note. Additionally, the San Francisco Health Commission adopted the reading of the Land Acknowledgment for all public meetings in 2021. We are reading it here as the SF DPH Health Commission empowered the HCH CAB through a Resolution.

The San Francisco Health Care for the Homeless Co-Applicant Board acknowledges that we are on the unceded ancestral homeland of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) who are the original inhabitants of the San Francisco Peninsula. As the Indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

- *The Ramaytush Ohlone Land Agreement was read aloud for all attendees of the meeting by Member Neary.*

### **3. HCH Co-Applicant Board Member Introductions**

- *Members were asked to introduce themselves to each other and to the meeting attendees*
- *Member Jordan stated that he has served on two Consumer Advisory Boards for different clinics/programs serving Persons Experiencing Homelessness (PEH) (at Maxine Hall Health Center and City-Wide). He has also served on the SRO Task Force and numerous other boards and groups. He identified himself as formerly being a PEH.*
- *Member Kendrick shared that a doctor at Castro-Mission Health Center whom he sees recommended that he apply for this position. He identified himself as formerly a PEH. His interest in serving on the board is to give back to the City and to its communities, particularly the LGBTQ community. He currently is involved in Black Brothers Esteem, a program at the San Francisco AIDS Foundation.*
- *Member Telusca was motivated to join as former PEH as a youth who immigrated here with his family who were learning to speak English and seeing the challenges in navigating services. He has a PhD in Public Health and works for a locally based pharmaceutical company.*
- *Member Silva serves as the Deputy Medical Officer at HealthRight 360 working in their Health Care for the Homeless program and has been in this role and in the SF Bay Area for nearly a year. She previously worked with a Housing/Clinical Community-Based Organization in New York.*
- *Member Penagos currently works at Hamilton Families where they strive to end Family Homelessness. She formerly worked at Mission Neighborhood Health Center and Native American Health Center working with PEH communities there.*
- *Member Discepola has nearly 30 years of experience working in Public Health. Formerly, most recently working at San Francisco AIDS Foundation working with populations experiencing homelessness and struggling with Mental Health and Substance Use issues.*
- *Member Sullivan stated he was invited by Beth Neary and Bill Blum from SFDPH to apply for this Board where he knows them from being a member of the HIV Community Planning Council. He also serves on End Hep C SF. He identified himself as a former PEH who was deep in substance usage at the time. He has much experience working with local programs serving PEH.*
- *Member Okereke was invited to apply by Dr. Hali Hammer. She was interested in serving on the HCH Co-Applicant Board as she has experiences of being unstably housed at several points in her past. She currently works with older clients experiencing unstable*

*housing and this also motivates her contribute further to this work. She is concerned with food deserts that appear in specific SF neighborhoods and the food security needs of PEH and the unstably housed. She is interested in learning more about the multiple factors impacting PEH and the marginally housed and how we might begin to address these.*

#### **4. Members of the Public and DPH Staff Introductions**

- *There were no members of the Public in attendance.*
- *Those attendees from SFDPH and the City Attorney's Office also attending the meeting briefly introduced themselves.*

#### **5. Review and Approve March 14<sup>th</sup> DRAFT Agenda**

(ACTION ITEM) **Public Comment VOTE**

- *Member Neary reviewed the agenda for the meeting.*
- *Member Discepola moved to review and approve, Member Kendrick seconded.*
- *All eight voting Members present at the meeting voted to approve the minutes. See Roll Call and Voting Record table on last page of these minutes for details.*

#### **6. Announcements**

- *Member Neary made the announcement detailed below.*

National Health Care for the Homeless Council's (NHCHC) Annual Conference is coming up May 10-13<sup>th</sup> in Seattle. There is typically an opportunity for HCH CAB Members who are also patients to apply for a Consumer Subsidy to support attendance, although the deadline this year was March 11<sup>th</sup>, 2022. If anybody is interested and would like us to double check if there may be remaining scholarships to attend available, please let us know this week. More information: <https://nhchc.org/trainings/conferences/hch-conference-consumer-subsidies/> Please consider applying next year as well as an option.

March is Women's History Month. A possible future presentation topic this group may want to request may be a focus on women experiencing homelessness in San Francisco.

- *There were no other announcements shared at the meeting.*

## **7. Virtual Meetings During Public Health Emergency** (ACTION ITEM) **Public Comment VOTE**

- *Virginia Dario Elizondo from the Office of the City Attorney briefed Members on the Public Health Emergency, which is to be noticed and voted on at each meeting, allowing meetings to be held virtually and not in-person during the pandemic.*
- *A vote was held to support the meeting being held virtually. See Roll Call and Voting Record table on last page of these minutes for details.*

For Action: Resolution to allow teleconferenced meetings under California Government Code Section 54953(e)

The HCH Co-Applicant Board will consider resolution which would give it, and all of its subcommittees, authority to meet remotely for the next 30 days. Approval is requested.

## **8. General Public Comment**

- *Member Neary read the General Public Comment announcement below.*
- *Also, it was discussed that at each item noted for a vote that after an item is moved and seconded, a call for Public Comment must be made prior to the voting being held.*

At this time, members of the public may address the HCH Co-Applicant Board (CAB) on items of interest to the public that are within the subject matter jurisdiction of the HCH CAB that are not on this meeting agenda. With respect to agenda items, your opportunity to address the HCH CAB will be afforded when the item is reached in the meeting. Each member of the public may address the HCH CAB for up to two minutes. The Brown Act forbids a commission from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. Please see page 4 of this agenda for information regarding instructions for making public comment.

## **9. Break**

- *A seven-minute break was provided.*

## **10. SFPDPH Overview of HCH Program Scope**

- *Ambulatory Care Director Hali Hammer and HCH Program Director Beth Neary presented a PowerPoint Presentation on “SFDPH Overview and the HCH Program Scope.” Dr. Hammer began first. She spent some time explaining that this Co-Applicant Board has a defined definition of who qualifies as “Homeless” from our federal funder, HRSA (the Health Resources & Services Administration) and went over each of those elements. She also presented that HCH services are currently provided at 34 sites within the City & County of San Francisco (including health clinics, shelters, school programs and other sites). An overview of the number and demographics of HCH clients served and the number and type of services provided was also provided.*
- *Dr. Hammer paused and took two questions from HCH Co-App Board Members:*
- *Member Sullivan asked what is the main role of this body and what do we contribute?*
  - *Dr. Hammer responded that the Members serve in a review and advisory capacity and will provide feedback and help to make decisions on elements of HCH services provided.*
- *Member Telusca commented that the number of Mental Health services provided within HCH program seemed low.*
  - *Dr. Hammer responded that there are other Mental Health services provided to clients experiencing homelessness and which HCH clients may be referred to and this is a smaller number provided by Mental Health staff supported by the SFDPH Primary Care Section, which is limited in comparison to total funding for mental health services for all PEH that are mainly funded by the Behavioral Health Section.*
- *Member Neary then presented on the background of the HCH grant, including that the San Francisco Community Clinic Consortium is the grantee for this HCH grant funding from the Health Resources and Services Administration (HRSA) federal agency and that DPH is a subcontractor.*
- *Member Neary shared background information on the federal guidance that defines the role of a “Co-Applicant Board” in working with a public entity on the Health Care for the Homeless grant program to bring patient and community input to the forefront of decision-making in addition to the existing San Francisco Department of Public Health, Board of Supervisors, and San Francisco Health Commission’s roles.*

## **11. Introduction to Board Policy Documents and Leadership Roles**

- *Primary Care Director of Programs and Director of HIV Health Services Bill Blum presented the next PowerPoint on the Board Policy Documents (Introduction to Board Agreement and Board Bylaws) and the HCH Co-Applicant Board Leadership roles.*

- *Chair - will lead/host HCH CAB meetings*
- *Vice-Chair - will lead/host HCH CAB meetings when the Chair is absent and may receive additional roles decided by the HCH CAB*
- *Secretary - will review and sign off on official HCH CAB meeting minutes, will make sure minutes are distributed and stored appropriately, will make sure that the HCH CAB follows the adopted Bylaws*
- *Member Discepola had a question and referenced his past participation in the HIV Community Planning Council and the role in that body of the Government Co-Chair and asked if that is something they could discuss and potentially adopt.*
  - *Mr. Blum and Member Neary both responded that this was discussed but felt that the spirit of the federal guidance on Co-Applicant Boards was interpreted by the City to leave as much autonomy to the HCH Co-Applicant Board as our local government legal constraints allow, and further that Member Neary would also be presenting on behalf of the SFDPH Health Care for the Homeless grant program often in the HCH Program Director role, and this would not balance well with at times chairing the meetings.*

## **12. Conflict of Interest and Sunshine Ordinance Training**

- *Henry Lifton from the Office of the City Attorney introduced the concept of Conflict of Interest as it applies to the HCH CAB. Essentially, Members should not make, participate in making, or use their position to influence any vote or decision that would impact their agency, employer, investment or that of a spouse or family member. Also, Members are welcome to reach out to Member Neary if they have specific questions and would like to be connected with the Office of the City Attorney for guidance on a specific situation or question. The main resource recommended for a full introduction is: [www.sfcityattorney.org/good-government/good-government-guide/](http://www.sfcityattorney.org/good-government/good-government-guide/).*
- *Virginia Dario Elizondo from the Office of the City Attorney provided an overview of the San Francisco Sunshine Ordinance.*
- *Both topics will be brought back for further training at a future HCH CAB meeting.*

## **13. Discuss and Schedule Next Meeting Date**

### **(ACTION ITEM) Public Comment VOTE**

- *Member Neary briefly described why Mondays or Tuesdays at from 5-7pm seemed to work best overall of the group.*

- *It was first asked if either proposed time would not work for any of the members present at the meeting:*
  - *Monday, April 11<sup>th</sup>, 5:00-7:00pm (2<sup>nd</sup> Monday of the month)*
  - *Tuesday, April 12<sup>th</sup>, 5:00-7:00pm (2<sup>nd</sup> Tuesday of the month)*
- *The times appeared to work for all present, and it was asked if a Member could make a motion to put forward a specific time to vote on.*
- *Member Sullivan made a motion to select Monday, April 11<sup>th</sup> from 5:00 to 7:00, Member Discepola seconded, and a roll call vote unanimously confirmed time selection. See Roll Call and Voting Record table on last page of these Minutes.*

#### **14. Request Feedback on any Items in Need of Clarification at the April Meeting**

- *Member Neary introduced a request for feedback on the meeting any topics to pursue and discuss further at future meeting.*
- *There were no direct comments from Members with suggestions for meeting changes.*
- *There was one suggestion for future meeting items:*
- *Member Discepola asked (based on recent HIV Epi data) if the Board could look at possible root causes in the future of a decrease in HIV viral load suppression among PEH during the pandemic.*

#### **15. Adjournment**

- *The meeting was adjourned at 7:05 PM*

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**Roll Call and Vote Record for March 14<sup>th</sup>, 2022:**

	<b>Present at Meeting</b>	<b>Vote: Adopt Agenda</b>	<b>Vote: Virtual Meetings</b>	<b>Vote: Next Meeting Time 4/11 5-7pm</b>
<b>Anakh Sul Rama</b>	No	-	-	-
<b>Bernadette Okereke</b>	Yes	Yes	Yes	Yes
<b>Dan Jordan</b>	Yes	Yes	Yes	Yes
<b>Freddie Kendrick</b>	Yes	Yes	Yes	Yes
<b>Gregory McDowell</b>	No	-	-	-
<b>James Ponders</b>	No	-	-	-
<b>Libnir Telusca, Ph.D.</b>	Yes	Yes	Yes	Yes
<b>Manel Silva, MD</b>	Yes	Yes	Yes	Yes
<b>Maritza Penagos</b>	Yes	Yes	Yes	Yes
<b>Michael Discepola</b>	Yes	Yes	Yes	Yes
<b>Richard Sullivan</b>	Yes	Yes	Yes	Yes
<b>Beth Neary (non-voting)</b>	Yes			
<b>Moved by:</b>		Member Discepola	Member Jordan	Member Sullivan
<b>Seconded by:</b>		Member Kendrick	Member Sullivan	Member Discepola

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*Note: Minutes are in DRAFT form until reviewed and approved by Co-Applicant Board attendees.*

Minutes are available at: <https://sf.gov/public-body/health-care-homeless-board>