

San Francisco Health Care for the Homeless Co-Applicant Board

Monday, August 8th, 2022, 5:30-7:00pm

via Microsoft Teams

Minutes

- Meeting was called to order at 5:35pm
- Ramaytush Ohlone Land Acknowledgement was read
- Member roll call was taken, quorum was not established. Member attendance details available in table on last page of minutes.
- City Staff introduced themselves, and no members of the public were present
 - DPH: Hali Hammer and Bill Blum
 - Office of the City Attorney: Virginia Dario Elizondo, Henry Lifton, and Starla Sousa
- Reviewed and decided to move forward with the agenda, skipping voting items due to lack of quorum
- Skipped review of the minutes from prior month, waiting for quorum
- Approved HCH CAB Virtual Public Meetings for 30 days
- There was no public comment
- There were two announcements:
 - Vice-Chair Role is open and up for Election Today
 - Next HCH CAB Meeting will be September 12th on Microsoft Teams
- Member Neary presented SFDPH HCH Scope of Service Address Changes proposal, and Hali Hammer, Bill Blum, and Beth Neary took questions on both items. The HCH CAB members highlighted the benefits of these new locations and improved capacity to see patients in their comments.
- **Add Site # 1: Southeast Family Health Center – 2403 Keith Street**
 - Capital build to add a new building next to, and with a connecting hallway to, existing Southeast Health Center – 2401 Keith Street site

- Department of Building Inspections required a separate street number for the new build expansion for fire safety response time
- 2403 new building houses all primary care and behavioral health services as of July 29th, 2022 while 2401 original building continues housing a dental clinic that is already part of the HCH Scope
- **Add Site # 2: Maria X Martinez Health Resource Center – 555 Stevenson Street**
 - New building for Tom Waddell Urgent Care Center – 50 Dr. Tom Waddell Pl. since current building will need earthquake retrofitting
 - Health center is also being renamed in honor of Maria X Martinez since there were two health centers in honor of Dr. Tom Waddell
 - New building is 0.6 miles away, has housing units above, and will continue to offer urgent care services and dental services
 - Site transition currently anticipated in late October, and once the new site opens, will follow up to request deletion of 50 Dr. Tom Waddell Pl. site from HCH grant scope as 100% of services are moving over
- Bernadette Okereke was nominated as the HCH CAB Vice-Chair and accepted the nomination. A vote was deferred until a later meeting with quorum.
- Co-Applicant Board Recruitment planning was discussed.
 - The HCH CAB reviewed the application form, suggested edits, and confirmed it is good to continue using the form with the new edits
 - Member Neary planned to make edits and post to the public website for recruitment by the end of the week
 - In addition, the HCH CAB recommended that we reach out to the earlier applicants to the initial HCH CAB who were all qualified and alternates at the time
 - HCH CAB discussed process for potential interviews or how to review applications during public meetings to maintain applicant privacy (for example, not to screen-share or post the full application to the public website due to address and other potentially private information that may be included). A verbal overview of each candidate's qualifications

and background will be given at each meeting as the initial process, and the process will be updated as needed from there.

- Sunshine Ordinance and Conflict of Interest Trainings were postponed to the next meeting due to an emphasis on fully planning HCH CAB recruitment
- Proposed topics for September HCH CAB Meetings were shared, though as two presentations were carried forward, and member recruitment may also be a topic in September, some changes are anticipated:
 - Plans to Bring HCH CAB to a Recently Remodeled Health Center
 - Review City and County of San Francisco Audit Report
 - Annual Evaluation of the HCH Project Director
- Meeting adjourned at 7:00pm

Roll Call and Vote Record for August 8th, 2022:

	Present at 8/8/22 Meeting
Anakh Sul Rama	No
Bernadette Okereke	Yes
Dan Jordan	Yes
Freddie Kendrick	No
Gregory McDowell	No
Vacant Patient Role	N/A
Libnir Telusca, Ph.D.	No
Manel Silva, MD	Yes
Vacant Community Role	N/A
Michael Discepola	No
Richard Sullivan	Yes
Beth Neary (non-voting)	Yes
Public Comment	
Moved by:	
Seconded by:	

Note: Minutes are in DRAFT form until reviewed and approved by Co-Applicant Board attendees.

Minutes are available at: <https://sf.gov/public-body/health-care-homeless-board>