

## San Francisco Health Care for the Homeless Co-Applicant Board

Monday, April 11<sup>th</sup>, 2022, 5:00-7:00pm

via Microsoft Teams

Link: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OTcwMjU0N2UtYzI0YS00NTZhLWI2OTgtODA4Mjg5ODNIMzhi%40thread.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%227dc5868b-a3a6-4b80-9466-54364d8c7d98%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTcwMjU0N2UtYzI0YS00NTZhLWI2OTgtODA4Mjg5ODNIMzhi%40thread.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%227dc5868b-a3a6-4b80-9466-54364d8c7d98%22%7d)

Phone Call-In Number: (415) 906-4659 | Conference ID: 950 672 122#

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### Minutes

#### 1. Call Meeting to Order

- *Meeting was called to order by Member Neary at 5:03pm*

#### 2. Ramaytush Ohlone Land Acknowledgement

We acknowledge that we are on the unceded ancestral homeland of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) who are the original inhabitants of the San Francisco Peninsula. As the Indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

- *The Ramaytush Ohlone Land Agreement was read aloud for all attendees of the meeting by Member Neary.*

#### 3. Health Care for the Homeless Co-Applicant Board Member Introductions

Please share your name and what drew you to join the HCH Co-Applicant Board. Highlight any issues or opportunities you have noticed that you are hoping will be addressed by this group over time.

- *Members all introduced themselves to each other and to the meeting attendees*

#### **4. Members of the Public and DPH Staff Introductions**

- *Diana Kenlow present as a Member of the Public*
- *Virginia Dario Elizondo from the San Francisco City Attorney's Office present*
- *Henry Lifton from the San Francisco City Attorney's Office present*
- *Hali Hammer from the San Francisco Department of Public Health present*
- *Bill Blum from the San Francisco Department of Public Health present*
- *Nina Davis from the San Francisco Department of Public Health present*

#### **5. Review and Approve April 11<sup>th</sup> DRAFT Agenda**

- *Member Neary reviewed the agenda for the meeting*
- *Member Pounders moved to approve, and Member Discepola seconded*
- *Agenda was adopted by consent of 9 members present*

#### **6. Review and Approve March 14<sup>th</sup> DRAFT Minutes**

- *Member Neary reviewed the minutes with the group*
- *Member Sullivan moved to approve, and Member Jordan seconded*
- *Minutes were adopted by consent of 9 members present*

#### **7. Announcements**

- *There were no announcements shared at the meeting*

#### **8. Virtual Meetings During Public Health Emergency**

For Action: Resolution to allow teleconferenced meetings  
under California Government Code Section 54953(e)

The HCH Co-Applicant Board will consider resolution  
which would give it, and all of its subcommittees, authority  
to meet remotely for the next 30 days.

- *Virginia Dario Elizondo from the Office of the City Attorney introduced above item to allow meetings to be held virtually and not in-person during the pandemic*
- *A vote was held to support the meeting being held virtually. See Roll Call and Voting Record table on last two pages of these minutes for details.*

## **9. General Public Comment**

At this time, members of the public may address the HCH Co-Applicant Board (CAB) on items of interest to the public that are within the subject matter jurisdiction of the HCH CAB that are not on this meeting agenda. With respect to agenda items, your opportunity to address the HCH CAB will be afforded when the item is reached in the meeting. Each member of the public may address the HCH CAB for up to two minutes. The Brown Act forbids a commission from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. Please see page 4 of this agenda for information regarding instructions for making public comment.

- *Member Neary read the General Public Comment announcement above*

## **10. Review, Discuss, and Approve Co-Applicant Board Bylaws**

- *Member Neary walked through key elements of the Co-Applicant Board Bylaws full document with the group*
- *Member Discipola asked for a bit more information on what Sliding Fee Scale and some of the financial items listed in the Bylaws entailed*
- *Member Neary responded that the Sliding Fee Scale is the per visit cost an uninsured patient may be charged for a visit at one of the health centers. The SFDPH sliding fee scale charged per visit rates between \$0 and \$10, and does not limit service delivery for those who are unable to pay or have a prior unpaid fee. There will be a fuller presentation of the San Francisco Health Network (SFHN) Sliding Fee Scale at some point this year, and every year thereafter, to the HCH CAB.*
- *Member Discipola asked about the topics and goals the federal grant funder has for the HCH CAB's oversight and how that will translate into the HCH CAB meeting topics*

- *Member Neary responded that there is a fairly robust set of topics the federal grantor asks that the program bring to the HCH CAB meetings, and that SFDPH will follow the HCH CAB's lead on how much time those presentations or materials will take up on HCH CAB meeting agendas*
- *Member Discipola recommended that SFDPH may want to share more with the HCH CAB at some point soon about the goals and priorities of the federal funder and our local HCH program*
- *HCH CAB decided to take break before vote was held to allow time for additional questions to be raised*

## **11. Break**

### **Review, Discuss, and Approve Co-Applicant Board Bylaws (Continued)**

- *Member Discepola moved to approve, and Member Jordan seconded*
- *Bylaws were adopted by a unanimous vote of the 8 members present at the time of the roll call vote. Full vote record available on last two pages of these minutes*

## **12. Review, Discuss, and Approve Co-Applicant Board Agreement**

- *Member Neary walked through key elements of the Co-Applicant Board Agreement full document with the group, with an emphasis on the SFDPH side of the agreement since the HCH CAB side is substantially similar to what had just been reviewed in the HCH CAB Bylaws*
- *Member Pounders moved to approve, and Member Jordan seconded*
- *SFDPH-HCH CAB Agreement was adopted by a unanimous vote of the 9 members present at the time of the roll call vote. Full vote record available on last two pages of these minutes.*

## **13. Co-Applicant Board Chair Nomination(s) and Election**

- *Member Neary provided a brief verbal review of the three HCH CAB leadership roles that were open for election at the meeting, in light of the Bylaws having been adopted earlier in the meeting*
- *Member Pounders recommended that we check in with the group as a whole first about who may be interested in stepping up to fill any of the three leadership roles*

- *Each group member was surveyed individually for their interest and comfort level in a potential Chair, Vice-Chair, or Secretary role*
- *Member Telusca was the sole member who expressed potential interest in the role of HCH CAB Chair*
- *Member Jordan was the sole member who expressed potential interest in the role of HCH CAB Secretary*
- *No members expressed interest in the HCH Vice-Chair role in the initial survey, and it was planned to re-visit that election at a future meeting*
- *Member Discepola nominated Member Telusca to be the new HCH CAB Chair, and Member Pounders seconded*
- *Member Telusca was elected as HCH Board Chair by a unanimous vote of the 9 members present*

#### **14. Co-Applicant Board Vice-Chair Nomination(s) and Election**

- *Member Sullivan moved to postpone the Vice-Chair election to a later meeting, and Member Discepola seconded*
- *Motion to postpone Vice-Chair election was adopted by consent of 9 members present*

#### **15. Co-Applicant Board Secretary Nomination(s) and Election**

- *Member Sullivan nominated Member Jordan to be the new HCH CAB Secretary, and Member Penagos seconded*
- *Member Jordan was elected as HCH Board Secretary by a unanimous vote of the 9 members present*

#### **16. Discuss and Schedule 2022 Meeting Dates and Times**

Note 1: The length of the meeting will be determined by the HCH Co-Applicant Board and does not need to be two hours.

Note 2: Meetings will be held in person when the declared state of emergency has passed, or earlier if this Co-Applicant Board votes to meet in person sooner.

Note 3: Tuesday evenings also potentially work well for HCH Co-Applicant Board Member schedules if an alternate day of the week is needed.

Proposed Meeting Times Include:

- May 9<sup>th</sup>, 5-7pm (2<sup>nd</sup> Monday)
  - June 13<sup>th</sup>, 5-7pm (2<sup>nd</sup> Monday)
  - July 11<sup>th</sup>, 5-7pm (2<sup>nd</sup> Monday)
  - August 8<sup>th</sup>, 5-7pm (2<sup>nd</sup> Monday)
  - September 12<sup>th</sup>, 5-7pm (2<sup>nd</sup> Monday)
  - October 17<sup>th</sup>, 5-7pm (3<sup>rd</sup> Monday, due to holiday occurring on 2<sup>nd</sup> Monday)
  - November 14<sup>th</sup>, 5-7pm (2<sup>nd</sup> Monday)
  - December 12<sup>th</sup>, 5-7pm (2<sup>nd</sup> Monday)
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- *The group was surveyed for concerns about the potential future meeting times, and none were identified*
  - *Member Pounders moved to accept all the proposed HCH CAB meeting times noted above, and Member Telusca seconded*
  - *The May through December meeting dates and times were confirmed by a unanimous vote of the nine members present*

## **17. Discussion of In Person and Virtual Meeting Preferences**

- *The HCH CAB Members were asked to share their thoughts and comfort level of possibly moving to in person meetings or staying with virtual meetings for the short term while still under a public health emergency order*
- *The full Membership were surveyed, replying individually about their comfort and concerns*
- *As this was not a noticed vote item, no consensus was sought, and the input ranged from 4 people with a preference for or no objection to in person, 2 people either open to or with a preference for in person though noted that the above meeting times may need to be revisited to allow travel time, 2 people with a preference for virtual based on health and safety concerns, and 1 person preferring hybrid to allow for both attendance options*
- *This item will appear on future agendas for continued discussion and deliberation*

## **18. Adjournment**

- *Member Neary adjourned the meeting at 7:08pm*

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*Note: Minutes are in DRAFT form until reviewed and approved by Co-Applicant Board attendees.*

## Roll Call and Vote Record for April 11<sup>th</sup>, 2022:

	<b>Present at 4/11/22 Meeting</b>	<b>Vote: Adopt Agenda</b>	<b>Vote: Adopt Minutes</b>	<b>Vote: Virtual Meetings</b>
<b>Anakh Sul Rama</b>	No	-	-	-
<b>Bernadette Okereke</b>	Yes	-	-	Yes
<b>Dan Jordan</b>	Yes	-	-	Yes
<b>Freddie Kendrick</b>	Yes	-	-	Yes
<b>Gregory McDowell</b>	No	-	-	-
<b>James Pounders</b>	Yes	-	-	Yes
<b>Libnir Telusca, Ph.D.</b>	Yes	-	-	Yes
<b>Manel Silva, MD</b>	Yes	-	-	Yes
<b>Maritza Penagos</b>	Yes	-	-	Yes
<b>Michael Discepola</b>	Yes	-	-	Yes
<b>Richard Sullivan</b>	Yes	-	-	Yes
<b>Beth Neary (non-voting)</b>	Yes			
<b>Moved by:</b>		Member Pounders	Member Sullivan	Member Sullivan
<b>Seconded by:</b>		Member Discepola	Member Jordan	Member Okereke

	<b>Vote: Adopt HCH CAB Bylaws</b>	<b>Vote: Adopt HCH CAB Agreement</b>	<b>Vote: Chair Election - Libnir Telusca</b>
<b>Anakh Sul Rama</b>	-	-	-
<b>Bernadette Okereke</b>	-	Yes	Yes
<b>Dan Jordan</b>	Yes	Yes	Yes
<b>Freddie Kendrick</b>	Yes	Yes	Yes
<b>Gregory McDowell</b>	-	-	-
<b>James Pounders</b>	Yes	Yes	Yes
<b>Libnir Telusca, Ph.D.</b>	Yes	Yes	Yes
<b>Manel Silva, MD</b>	Yes	Yes	Yes
<b>Maritza Penagos</b>	Yes	Yes	Yes
<b>Michael Discepola</b>	Yes	Yes	Yes
<b>Richard Sullivan</b>	Yes	Yes	Yes
<b>Beth Neary (non-voting)</b>			
<b>Moved by:</b>	Member Discepola	Member Pounders	Member Discepola
<b>Seconded by:</b>	Member Jordan	Member Jordan	Member Pounders

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	<b>Vote: Postpone Vice-Chair Election</b>	<b>Vote: Secretary Election - Dan Jordan</b>	<b>Vote: Adopt May- December 2022 Meeting Times</b>
<b>Anakh Sul Rama</b>	-	-	-
<b>Bernadette Okereke</b>	-	Yes	Yes
<b>Dan Jordan</b>	-	Yes	Yes
<b>Freddie Kendrick</b>	-	Yes	Yes
<b>Gregory McDowell</b>	-	-	-
<b>James Pounders</b>	-	Yes	Yes
<b>Libnir Telusca, Ph.D.</b>	-	Yes	Yes
<b>Manel Silva, MD</b>	-	Yes	Yes
<b>Maritza Penagos</b>	-	Yes	Yes
<b>Michael Discepola</b>	-	Yes	Yes
<b>Richard Sullivan</b>	-	Yes	Yes
<b>Beth Neary (non- voting)</b>			
<b>Moved by:</b>	Member Sullivan	Member Sullivan	Member Pounders
<b>Seconded by:</b>	Member Discepola	Member Penagos	Member Telusca

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Minutes are available at: <https://sf.gov/public-body/health-care-homeless-board>