

**Resolution for the Approval of Contract Actions by the Juvenile Probation Department as
Presented at the Juvenile Probation Commission Meeting on January 14, 2026**

BE IT KNOWN that the Juvenile Probation Department of the City and County of San Francisco hereby requests and authorizes the execution, by the subscribing Commissioners, of the following contract action:

WHEREAS, Chapter 21 of the San Francisco Administrative Code (“Chapter 21”) governs the procurement of commodities and services by City departments; and

WHEREAS, Section 21.5(a) of the Administrative Code authorizes the procurement of professional services, in accordance with the Purchaser’s regulations, where the total amount of the purchase does not exceed the Minimum Competitive Amount or the Delegated Purchasing Amount, which is \$20,000 as of July 1, 2024; and

WHEREAS, the Juvenile Probation Department seeks to initiate a new contract with Jerel Armstrong Psychologist Corporation dba Armstrong PhD to provide sex offender treatment, which supports the Department’s operational and programmatic needs; and

WHEREAS, the proposed contract will have a term of 12-months in an amount not-to-exceed \$19,999, and therefore falls within the Delegated Purchasing Amount established under Chapter 21; and

WHEREAS, Jerel Armstrong Psychologist Corporation dba Armstrong PhD possesses the experience, qualifications, and capacity necessary to provide the required services effectively; and

WHEREAS, the purpose of the contract is to provide youth who have committed sex offenses, as ordered by the court, with specialized psychotherapy treatment and assessments; and

WHEREAS, the services will benefit the youth by investing in their rehabilitation process, contributing to their social reintegration and the overall safety of the community, which aligns with the Department’s objectives relating to public safety and youth rehabilitation; and

NOW THEREFORE BE IT RESOLVED that the Juvenile Probation Commission hereby approves the execution of a new contract with Jerel Armstrong Psychologist Corporation dba Armstrong PhD for a term of 12-months in an amount not-to-exceed \$19,999; and

BE IT FURTHER RESOLVED that the Commission finds the contract is authorized under Chapter 21 of the Administrative Code and falls within the Delegated Purchasing Amount and therefore does not require a competitive or informal solicitation process.

Nicole Codling, Secretary, Juvenile Probation Commission

As Approved by the Commissioners:

- 1) Margaret Brodtkin, President
- 2) Linda Martley-Jordan, Vice President
- 3) Johanna Laco
- 4) Allison Magee
- 5) Elijah Mercer
- 6) Tye Moses
- 7) Manuel Rodriguez

San Francisco Juvenile Probation Commission
January 14, 2026