

June 30, 2026

**NOTICE OF INTENT TO ESTABLISH A PREQUALIFIED CONSULTANT LIST
Office of Economic and Workforce Development (OEWD) RFQ 100 Spring 2026
Community Economic Development, Office of Small Business,
and Workforce Development Divisions
Sourcing Event 0000011618**

Thank you for submitting a proposal to the Request for Qualifications (RFQ) 100 for the Community Economic Development, Office of Small Business, and Workforce Development Divisions, issued on May 22, 2026, by the City and County of San Francisco Office of Economic and Workforce Development.

This e-mail serves as the City’s Notice of Intent to Establish a Prequalified Consultant List. The following firms have been Prequalified by Program Area (listed in alphabetical order):

Program Area	Primary Applicant Official Business Name
A: Design Services for Small Businesses	Alademir Architecture
A: Design Services for Small Businesses	ARCUS ARCHITECTURE AND PLANNING
A: Design Services for Small Businesses	Bunton Mousavi Architecture Inc.
A: Design Services for Small Businesses	Creates Cool LLC
A: Design Services for Small Businesses	Irving Gonzales
A: Design Services for Small Businesses	James Maxwell & Cindy Beckman DBA Architects II
A: Design Services for Small Businesses	MIZZACK CO.
A: Design Services for Small Businesses	Steiner Architecture
B: Community Benefit District- Technical Support (Professional Services Contract)	Progressive Urban Management Associates, Inc.
B: Community Benefit District- Technical Support (Professional Services Contract)	Urban Place Consulting Group, Inc.
C: Museum Sustainability Consulting	Scansion LLC
D: Major SF Arts & Innovation Conference/Festival Design	Gray Area Foundation for the Arts
D: Major SF Arts & Innovation Conference/Festival Design	Southeast Asian Community Center
D: Major SF Arts & Innovation Conference/Festival Design	Viscera Studio LLC

Per the RFQ, Proposers prequalified under this RFQ are not guaranteed a contract. The City may use the Prequalified Pool, at its sole and absolute discretion, on an as-needed basis. The City will negotiate the scope of services, budget, and timeline for each

project it decides to pursue. There is no guarantee of a minimum amount of work or compensation for any of the prequalified Proposers. The selection of any prequalified Proposer for contract negotiations shall not imply acceptance by the City of all terms of the proposal, which may be subject to further negotiations and approvals before the City may be legally bound thereby. Please note that the prequalified firms may or may not be fully compliant with the City's Administrative Requirements. Compliance is required prior to contract execution.

For more information on the selection process from Prequalified Lists, please refer to the [SF Admin Code Section 21.4 \(d\)](#) as excerpted below:

(d) Prequalified Lists. The Purchaser may maintain City-wide lists of prequalified contractors for Commodities and Services as follows:

(1) Except as provided in subsection (2) below, prequalification may be for the following purposes:

(A) maintaining a list of prequalified entities from which Contracting Officers may issue a further Solicitation for future contracts as needed by the City, or

(B) the selection of the highest available ranked Contractor(s) based on ranking of responses to an RFQ.

(2) For Contracts less than or equal to the Minimum Competitive Amount, selection of a Contractor(s) for a particular contract may be made without the use of a further Solicitation provided that the department selecting from the prequalified list shall notify other prequalified list members for that contract and document the selection process. At a minimum, the written documentation shall address the following:

(A) The Commodities and/or Services required to meet the department's needs;

(B) The proposed Contractor's unique qualifications or experience to provide the Commodities and/or perform the Services, or why the nature of the Commodities and/or Services requires use of the Contractor; and

(C) The anticipated cost to the City and the department's determination that such cost will be in the best financial interest of the City.

The department shall maintain the selection documentation for at least three years after termination or expiration of the contract. The Controller shall periodically audit the procurement of these prequalified list contracts as provided in Charter Section [F1.106](#).

(3) Except as provided below, prequalification shall be valid for not more than two years following the date of initial prequalification. Prequalification may be valid for not more than four years so long as both the following two conditions are met:

- (A) The City re-opens the list by reissuing the same RFQ within two years of the original RFQ; and,
- (B) The City uses the same panel of evaluators to score the responses to the RFQ.

Entities included on the list of prequalified entities pursuant to the original RFQ shall not be required to re-qualify under the re-issued RFQ, but may chose to submit updated information regarding their qualifications when the RFQ is re-issued. A list of prequalified entities may only be extended once under this subsection (d)(3) and may not be used for more than four years from the issuance of the original RFQ.

Sincerely,

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