

Michelle Parker
President, San Francisco Elections Commission
May 2025

Process and Schedule for the Director of Elections Performance Evaluation July 2024 - June 2025

- May 28: Commission discusses and finalizes evaluation process and forms during Regular Meeting.
- June 6: President asks the Director to complete the self-evaluation form, following the process agreed on by the Commission.
- June 26: Director submits self-evaluation to the President. President distributes to full Commission for review.
- July 8: Commissioners have reviewed the Director's self-evaluation and submitted their individual evaluations directly to the President.
- July 10: Once the President has received all evaluations, she will send the full set to Commissioners for review prior to the closed session discussion on July 16.
- July 16: Commission holds closed session during Regular Meeting to review and develop a final evaluation together.
- End of July: President shares final evaluation with the Director.

NOTES:

- *Commissioners should not share or discuss their evaluation or the final Commission evaluation with anyone else, including the Commission Secretary, outside of the closed session meeting. The President will only act in a clerical capacity to distribute the evaluations to other Commissioners as a closed session packet item.*
- *Any paper copies of evaluation docs will be collected and shredded by DCA Flores at the conclusion of the Commission's closed session.*