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**Department of Police Accountability**

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PAUL DAVID HENDERSON  
EXECUTIVE DIRECTOR

August 25, 2025

To: President C. Don Clay  
Members, San Francisco Police Commission

Re: SFPD Second Quarter 2025 Document Protocol Report

Dear President Clay and Commissioners:

This letter supplements the San Francisco Police Department's 2025 second quarter report concerning documents requested by DPA under the DPA-SFPD document protocol. In compliance with the established protocol, Chief of Investigations Erick Baltazar reviewed and discussed the Department's 2025 second quarter report with Lieutenant William Heppler, the Officer in Charge of the Legal Division.

During the second quarter of 2025, the DPA made 313 document requests. Of the 313 document requests, 34 requests were untimely produced. SFPD requested extensions for six (6) document requests in a timely manner. One (1) request for juvenile records was denied and four (4) requests remained open at the end of the second quarter.

Sincerely,

Paul Henderson  
Executive Director