

# DGO 3.01 Department Written Directives



**CITY & COUNTY OF SAN FRANCISCO**

**Police Department**

June 10, 2026

# Objectives



Proposition E



Challenges with Active DGO 3.01



DGO Development Overview



Major Improvements

## Proposition E (SF Admin Code 96I)

SF Admin Code 96I requires the Department to be more administratively efficient and effective for patrol.

3.01 is required by Admin Code 96I to be updated.







Other DGOs specified in 96I:

- ✓ 5.01 Use of Force
- ✓ 5.03 Investigative Detentions
- ✓ 5.05 Response and Pursuit Driving
- ✓ 5.06 Citation Release

## General Orders

DGOs are intended to remain general in nature, as overly detailed General Orders can inadvertently create conditions that lead to delays in public safety, variations in service quality, and increased risk of field-level mistakes.

## Challenges with Active DGO 3.01

-  Standard development process takes over a year and is cumbersome.
-  The Department is unable to make focused changes to policy.  
(Law, Unit name change)
-  The DGO contradicts itself and has references that don't exist.
-  The procedures are overly administrative while not considering the infrastructure needed to implement.
-  The DGO is not sequentially organized.
-  Procedures require DPA actions while they are not beholden to SFPD policies.

# Current DGO Development Overview

## STANDARD TIMELINE

- 90 Stage I
- 45 Stage II
- ? Prep for Posting
- 30 Public Posting Period
- ? Joint Response & Public Comment Revisions
- 15 Concur Prep + Review
- 40 Simultaneous Concurrence
- 5 DPA Request to Meet with Chief
- ? DPA + Chief Meetings
- ? Blue Folder Routing
- 5 Submission to Commission

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Total = 230 Business Days

## WORKING GROUP

- 90 Stage I
- ? Working Group Preparation
- 120 Working Group Meeting Timeframe
- ? Working Group Revisions / Approval
- ? Prep for Posting
- 30 Public Posting Period
- ? Joint Response & Public Comment Revisions
- 15 Concur Prep + Review
- 40 Simultaneous Concurrence
- 5 DPA Request to Meet with Chief
- ? DPA + Chief Meetings
- ? Blue Folder Routing
- 5 Submission to Commission

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Total = 305 Business Days

# Current DGO – Annual Review List

## Min 5 Business Days

WDU capture all edits – \*NDT  
 Start routing – \*\*NDT  
 End routing/CoP approval – \*\*NDT  
 5 days to send digital package  
**Close stage by 6/7/27**

Submission to  
 Commission

Stage I: CoP notifies commanding  
 officer of WDU of initiation  
 DC assigns SME and sets dev  
 timeline

**March 2, 2026 – June 7, 2027**

NDT= Non designated timeline  
 \*assuming 5 business days  
 \*\* assuming 10 business days

**Non-Designated Timeline**

## Min 45 Business Days

Schedule meeting – \*NDT  
 Send materials out 1/20/27  
 1<sup>st</sup> meeting 2/3/27  
 Last meeting 4/2/27  
 Deadline for DPA request 4/9/27  
 CoP approval – \*\*NDT  
**Close this stage 4/23/27**

Simultaneous  
 Concurrence

**Current DGO 3.01  
 (2022)**

Stage I

## 90 Business Days

3/2 Notifications  
 Drafting  
 3/30 DPA rec grid due  
 4/28 SFPD response  
 ES approvals – NDT  
**Close this stage 7/10/26**

Standard Development

Stage II

## Min 30 Business Days

10/21 – 12/7 Public posting  
 WDU puts responses in a grid  
 DPA and SFPD prep joint response – \*\*NDT  
 Draft DGO may be revised – \*\*NDT  
 ES approval – \*NDT  
**Close this stage 1/13/27**

Public Review

## Min 55 Business Days

7/17 Notification  
 8/14 DPA deadline  
 WDU consolidate grids – \*NDT  
 DC confer with SME – \*NDT  
 9/29 SFPD response  
 10/14 Send to concurrence  
 attendees

# Proposed DGO – Annual Review List

## 30 Calendar Days

10/13 Routing start  
11/9 Routing end + send digital package

**Close stage by 11/9/26**

## 30+ Calendar Days

8/31 Schedule meeting  
9/4 Meeting materials  
1<sup>st</sup> Meeting 9/9  
2<sup>nd</sup> Meeting 9/16  
3<sup>rd</sup> Meeting 9/23  
10/7 Finalize draft

**Close this stage 10/7/26**









## 60 Calendar Days

6/29 Public posting  
6/29-7/29 Public review period  
Drafting and responses  
8/24 ES approval

**Close this stage 8/24/26**



# Major Improvements

-  There is a clearer process that anyone can understand.
-  Codified Policy Development Division (PDD) as the centralized policy unit.
-  SFPD members are provided an opportunity to give input early on in the development process.
-  DGO now calls out 96I requirements.
-  Business days changed to calendar days.
-  If a DGO has a complimentary Manual, they will have the same development timeline.
-  Removed tiered list.
-  The development process is organized in sequential order.

Questions?

SAN FRANCISCO  
POLICE DEPARTMENT