

Memorandum

San Francisco Police Department



TO: Chief William Scott
Chief of Police *W. Scott m26*

VIA: Fiscal Director Kimmie Wu
Fiscal Division

FROM: Robert Ashpole, Grants Analyst
Fiscal Division

APPROVED

YES

NO

_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

DATE: January 30, 2025

SUBJECT: Acceptance of Grant Funds: National Association of VOCA Assistance

The Police Department applied for and received a grant in the amount of \$5000 through the National Association of VOCA Assistance in cooperation with the US Office of Justice Programs, Office for Victims of Crimes.

These grant funds will be used to support the Department's efforts and participation in the 2025 National Crime Victims' Rights Week, April 6 to 12, 2025.

/cf

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **2025 NCVRW CAP Grant**
2. Department: **San Francisco Police Department**
3. Contact Person: **Kimmie Wu / Robert Ashpole** Telephone: **415-837-7211**
4. Grant Approval Status (check one):
☒ [X] Approved by funding agency ☐ [] Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$5,000**
6. a. Matching Funds Required: **\$0**
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: **National Association of VOCA Assistance Administrators**
b. Grant Pass-Through Agency (if applicable): **Office for Victims of Crime**
8. Proposed Grant Project Summary: **Funds will be used to raise awareness about victims' rights and services.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **4/6/25** End-Date: **4/12/25**
10. a. Amount budgeted for contractual services: **\$0**
b. Will contractual services be put out to bid?
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
d. Is this likely to be a one-time or ongoing request for contracting out?
11. a. Does the budget include indirect costs?
☐ [] Yes ☒ [X] No
b. 1. If yes, how much? \$
b. 2. How was the amount calculated?
c. 1. If no, why are indirect costs not included?
☐ [] Not allowed by granting agency ☒ [X] To maximize use of grant funds on direct services
☐ [] Other (please explain):
c. 2. If no indirect costs are included, what would have been the indirect costs? **\$0**
12. Any other significant grant requirements or comments: **No.**

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Penny Si
(Name)

Departmental ADA Coordinator
(Title)

Date Reviewed: 1/28/2025

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

William Scott
(Name)

Chief of Police
(Title)

Date Reviewed: 1/28/25

William Scott
(Signature Required)

DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to San Francisco Police Department.

In order to help the San Francisco Police Department comply with San Francisco's Sunshine Ordinance,* we ask that you please complete this form and return it as soon as possible to: 1245 3rd Street San Francisco, CA 94158 **Attention: Donor Disclosure.**

Thank you again for contributing to San Francisco Police Department.

Donor: National Association of VOCA Assistance Administrators Date: 1/21/25

Gift: \$5,000 Estimated Value:
(For Gifts other than cash gifts)

Contact Information:

Name: Rhonda Dean

Address: 3928 8th Pl
Street Apt.
Des Moines, IA 50313
City, State, Zip Code

Telephone: 405-802-9499

The above contact information is:

☒ Business

☐ Residence

Financial Interest: The sunshine Ordinance requires that a department that receives a gift of money, goods or services worth \$100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes below that describe your financial interest(s) in the City.

- | | | |
|-------------------------------------|--|--------------------|
| <input type="checkbox"/> | Contract with City | (Please describe): |
| <input type="checkbox"/> | Grant from the City | (Please describe): |
| <input type="checkbox"/> | Lease of Space to or from the City | (Please describe): |
| <input type="checkbox"/> | City License, Permit or Entitlement for Use | (Please describe): |
| <input type="checkbox"/> | Pending request for a City Contract, Grant, Lease, License,,
Permit or Other Entitlement for Use. | (Please describe): |
| <input type="checkbox"/> | Other Financial Interest | (Please describe): |
| <input checked="" type="checkbox"/> | No Financial Interest | |

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67), as approved by the San Francisco voters in 1999, provides that:

SEC. 67.29-6. Sources of Outside Funding

No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City

SAN FRANCISCO POLICE DEPARTMENT