

OpenGov 

CCSF – PermitSF

Weekly Status Report – August 24, 2026



Project Status – High Level

Status Indicators (**GREEN** = on track, no major issues; **YELLOW** = potential risk to project delivery; **RED** = issues present with major impact to scope, schedule, resources)

PermitSF Project Health		CCSF advanced into the next phase of their soft launch approach with Electrical contractor early access beginning on Friday 8/21. CCSF completed its first admin certification training sessions, with both teams staying focused on inspector scheduling, plan review, and permit intake stability ahead of the expected volume increase.
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Project Status – Risks, Issues, Wins

Top Risk(s)

1. **Electrical & Plumbing Soft Launch: End-to-End Process Validation** — Electrical and Plumbing permits remain in active soft launch with a deliberate, phased rollout approach. The primary risk remains end-to-end process integrity.

Top Issue(s)

1. **Outlook Integration Stable** — The Outlook-OpenGov calendar integration remains stable with two new incidents being investigated, the CCSF team continues finalizing standard operating procedures for inspector departure and system outage scenarios to lock in long-term operational resilience.

Top Win(s)

1. **First Admin Certificate trainings completed** — The first Admin Certificate training sessions were completed this past Monday and Tuesday with our first class of CCSF employees. CCSF will coordinate with OpenGov on scheduling additional follow-up sessions.

Project Status – Workflow/ Permit Type

Status Indicators (**GREEN** = on track, no major issues; **YELLOW** = potential risk to project delivery; **RED** = issues present with major impact to scope, schedule, resources; **GREY** = not started)

Workflow	Fire Construction / Special Events / OTC DSW [Feb 13]	Water Flow / Contractor Authorization [Apr 13]	Re-roofing [June 22]	OTC Trades	Express Trades	Sign [June 22]	Solar	Fire Operation
Initiate	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
Validate	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
Configure	Completed	Completed	Completed	Completed	Completed	Completed	In Progress	In Progress
Train	Completed	Completed	Completed	On going	On going	Completed	Not Started	Not Started
Launch	Completed	Completed	Completed	Not Started	Soft Launch	Completed	Not Started	Not Started

Project Health Tracker Dashboard

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Delivery		First Admin Certificate training cohort began and advanced phase of soft launch for electrical contractor early access. Following the first plumbing inspection the prior week, Electrical and Plumbing permits remain in soft launch.
Schedule		The project remains on track. Both teams are running through testing and training scenarios to validate process integrity ahead of the formal launch. No changes to the planned launch timeline at this time.
Resource/ Capacity		OpenGov and PermitSF teams are fully engaged across testing, training, and issue monitoring.

Thank You