

OpenGov 


CCSF - PermitSF

Weekly Status Report - April 20, 2026



Project Status – High Level

Status Indicators (GREEN = on track, no major issues; YELLOW = potential risk to project delivery; RED = issues present with major impact to scope, schedule, resources)

<p>PermitSF Project Health</p>		<p>This week's highlight: OpenGov's R&D team confirmed and committed 18 inspection scheduling features as go-live critical to the Q2 roadmap. Release dates will be finalized and shared with PermitSF this week.</p> <p>Also this week:</p> <ul style="list-style-type: none">• A recurring Outlook calendar sync bug has a fix releases tomorrow, April 21• PLC Engineering is on-site April 21 to shadow inspectors and schedulers – directly connecting product development to user stories.
------------------------------------	---	---

Project Status – Risks, Issues, Wins

Top Risk(s)

1. **Inspection Scheduling: Timeline Impact on Trade Permits** — A total of 18 inspection scheduling features have been confirmed as go-live critical that OpenGov has committed them to the product roadmap this quarter. Release dates are being finalized this week and will be shared with PermitSF upon confirmation. Timely delivery of these features is a dependency for a successful go-live for Trade permits.
2. **Outlook Calendar Bug: Fix Releasing April 21** — A product bug causing meeting invites to sync multiple times across OpenGov and SF Outlook has recurred. Root cause has been identified; a fix is scheduled for release on April 21. A root-cause analysis is ready to share with PermitSF to confirm a permanent resolution.

Top Issue(s)

1. **Contractor Authorization: Staff Time Impact** — The current process is requiring more CPB staff time than anticipated. OpenGov and PermitSF will schedule a retrospective this week to review lessons learned and identify solutions to streamline the workflow.
2. **Product Release Enablement** — As new product features are released, OpenGov will proactively provide enablement support to ensure PermitSF teams can activate and adopt updates without disruption to ongoing delivery.
3. **Bluebeam Enhancement: License Blocker** — Activation of the Bluebeam enhancement requires a new SF Bluebeam license. PermitSF will need to initiate this process to unblock this workstream.

Top Win(s)

1. **Inspection Scheduling Features Committed to Q2 Roadmap** — OpenGov's R&D team prioritized and added all 18 go-live-critical inspection scheduling features to the product roadmap this quarter.
2. **PLC Engineering Team On-Site April 21** — OpenGov's PLC Engineering team will shadow inspectors and inspection schedulers on-site on April 21, directly informing product development with real-world workflow context.

Project Status – Milestones

Status Indicators (**GREEN** = on track, no major issues; **YELLOW** = potential risk to project delivery; **RED** = issues present with major impact to scope, schedule, resources; **GREY** = not started)

Milestones/ Workstreams	Record Type Workflows	Data Migration	Payment Processor	Integration**	Reporting & Dashboards	Change Management
Initiate	Completed	Completed	Completed	Completed	Completed	Completed
Validate	Completed	Completed	Completed	Completed	Completed	Completed
Configure	Completed (Feb) Completed (Apr) In Progress (Jun)	N/A	Completed	Completed (Feb) Completed (Apr) In Progress (Jun)	Completed (Feb) Completed (Apr) In Progress (Jun)	Completed (Feb) Completed (Apr) In Progress (Jun)
Train	Completed (Feb) Completed (Apr) Not Started (Jun)	N/A	Completed	Completed (Feb) Completed (Apr) Not Started (Jun)	Completed (Feb) N/A (Apr) Not Started (Jun)	Completed (Feb) Completed (Apr) Not Started (Jun)
Launch	Completed (Feb) Completed (Apr) Not Started (Jun)	N/A	Completed	Completed (Feb) Completed (Apr) Not Started (Jun)	Completed (Feb) N/A (Apr) Not Started (Jun)	Completed (Feb) Completed (Apr) Not Started (Jun)

Integration includes Master Address Table, GIS with Flags, CSLB, Advanced Reporting Integration, Bluebeam




Project Status – Workflow/ Permit Type

Status Indicators (**GREEN** = on track, no major issues; **YELLOW** = potential risk to project delivery; **RED** = issues present with major impact to scope, schedule, resources; **GREY** = not started)

Workflow	Fire Construction	Fire Operational	Express & OTC Trades	OTC DSW-R	Signs	Solar App+	Special Events	Water Flow	Contractor Authorization
Initiate	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
Validate	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
Configure	Completed		In Progress Due by 4/29	Completed		In Progress Due by 4/29	Completed	Completed	Completed
Train	Completed		Not Started	Completed		Not Started	Completed	Completed	Completed
Launch	Completed		Not Started Go Live: 6/15/26	Completed		Not Started Go Live: 6/15/26	Completed	Completed	Completed

Project Health Tracker Dashboard

Status Indicators (**GREEN** = on track, no major issues; **YELLOW** = potential risk to project delivery; **RED** = issues present with major impact to scope, schedule, resources)

Delivery		Express & OTC Trades and Solar App+ configuration due 4/29. Bluebeam enhancement blocked pending PermitSF procurement of new SF license, action needed this week. Product release enablement for new features will be proactively supported by OpenGov going forward.
Schedule		Inspection scheduling enhancements release dates confirming this week – critical dependency for Trade permits. Outlook bug fix releasing 4/21; RCA shared with PermitSF upon release. Contractor Authorization retrospective to be scheduled this week
Resource/Capacity		PLC Engineering on-site 4/21. OpenGov capacity steady. PermitSF SME availability remains critical through configuration, testing, training and launch phases.

Thank You