



City and County of San Francisco

San Francisco Department of Public Health

OFFICE OF VITAL RECORDS

Death Registry

101 Grove Street, Room 113

San Francisco, CA 94102

Ph: 628.754.6440 Fax: 628.754.6445

Open Monday – Friday

9:00 a.m. – 11:30 a.m.

1:00 p.m. – 3:30 p.m.

Emergency Registrations (Weekends/Holidays)

9:00 a.m. – 12:00 p.m.

APPLICATION FOR DEATH REGISTRY-RELATED PURCHASES (FUNERAL HOME/MORTUARY USE ONLY)

Purchasing Information:

1. Include Business Check or Money Order payable to DPH and the 4th Copy of Disposition Permit for each Decedent.
2. For walk up expedites, please allow 2 hours. Fax request/s ahead of time for your convenience.
3. For URGENT after hours (weekend/holiday) death registration, please email EmergencyDeathRegistrations@sfdph.org. An additional fee of \$42 will apply to all After-Hours registrations.

ITEMS	TOTALS	PRICE	TOTAL
Burial Permit (File/Refile/Drop to Paper)		x \$12.00	= \$
NCD Letter		x \$15.00	= \$
Expedite Fee - Walk Up**		x \$30.00	= \$
Expedite Fee – After Hours***		x \$42.00	= \$
TOTAL AMOUNT ENCLOSED			= \$

APPLICANT INFORMATION

Organization Name		Telephone Number ()
First & Last Name		<input type="checkbox"/> U.S. Mail to me at this address
Address – Number, Street		
City, State & Zip Code		<input type="checkbox"/> I will pick up from 101 Grove, Rm 113

DECEDENT INFORMATION

First Name	Last Name	Date of Death	EDRS / FDRS Record Number	Burial Permit	NCD Letter

ORDER LOGISTICS NUMBER:

OVR 101 Grove Mortuary Form 2025