

**Sole Source Designation under San Francisco Administrative Code Chapter 21.42**

**Motion: Supporting Documentation**

<b>Supporting Information: Health Commission: April 6, 2026</b>	
<b>Contractor</b>	Instituto Familiar de la Raza
<b>Is Contract on Monthly Contracts Report (Select one and delete other options)</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> <i>No, the contract has already been approved by the Health Commission; this is to request retroactive approval for 21.42 designation.</i> <input type="checkbox"/> <i>No, the contract will be brought to the Health Commission at a later date; this motion will confirm the contracting authority may be utilized.</i>
<b>Contract ID</b>	1000022465
<b>Type: New/Amendment</b>	Amendment
<b>Total Term</b>	7/1/2024 to 6/30/2027
<b>Total Contract Funding</b>	\$4,437,959
<b>Reason for Request</b>	To ensure continuity of service delivery, pending completion of a new BHS, Children Youth and Family (CYF) Outpatient solicitation to be completed by June 30, 2027.
<b>Background</b>	This service was originally solicited by the Department of Children Youth & Family (DCYF) and Juvenile Probation, which included DPH as a partner agency. The solicitation expired, and DCYF discontinued its DPH work-order. DPH was able to preserve the services to the high-risk population through MediCal billing and will incorporate these services into the upcoming CYF OP solicitation.
<b>Service Description</b>	<p>Intensive Supervision and Clinical Services (ISCS) is an intensive behavioral health service focused specifically on juvenile justice involved youth and their families referred through the Juvenile Probation Department. Youth and their families receive Intensive Care Coordination (ICC), In-Home Behavioral Support (IHBS), individual and family therapy, case management, and collateral services. These services happen in collaboration with the family and probation department and in line with DHCS regulations related to the provision of ICC and IHBS such as Child &amp; Family Team Meetings.</p> <p>SPARK: FSP (Full Service Partnership): Provides trauma focused dyadic therapy to families with young children age 0-5 year within the Sunnydale Hope SF Community. FSP funding supports</p>

	<p>outreach and engagement and care coordination. Additionally, workorder funding from Human Service Agency-Child Welfare supports referrals for foster care youth into this dyadic model.</p>
<p><b>Meeting Criteria for Admin Code Chapter 21.42 Designation</b></p>	<p>Department staff reviewed existing service providers of intensive behavioral health serving this specialty population and confirmed that there were no other available providers who both had this experience and could enter into a new agreement without causing a service disruption to the existing clients (youth). Additionally, the Department staff determined that the following criteria have been met:</p> <ol style="list-style-type: none"> <li>1. The services are <b>unique to the Department of Public Health;</b></li> <li>2. The services are <b>consistent with the Department’s mission and goals;</b> and</li> <li>3. The services <b>require specialized knowledge, training, personnel, facilities, or other resources</b> that are known to be provided by a <b>limited number of non-profit contractors.</b></li> </ol>