



City and County of San Francisco
SHELTER MONITORING COMMITTEE

MEETING MINUTES [DRAFT]

Wednesday, **June 18, 2025** | 10:00 AM
Room 408, City Hall

Present: Chair Zae Illo

Vice Chair Belinda Dobbs

Committee Member Britt Creech

Committee Member Joe Tasby

Committee Member Traci Watson

Secretary Angie David

Committee Member Melanie Muasau

Committee Member: Steven Clark (late)

Absent:

Committee Member Diana Almanza

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.

PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTIONS

I. A. **CALL TO ORDER/LAND ACKNOWLEDGEMENT** / AGENDA ADJUSTMENTS 3 min

Meeting began at 10:09 AM without a quorum. At 10:16 AM, **quorum was achieved.**

B. **REVIEW OF PAST MINUTES**

DISCUSSION/ ACTION

Members discussed the March minutes.

Public comment: None

Proposal: Shall March Minutes be approved?

M/S/C: Dobbs/Tasby/unanimous - **March Minutes approved**

II. **OLD BUSINESS/REPORTS**

DISCUSSION/ ACTION

A. **INSPECTION SCHEDULE**

CHAIR ILLO

5 min

Member Street is hoping for something more visual, e.g., a PDF. Staffer McFarlin suggested she could draft a shared calendar for this. The policy subcommittee can then polish this.

Public Comment: There was no public comment

Proposed Actions: Shall staff undertake to create an on-line scheduling calendar?

M/S/C: Dobbs/Street/unanimous - **approved**

B. **SECURITY AT SHELTERS**

CHAIR ILLO

10 min

The Chair briefly summarized previous discussions. Staff said many sites have contracts with professional security companies. Some providers invite security personnel to attend their (regular) training. Member Tasby opined that turnover makes it hard to ensure all employees are properly trained. Member Dobbs asked what requesting information from HSH about “current equity initiatives” entails. Staff explained this relates to interpreting behavior by clients that may lead to serious action, or even to DOS of a client. Chair Illo says our Shelter population is disproportionately BIPOC, so DOS is by default and equity matter.

Public Comment: There was no public comment

Proposed Actions: Have staff ask HSH to provide: (1) data on DOSs for alleged threats or acts of violence; (2) information on current equity initiatives; and (3) what arrangements exist covering security at shelters

M/S/C: Street/Dobbs/unanimous – **motion carried.**

III. NEW BUSINESS/REPORTS

A. POLICY SUBCOMMITTEE REPORT

DISCUSSION

SUBCOMMITTEE MEMBERS

15 min

Members think Bayview Nav Center and 711 Post St. are willing to host meetings. We will see who else is interested. Member David asked what a “release to police” signifies. She remarked we need to make sure to have tools/access required to conduct a teleconference from whatever site is selected. Staff stated they will prepare for this. SMC Chair Illo met with HOC Chair Butler after the January incident involving a client who was “DOS’d into Police custody.” An ongoing equity conversation is underway. We need to “fill in gray areas.” SOC’s do not work well when a guest is exited abruptly and taken away by law enforcement.

Public Comments: None

B. MORE GRANULARITY IN SOC’S

DISCUSSION/ACTION

CHAIR ILLO

10 min

Members agree we need more from the data, to understand “the why.” Member Dobbs asked for examples. Staff pointed to SOC #8, which is already broken out into subsections. And SOC #1 is very broad. Staff might be verbally rude, discriminate in various ways (e.g., ignore grievances, impose unnecessary rules), or inappropriately threaten the client with DOS. Member David reminded us that small disagreements can blossom into serious disputes. Avoiding unnecessary friction is very important. Members were reminded of the length of time it took to get the SOC’s revised last time. Member David suggested this was in large part due to the Committee’s (administrative) transition from DPH to HSH. Member Street pointed out that since the training manual is not up to date, it can be unfair to fault staff for not meeting (best practices). Chair Illo said \$21/hour pay for front-line staff is inadequate. And training is costly. At the same time, the City is facing budget challenges. He noted he will attend the next HOC meeting to comment on this topic.

Public Comments: None

Proposed Actions: Shall Chair attend HOC meeting to raise these issues?

M/S/C: Street/David/unanimous - **Motion carried**

C. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING

HSH

20 min

Louis Bracco (HSH) shared the current Occupancy Report/snapshot. Adult sites are at a 94% occupancy rate. MSC-South is a bit below that due to the seasonality of CAAP placements. *Jerrold Commons* opened 4/1/25. It is still ramping up, but has 60 cabins with space for up to 68 (mostly older Bayview area) clients. They have a partnership with IHSS (HomeBridge) for clients over age 50. Referrals are made mostly by street outreach teams. The occupancy in the family shelters has gone up to 81% from 77%. Hamilton Family shelter has 16 beds under renovation. BVHM went offline due to school renovations. This will be offset in July by the opening of capacity at *Downtown Highschool* in Potrero Hill. And Rapid Rehousing is helping move families into their own living space at an accelerated rate. Sober living/transitional housing will open very shortly. Over the next two months, two sober living sites are opening: “*James Baldwin Place*” (54 units for up to 56 guests) and *Sharon Hotel* (Salvation Army, 40

rooms for up to 60 guests) are being opened SOMA. Clients will be referred by street outreach teams, the stabilizations center, and from people coming out of substance treatment.

Member/Public comment: Member Tasby is concerned for seniors. This population seems to be underserved. It seems like resources often have not made it to where they are needed. Chair Illo pointed out there are very few (three) openings for people qualified as TAY. Presumably there are a good number of both young people and seniors in regular adult shelters. Data on this would be appreciated. He also advocated for safe injection sites. Many overdoses happen in homes (i.e., the unhoused are not the only people at risk). He also wonders whether there is the same proportion of case managers across the portfolio of shelters. [HSH said the budget calls for a 1/25 ratio in every program.] Louis Bracco stated that rapid rehousing is going to be offered to TAY. Member David expressed appreciation for the addition of sober living spaces. She asked if TB infections are on the rise. HSH stated that there are discussions underway about this concern but no new policy has been put into place yet. Funds to update the training manual were requested for the 2025/26 FY. We will know in July if this is approved. The update will require a good deal of effort. His team is stretched thin, trying to expand shelter capacity. There is limited data on “exits into police custody,” but this appears to be below 1%. This might something better covered by the Grievance Advisory Committee. Chair Illo stated that he is concerned that racial equity is not getting enough attention. If the presumption of innocence is to be taken seriously, SOC #1 seems like it would cover it. It is very hard to undo reputational harm that can arise if clients are not treated properly. He will attend other Committee and Board meetings (to ensure that this subject gets the attention it deserves). The no guns rule for example did not seem to take into account staff training. He recognizes that SMC’s purview is limited but worries real human beings will fall between the cracks. He does truly appreciate HSH and all they do. HSH for its part agrees this issue is worthy of additional consideration. That is, training and a focus on equity are worth the effort.

D. STAFF REPORT

DISCUSSION

STAFF

10 min

Staff reviewed inspections, complaints, and investigations, Member recruitment and hiring.

Public Comment: None.

IV. GENERAL PUBLIC COMMENT

DISCUSSION

5 min

Members of the public may address the Committee for up to three minutes...

Public Comment: Dana Precil (Monarch) asked how a hearing can be set up in a case where there is an emergency protective order in place. Louis Bracco said they should discuss this with their HSH Program Manager.

ADJOURNMENT

M/S/C: Dobbs/Creech/unanimous - *Meeting adjourned at 12:00 PM*

Action Item	Assigned To
Ask HSH for more data on DOSs, equity initiatives and security at shelters.	Staff
Create an online site inspection calendaring tool	"
Include requirements for vacant positions in the agenda	"
Look for shelters interested in hosting a meeting	"

To obtain copies of the agenda, minutes, or other documents, please contact staff at shelter.monitoring@sfgov.org or (628) 652-8080.