



City and County of San Francisco
SHELTER MONITORING COMMITTEE

MEETING MINUTES [DRAFT]

Wednesday, **March 19, 2025** | 10:00 AM
Room 408, City Hall

Present: Chair Zae Illo

Vice Chair Belinda Dobbs

Committee Member Britt Creech

Committee Member Joe Tasby

Committee Member Traci Watson

Secretary Angie David

Committee member Melanie Muasau

Excused: Member Diana Almanza

Absent: Committee Member C-J Ross

Committee Member Kaleese Street

Committee Member Steven Clark

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.

PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTIONS

I. A. CALL TO ORDER/LAND ACKNOWLEDGEMENT / AGENDA ADJUSTMENTS 3 min

Meeting began at 10:11 AM **with** a quorum.

B. REVIEW OF PAST MINUTES

DISCUSSION/ ACTION

Members discussed the February minutes.

Public comment: None

Proposal: Shall February Minutes be approved?

M/S/C: Dobbs/Muasau/unanimous - February Minutes approved

C. ACKNOWLEDGEMENT OF SERVICE

CHAIR ILLO

8 min

Members intended to acknowledge the more than ten years of service that Member Watson has invested in the Committee and its mission.

II. OLD BUSINESS/REPORTS

DISCUSSION/ ACTION

A. INSPECTION SCHEDULE

DISCUSSION/ ACTION

MEMBER ROSS

10 min

Members discussed scheduling, to include the Navigation Centers. Each Member gave preferences as to days and times of day.

Public comment: Chair Illo expressed concern that the Committee has not been conducting the required number of site visits.

III. NEW BUSINESS/REPORTS

A. POLICY SUBCOMMITTEE REPORT

DISCUSSION/ ACTION

SUBCOMMITTEE MEMBERS

5 min

Subcommittee Members discussed scheduling. Marion has drafted online site visit checklists, i.e., which can be done on a smartphone. The idea of reducing the frequency of

full Committee meetings was broached. There has been increased security at shelters in the wake of a violent incident in January. Assuming HSH contracts do not place this out of bounds, SMC inspection checklists should include a question about the training of security personnel. It would be good if we could see where there are above average DOS numbers.

Member Comments: Chair Illo feels there is too much discretion in the DOS decision.

Member Watson reminded the Committee that repeated offenses (that are documented) can lead to (non-immediate) DOS. Member Street lamented the shortfalls in the (2004) Shelter Training Manual. Member David said the tone used by staff is important, as is the need to take cultural and equity considerations into account.

Public Comments: None

Proposed Actions: *Have staff ask HSH to provide: (1) data on DOSs for alleged threats or acts of violence; (2) information on current equity initiatives; and (3) what arrangements exist covering security at shelters.*

M/S/C: Street/Dobbs/unanimous

B. MEETING FREQUENCY

CHAIR ILLO 15 min

Committee meetings could be held quarterly. Per [SF Admin Code §20.304](#), the Committee “shall meet a minimum of once per quarter...” This might free up time for more inspections. Members David, Watson and Dobbs said monthly meetings are good. Member Street said that if we used the time to be in out the community, the tradeoff could make sense. Chair Illo pointed out we can always call “emergency meetings.” Few complainants attend our (City Hall) meetings. Members should attend community meetings and Town Halls (at shelters). Freeing up capacity is a worthwhile goal, so that we can go where the clients are. And we can always revert to more frequent meetings. Member Muasau likes the idea of “more boots on the ground.” Member David pointed out that the subcommittee will still be meeting monthly.

Public Comments: Azeen Z. says sites maybe should be visited (relatively frequently) even if official complaint numbers are “low.”

Proposed Actions: *Shall the Committee **meet only every quarter** for the next eight months, revisiting the question in November, as long as no urgent matter comes up that calls for more frequent meetings?*

M/S/C: Street/Dobbs/Motion carried six to one, Member Watson against.

C. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING

HSH 10 min

Louis Bracco (HSH) shared the current Occupancy Report (snapshot). He said adult sites are at a 94%-96% occupancy rate. The *Cova* was closed 3/4/25. Clients were either housed or moved to other (mostly non-congregate) sites. *A Woman’s Place* is being renovated to add 60 beds by the end of June. The occupancy in the family shelters has gone up to 77% from 70%. There is a new shelter program called the *Gerald Commons* opening in April 2025, it will be 60 cabins and 20 RV spaces in Bayview. Sober living/transitional housing (54 units) will open in June or thereabouts. A TAY “resume center” is also opening, hopefully in August, at 888 Post St. It will be open 24/7, though it will have no beds.

Public comment: Members asked and HSH said there are about 73 TAY clients in the adult system. Member Tasby asked how Access Points, which play a vital role in the system, are monitored/ held accountable. HSH has a team that manages the access points, though this is not in Louis’s bailiwick. Member Dobbs wondered how people get referred to sober living.

Chair Illo wondered why demand for shelter seems relatively high. Louis was not sure. It could be correlated with the mayor's new priorities, e.g., getting people off the street.

D. STAFF REPORT

DISCUSSION

STAFF

10 min

Staff reviewed inspections, complaints, and investigations, Member recruitment and hiring.

Public Comment: None.

IV. GENERAL PUBLIC COMMENT

DISCUSSION

5 min

Members of the public may address the Committee for up to three minutes...

Public Comment: Peter Binns said he is being harassed. He named the alleged perpetrators. Florida law enforcement seems to be involved. He expressed a belief that he is being stalked. His complaints to the SFPD have been fruitless. The Chair asked him to file a complaint (through the usual process).

ADJOURNMENT

Meeting adjourned at 11:45 PM

Action Item	Assigned To
Ask HSH for more data on DOSs, equity initiatives and security at shelters.	Staff
Remind HSH about the Shelter training Manual. SMC is hoping for an update.	Staff

To obtain copies of the agenda, minutes, or other documents, please contact staff at shelter.monitoring@sfgov.org or (628) 652-8080.