



EXECUTIVE COMMITTEE MEETING OF THE ARTS COMMISSION

**Wednesday, March 25, 2026
1 p.m.
City Hall, Room 416**

Draft Minutes

President Collins called the meeting to order at **1:06** p.m.

1. Call to Order, Roll Call, Agenda Changes, Land Acknowledgment (0:07)

Commissioners Present

Charles Collins, President
Janine Shiota
McKenna Quint

Commissioners Absent

Marcus Shelby
JD Beltran

Staff Present:

Sarah Hollenbeck, Deputy Director of Finance and Administration
Manraj Dhaliwal, Commission Secretary

President Collins asked for any agenda changes and no changes were suggested.

President Collins announced the public meeting instructions.

Commission Secretary Dhaliwal announced public comment instructions.

Commissioner Quint began the meeting by reading the Arts Commission's land acknowledgment statement.

2. General Public Comment

(5:27)

There was no public comment.

3. Art Vendor Code of Conduct

(6:15)

Program Officer Jen Atwood and Senior Program Officer Anne Trickey presented the item. They explained that the change would add a new rule prohibiting vendors from selling, trading, or giving up their assigned lottery space to another person for money or any other benefit. This was prompted by a recent incident where vendors accepted payment from skateboarders to move their spaces, which led to safety issues and disruption in the Plaza.

Staff noted that while they issued informal warnings, the current code did not clearly prohibit this behavior, making enforcement difficult. The amendment would give the program clearer authority to take disciplinary action, such as suspensions or revocation of licenses, if similar incidents happen again. Staff also confirmed that the language was reviewed and approved by the City Attorney.

Commissioners discussed broader challenges with the program, including limited staffing, reduced funding after vendor fees were removed, and reliance on vendor reports and a part-time market manager for oversight. They acknowledged that enforcement is constrained by the structure of the program but agreed that the amendment provides a necessary tool to improve fairness and public safety.

Commissioner Shiota, seconded by Commissioner Quint, moved to approve amendments to the Art Vendor Code of Conduct previously approved by RESOLUTION NO. 0806-18-265.

There was no public comment.

The motion was unanimously approved.

Motion to approve amendments to the Art Vendor Code of Conduct previously approved by RESOLUTION NO. 0806-18-265.

4. New Business and Announcements (25:35)

Vice President Shiota requested regular updates on the status of cultural centers. Shiota expressed concern about how the Commission can better monitor and support these organizations, even though it does not directly manage their operations. She emphasized the need for greater transparency and a clearer framework to understand issues before they become crises.

President Collins agreed and stated that staff would work on developing a process to provide more consistent updates to both the Commission and the public. The goal is to improve oversight, communication, and partnership with cultural centers.

There was no public comment.

5. Adjournment (32:09)

There being no further business, the meeting was adjourned at 1:33 p.m.

Posted 04/01/2026, 2:30 p.m., mscd

Archives Available

A recording of this meeting will be available online after the meeting at the following address:

<https://www.sf.gov/meeting/march-27-2024/executive-committee-meeting>

Language Accessibility



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