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**HEALTH COMMISSION
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MINUTES
HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING
Tuesday December 7, 2021 2:00 p.m.
Remote Meeting via Webex Event

1) CALL TO ORDER

Present: Commissioner Cecilia Chung, Chair
Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:06pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF NOVEMBER 2, 2021.

Action Taken: The Committee unanimously approved the October 5, 2021 minutes.

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow asked for clarification regarding the one-time funding request for the Positive Resource Center contract. Dean Goodwin, HIV Health Services Director, stated that each year the HIV Planning Council redirects "leftover" funds to the PRC contract.

Commissioner Chung asked for clarification regarding PRC cashflow issues. Ms. Ruggels stated that the DPH is monitoring this issue and working with PRC to resolve these issues.

Regarding the Cross Country Staffing Inc. contract, Commissioner Chow asked if the vendor is performing well on the current contract. David Snyder, Director of DPH/SFHN Integrated Rehabilitative Services, stated that all the temporary staffing vendors on the contract report performed well.

Commissioner Chow asked if the contracts are used to fill staffing for vacancies caused by vacation and sick leave. Mr. Snyder stated that the contracts are used to fill in for budgeted staff who are out on leave or vacation.

Commissioner Guillermo noted that clinical workforce shortages during COVID will likely continue, and noted this contract will likely need additional funding in the year ahead.

Regarding the Soliant Health, Inc. contract, Commissioner Chow asked for an update on progress with DPH pharmacy staff recruitment. David Woods, DPH Director of Pharmacy, stated that the DPH is waiting for approval from the Mayor's Office for several pharmacy staff positions. He noted there is an approximate 20% vacancy rate in the DPH Pharmacy Department.

Commissioner Chow asked if it would benefit the DPH if it could fill the positions instead of using registry staff. Mr. Woods stated that having staff trained in DPH systems would be very beneficial.

- 4) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH REQUEST FOR APPROVAL OF A NEW CONTRACT WITH MOSS ADAMS LLP, TO PROVIDE LEAN MANAGEMENT CONSULTING SERVICES DEPARTMENT-WIDE (THESE SERVICES WERE PREVIOUSLY PROVIDED TO DPH BY RONA CONSULTING GROUP. MOSS ADAMS AND RONA CONSULTING GROUP COMBINED IN 2017). THE TOTAL PROPOSED CONTRACT AMOUNT IS \$2,147,119 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF DECEMBER 11, 2021 THROUGH DECEMBER 10, 2023 (TWO YEARS).**

Baljeet Sangha, COO, San Francisco Health Network, presented the item.

Commissioner Comments:

Commissioner Chow asked for more information regarding how the vendor relates to Rona Consultants, the previous vendor working with DPH on Lean Change Management. Mr. Sangha stated that the two companies merged; all staff previously working with the DPH moved over to the new company.

- 5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH REQUEST FOR APPROVAL OF A NEW CONTRACT WITH REGENTS OF THE UNIVERSITY OF CALIFORNIA SF, DEPARTMENT OF EPIDEMIOLOGY AND BIostatISTICS TO PROVIDE THE CITY AND THE DEPARTMENT OF PUBLIC HEALTH WITH EXPERTISE SUPPORTING COMMUNITY OUTREACH AND VACCINE POP-UP STAFFING TO ORGANIZE RESPONSIVE VACCINE POP-UP EVENTS IN HIGHLY IMPACTED SAN FRANCISCO NEIGHBORHOODS. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$247,167 WHICH INCLUDES A 12% CONTINGENCY. THE TOTAL TERM OF THE CONTRACT IS FROM SEPTEMBER 01, 2021 THROUGH JUNE 30, 2022 (10 MONTHS).**

Daisy Arguello, Deputy Director, Population Health Division, and Jonathan Fuchs, MD, Director of Center for Learning and Innovation, presented the item.

Commissioner Comments:

Commissioner Chow asked why the Bayview was selected for the initiative when there are other neighborhoods with vulnerable populations. Dr. Fuchs stated that a focus will be on populations in the Bayview, including Black/African American, elderly, and Latinx populations.

- 6) **SAN FRANCISCO OPTION ESCHEATMENT PROPOSAL**

Stella Cao, DPH Director of Managed Care, presented the item.

Commissioner Comments:

Commissioner Chow asked if the state can return the funds after an account has been inactive for 3 years. Ms. Louie stated that the City Attorney has determined that there is no ability for an individual to claim the funds after 3 years.

Commissioner Chow asked if the state follows the same process. Jen Louie, DPH CFO, stated that this can be checked. She noted that all other CCSF departments use this same process.

Commissioner Chung suggested that the Health Commission discuss equity and access issues as they relate to how the reclaimed money is spent.

Commissioner Chow suggested that the funds be used for health-related services. Ms. Louie stated that the DPH is in conversation with the Mayor's Office, Board of Supervisors, and Controller's Office.

Commissioner Guillermo asked if the original employer contributions were taxed. Sumi Sousa, San Francisco Health Plan, stated that the contributions are not taxable income for the employee; there is gray area for how employers count these funds in their taxes.

Commissioner Guillermo asked if these funds are considered employer funds. Ms. Sumi stated that the employers originally contributed these funds into the employee's accounts; however once the contributions to accounts were made, the funds became the employees. Ms. Cao noted that account holders get reimbursed for health care services; they do not receive cash from the accounts.

Commissioner Chung made a motion to recommend that the full Health Commission approve the proposed changes; in addition, she suggested that the Health Commission consider a resolution containing a recommendation to use the reclaimed funds for health care services in San Francisco.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the proposed changes and consider a resolution recommending that reclaimed funds transferred into the City General Fund, be used solely to fund health-related services.

7) EMERGING ISSUES

Commissioner Guillermo requested that the DPH present issues related to labor and workforce during pandemic that impact the DPH budget and operational issues.

Commissioner Chung stated that after the Commission discusses this issue, the Board of Supervisors and Mayor should be approached about these issues too.

8) PUBLIC COMMENT

There was no public comment.

9) ADJOURNMENT

The meeting was adjourned at 3:33pm.