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Tessie M. Guillermo
Vice President

Edward A. Chow, M.D.
Commissioner

Susan Belinda Christian, J.D.
Commissioner

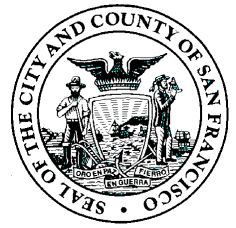
Suzanne Giraudo ED.D
Commissioner

Judy Guggenhime
Commissioner

Karim Salgado
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

Daniel Lurie Mayor
Department of Public Health



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Director of Health

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Executive Secretary

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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Monday July 7, 2025 3:00 p.m.

**1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102 & via Webex**

1) Call to Order

Present: Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member
Commissioner Judy Guggenhime, Member

The meeting was called to order at 3:01pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE
OF JUNE 16, 2025**

Public Comment:

There was no public comment on this item.

Action Taken: The committee unanimously approved the meeting minutes.

3) MONTHLY CONTRACTS REPORT

Kim Baker, Director of Contract Management and Compliance, presented the item.

Public Comment:

There was no public comment on this item.

Commissioner Comments:

Regarding the HealthRight360 contract, Vice President Guillermo asked if it is expected that once this contract term ends, that the DPH will develop another contract with the provider. Ms. Baker stated that the next contract will be developed after the solicitation is completed and a vendor is chosen; the contract amount will be reduced in comparison to this contract.

Commissioner Chow asked Ms. Baker to explain the 21.42 ordinance. Ms. Baker stated that this ordinance gives the DPH an opportunity to move swiftly to choose a sole source provider until a full solicitation of the service can be conducted.

Regarding the San Francisco Clinic Consortium (SFCCC) contract, Vice President Guillermo noted that this is a retroactive contract. She asked if health workers have been hired and inquired about how they would be getting paid since the contract is not certified. Ms. Baker stated that the SFCCC has been carrying the cost of the contract until it is certified. Therefore, staff have been getting paid by SFCCC.

Vice President Guillermo noted that in this current federal environment, this service may not continue. She asked why the contract has taken so long to certify. Ms. Baker stated that the business owner thought they had signature authority, but the City Attorney and Office of Contract Administration had to weigh in on that decision. She noted that it currently takes 200 days to certify DPH contracts. Vice President Guillermo requested an update on progress in decreasing the amount of time it takes to certify a DPH contract.

Commissioner Chow noted that the services are a federal program but the contract is 100% General Fund. Ms. Baker stated that the federal government pays for the Americorps worker's wages, living expenses and healthcare.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the report.

- 4) **Request for approval of a New Professional Services Agreement with Progress Foundation to provide a new 16-bed transitional residential treatment program for individuals with a serious mental illness. The total proposed agreement amount is \$7,072,405 which includes a 12% contingency for the term of June 1, 2025 through December 31, 2027 (2 years 7 months).**

Emeterio Garcia, Program Manager for Residential Mental Health Programs, presented the item.

Commissioner Comments:

Vice President Guillermo asked how many existing transitional residential treatment program beds does the DPH already have in its system. Mr. Garcia stated that the DPH has 30 beds to serve a similar population in its system. He noted that this is half the amount needed in San Francisco. He added that the pandemic and real estate market have slowed down the availability of property to use for these beds.

Vice President Guillermo asked if the vendor has found a site for these beds. Mr. Garcia stated that Progress Foundation is currently negotiating for a building.

Commissioner Guggenhime for more information regarding the meaning of the term transitional residential treatment. Mr. Garcia stated that individuals come from crisis services such as ZSFG Psychiatric Emergency Services or Dore Urgent care would utilize these beds.

Commissioner Chow asked if there will be a Prop. I process at the Health Commission. This entails the Health Commission holding a hearing to hear public comment regarding a location of a new treatment program.

Commissioner Chow is concerned that a substantial amount of the contract could be spent on operational costs without guarantee that services could be provided. Mr. Garcia stated that the DPH will request that the provider seek Medi-Cal reimbursement for services after operations are up and running. Vice President Guillermo requested an update on the choice of facility prior to operations starting.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 5) **Request for approval of twenty five new Chapter 6 contracts for as-needed facilities maintenance services in the following service areas: Low Voltage, Electrical, ATS & Switchboard, Plumbing, Shading Systems, Pigeon Abatement, Glass Repair, Painting, Air Duct Maintenance, and General Contracting, for five-year terms beginning in FY25-26.**

Sabrina Robinson, ZSFG COO, presented the item.

Commissioner Comments:

Commissioner Guggenheim stated that this item gives the DPH authority to use these vendors in emergencies with short notice.

Vice President Guillermo asked if there is a master contract with each company for each type of service they provide. Mr. Jackson stated that for each service, the DPH has chosen three vendors. When there is need for a specific service, these vendors submit quotes for the specific work and the DPH chooses the best bid. He added that the DPH has developed relationships with these vendors so in emergencies they can work together to get the required project done and the required contracting processes too.

Vice President Guillermo asked if there is any possibility of conflicts with DPH leaders deciding which vendor to choose. Mr. Jackson stated that vendors put in their rates and quotes for all types of work so there is record of that on file, before any specific project is needed. The relationships with these vendors enable them to already know the various DPH campuses and DPH's general service needs.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

6) **EMERGING ISSUES**

This item was not discussed.

7) **PUBLIC COMMENT**

There was no public comment.

8) **ADJOURNMENT**

The meeting was adjourned at 3:48pm.