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Vice President

Edward A. Chow, M.D.
Commissioner

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Commissioner

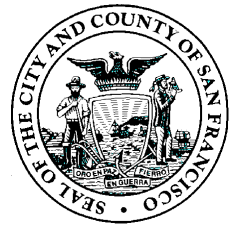
Suzanne Giraudo ED.D
Commissioner

Judy Guggenime
Commissioner

Karim Salgado
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

Daniel Lurie Mayor
Department of Public Health



Daniel Tsai
Director of Health

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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Monday May 5, 2025 2:00 p.m.

**1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102 & via Webex**

1) Call to Order

Present: Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member
Commissioner Judy Guggenime, Member

The meeting was called to order at 2:07pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE OF APRIL 7, 2025

Action Taken: The committee unanimously approved the meeting minutes.

3) MONTHLY CONTRACTS REPORT

Jenny Louie, DPH COO & Michelle Ruggels, SFDPH Business Office Director, presented the item. Director Tsai stated that the Business Office has developed a pilot template which makes the contract presentation more concise and integrated.

Public Comment:

There was no public comment on this item.

Commissioner Comments:

Regarding the Marina Security Services contract, Vice President Guillermo asked for more information regarding the need for this contract. Ms. Louie stated that the Sheriff's Department has not been able to place staff at all sites that DPH has requested due to staffing issues. The DPH has added funds from the work order with the Sheriff's Department to this contract to add private security staff. She added that six sites will be added.

Vice President Guillermo asked if relevant training will be implemented with the private security workers. Ms. Louie stated the private security staff will participate in de-escalation training.

Commissioner Guggenhime asked what constitutes success for this contract. Ms. Louie stated that ensuring a safe environment and de-escalating situations as needed.

Commissioner Chow asked if there is feedback from current DPH sites utilizing the vendor. Ms. Louie stated that DPH staff appreciate the effectiveness of the private security staff and have requested an elevated presence and additional sites.

Commissioner Chow noted that the Commissioners' ongoing requests to comprehend desired outcomes is to understand the effectiveness of a service and performance of a vendor.

Regarding the Project Open Hand contract, Vice President Guillermo stated that she appreciates the breakdown of different funding sources and funding percentages. She continues to be concerned about the possible decrease or elimination of federal funding. Mr. Blum stated that Ryan White parts A, B, C, and D currently receive flat funding. There is current consideration by the federal administration of eliminating Part F funding.

Vice President Guillermo stated that she appreciates the contextual information offered for this contract through the use of the pilot template.

Commissioner Chow appreciates the written responses to the questions he submitted prior to the meeting.

Regarding the PRC/Baker Places contract, Vice President Guillermo noted that the monitoring report includes a score of zero for ensuring individual service plans within 14 days of the client initial assessment. Wasim Samara, DPH Business Office, stated that he is in receipt of the vendor's plan of action which details a process to ensure clients are provided with a treatment plan within the required timeframe. Vice President Guillermo stated that if the pilot template was used for this contract, the information that Mr. Samara shared should be included to give appropriate follow-up and context. Commissioner Chow added that including the type of contract in terms of fee-for-service or cost reimbursement would be helpful to include too.

Regarding the Edgewood contract, Commissioner Guggenhime asked how many children are served by the program each day. Farah Farahmand, Director of Children, Youth, and Family System of Care, stated that the DPH is increasing utilization of the program. Currently 103 clients are served; next year 116 will be served. She added that for the step-down program, 20 clients per year will participate.

Commissioner Chow noted that there seems to be some overlap in the unduplicated client numbers. Ms. Farahmand Stated that the overlap is only the 12 people who also participate in the step-down program in addition to other services.

Regarding the RAMS contract, Commissioner Chow stated that it is interesting to see that the agency is being held responsible for compliance issues that are actually the City's responsibility.

Vice President Guillermo asked for clarification on the services funded by DPH in this contract. Ms. Ruggels stated that Human Service Agency identifies individuals who are experiencing barriers to working due to mental health or substance sue issues. These individuals are referred to the program funded by the DPH in this contract.

Regarding the HR360 contract, Vice President Guillermo noted concern that the current state of federal funding is very unstable and the contract term ends in 2032. Mr. Blum stated that the majority of the contract

funding is the General Fund with Ryan White Part A. There is no current indication that the federal government would eliminate the program. Ms. Ruggels noted that the DPH is not obligated to fund the program through 2032 if funding changes. The DPH boilerplate allows the DPH to terminate a contract in 30 days.

Vice President Guillermo asked the benefit of extending the contract for 10 years. Ms. Ruggels stated that often with Ryan White funding, there is carry-over funding of unspent money from the previous year that must be put into the next year's contract. This is an attempt to add the contingency and maximizing the term to address these addbacks; it is an attempt to maximize administrative efficiencies within the DPH.

Commissioner Chow noted that there are many retro-active contracts that could have been moved through the system quicker instead of focusing on this contract. He noted that historically, the Commission has wanted to review contracts after 5 years to get an update on their performance and financial issues. He does not consider DPH internal administrative efficiency a good reason to extend a contract for a full 10 years. He noted that the agency had fiscal issues in the past and recent media articles have highlighted possible quality issues. Beth Neary, HIV Health Services, stated that the reason the extension process was started early is because of the need to extend the funding for two positions in the "Ending the HIV Epidemic" funding. This process used General Funding for 16 months which brought the contract over the allowed contingency amount. Through this process the contract and program staff decided to move forward with the larger extension.

Vice President Guillermo thanked Ms. Neary for this additional context and suggested that this type of information should be included in the pilot template, if it is used moving forward.

Regarding the Conard House contract, Vice President Guillermo stated that she is uncomfortable approving a large contract when there is not current indication of the vendor's cashflow status and audit. Mr. Samara stated that the DPH should receive that information in the next few weeks. He noted that the vendor's other financial indicators were positive even though cashflow has been a problem in the past. If there are additional financial findings in the material to be submitted, the vendor will be referred to the Controller's Office for technical assistance and additional monitoring. Vice President Guillermo and Commissioner Chow asked for the committee to be updated on the vendor's status once the materials have been submitted.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the report.

- 4) **REQUEST FOR APPROVAL OF A RETROACTIVE NEW CONTRACT WITH SENECA CENTER TO PERFORM MULTISYSTEMIC THERAPY SERVICES (MST). THE TOTAL PROPOSED AGREEMENT AMOUNT IS \$3,060,284 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF 07/01/2024 THROUGH 12/31/2027 (3 YEARS AND 6 MONTHS).**

Farahnaz Farahmand, Director Children, Youth, and Family System of Care, presented the item.

Public Comment:

There was no public comment on this item.

Commissioner Comments:

Vice President Guillermo stated that this is an excellent use of the pilot template.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

5) **REQUEST FOR APPROVAL OF A NEW AGREEMENT WITH FIVE KEYS SCHOOLS AND PROGRAMS TO PROVIDE SUPPORT SERVICES TO CLIENTS IN EMERGENCY STABILIZATION UNITS. THE TOTAL PROPOSED AGREEMENT AMOUNT IS \$4,455,850, WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF 11/15/2024 THROUGH 6/30/2027 (2 YEARS & 8 MONTHS).**

Max Rocha, Director of Adult Systems of Care, presented the item.

Public Comment:

There was no public comment on this item.

Commissioner Comments:

Vice President Guillermo asked if this vendor operates other related programs. Yoonjung Kim, Director of Residential System of Care, stated that the vendor operates ten shelters and permanent supportive housing programs.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

6) **REQUEST FOR APPROVAL OF A NEW GRANT AGREEMENT WITH GLIDE FOUNDATION TO PROVIDE PEER-BASED CONTINGENCY MANAGEMENT (CM) PROGRAMMING. THE TOTAL PROPOSED AGREEMENT AMOUNT IS \$2,640,560 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF 3/1/2025 THROUGH 6/30/2029 (4 YEARS AND 4 MONTHS).**

Qianya Vinson, Equity Contracts Manager, presented the item.

Public Comment:

There was no public comment on this item.

Commissioner Comments:

Vice President Guillermo asked if this vendor has provided contingency services in the past. Mike Discepola, Senior Director of Health Access Services, stated that Glide has not had experience but he has experience operating this type of program through his background at the San Francisco AIDS Foundation.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

7) **EMERGING ISSUES**

Public Comment:

There was no public comment on this item.

Commissioner Comments:

There were no Commissioner comments on this item.

8) **PUBLIC COMMENT**

There was no public comment.

9) **ADJOURNMENT**

The meeting was adjourned at 3:55pm.