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Tessie M. Guillermo
Vice President

Edward A. Chow, M.D.
Commissioner

Susan Belinda Christian, J.D.
Commissioner

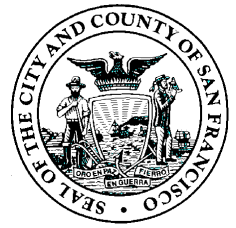
Suzanne Giraudo ED.D
Commissioner

Judy Guggenhime
Commissioner

Karim Salgado
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

Daniel Lurie Mayor
Department of Public Health



Naveena Bobba, MD
Acting Director of Health

Mark Morewitz, M.S.W.
Executive Secretary

TEL (628) 754-6539

AGENDA

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Monday February 10, 2025 2:00 p.m.

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408

San Francisco, CA 94102 & via Webex

Members of the Health Commission Finance and Planning Committee will attend this meeting in-person.

Members of the public are invited to observe the meeting in-person or remotely online using this link:

<https://sfpublic.webex.com/sfpublic/j.php?MTID=mcd15f91d6316aa271011c99637792f53>.

Public comment is allowed in relation to each agenda item, and the Secretary of the Health Commission will indicate when public comment is to occur for each item, as listed on the agenda below and for each item where public comment is not specifically listed. Members of the public attending the meeting in person will have an opportunity to provide public comment on each item. Remote public comment is available only to those requiring accommodation due to a disability and cannot attend in-person. Members of the public, whether attending remotely or in person, may address the committee for up to three minutes. The Health Commission will hear up to 20 minutes of remote public comment on each agenda item. Because of the 20-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Requests to include a maximum of 150 word written public comment in the meeting minutes can be made at healthcommission.dph@sfdph.org. Instructions for providing remote public comment can be viewed on page 4 of this meeting agenda.

Committees of the Health Commission consist of three members of the Commission. If a quorum of the Health Commission is present, it constitutes a Special Meeting of the Commission. If additional commissioners attend the meeting of a committee creating a quorum of the full Health Commission, they may participate in the discussion on an item on the agenda but may not vote with the members of the committee. The committee's recommendations shall be reported to the full Health Commission for discussion and possible action. The Health Commission Secretary shall make a note of the presence of the additional commissioners in the minutes, and discussion shall be limited to items noticed on this agenda.

Commissioner Edward Chow, MD, Member
Vice President Tessie Guillermo, Member
Commissioner Judy Guggenhime, Member

1) **Call to Order**

Ramaytush Ohlone Land Acknowledgement

The San Francisco Health Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) who are the original inhabitants of the San Francisco Peninsula. As the Indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

2) **FOR ACTION:** **APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE OF JANUARY 6, 2025**

**Minutes of the meetings of January 6, 2025*

3) **FOR ACTION:** **MONTHLY CONTRACTS REPORT**

(Michelle Ruggels, SFDPH Business Office Director)

**Health Commission February 2025 Contracts Report*

4) **FOR ACTION:** **Request for approval of a new contract with Datix USA Inc., to provide software for Policy and Procedure Management (Policy Stat, including the Accreditation & Regulatory module) at Zuckerberg General Hospital. The total proposed contract amount is \$973,297 which includes a 12% Contingency for the term of January 21, 2025 through January 20, 2030 (five years).**

(Emma Moore, Director of ZSFG Regulatory Affairs)

5) **EMERGING ISSUES**

Opportunity when Commissioners, the Director, and the public may bring up topics for discussion, providing that any action is delayed until proper notice can be granted.

6) **PUBLIC COMMENT**

At this time, members of the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission that are not on this meeting agenda. With respect to agenda items, your opportunity to address the Commission will be afforded when the item is reached in the meeting. Each member of the public may address the Commission for up to three minutes. The Brown Act forbids a commission from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. please see page 5 of this agenda for information regarding instructions for making public comment

7) **ADJOURNMENT**

* Explanatory documents are available at the Health Commission Office, 1145 Market Street, 11th Floor, San Francisco, California 94102; telephone (628) 754-6539. If any materials related to an item on this agenda have been distributed to the Health Commission after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

Accessible Meeting Policy

Wheelchair-accessible entrances are located on Van Ness Avenue and Grove Street. Please note the wheelchair lift at the Goodlett Place/Polk Street is temporarily not available. After multiple repairs that were followed by additional breakdowns, the wheelchair lift at the Goodlett/Polk entrance is being replaced for improved operation and reliability. It is anticipated that the lift replacement will be completed in May 2025. There are elevators and accessible restrooms located on every floor. City Hall, Room 408, is wheelchair accessible.

To request all other accommodations, such as sign language interpretation, auxiliary aides or services, please contact the Commission Secretary at HealthCommission.DPH@sfdph.org or (628) 754-6539 at least 48 hours in advance of the meeting

To access the meeting remotely as an accommodation, please see instructions for how to use Webex for the purposes of remote public comment on page 5 of this agenda. Please note that this information is also used by other members of the public providing remote public comment.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell Phone and/or Sound Producing Electronic Device Usage at Hearings

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

Know Your Rights under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force Administrator by mail to, 1 Dr. Carlton b. Goodlett Place, Room 244, San Francisco, CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by contacting the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/sunshine>.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at <http://www.sfgov.org/ethics>.

Remote Meeting Access Information

Members of the public may attend the meeting in person at 101 Grove Street, room 300, or view the meeting via the link below. Anyone attending the meeting in person is encouraged to wear a mask throughout the meeting.

NOTE: Depending on your broadband/WIFI connection, there may be a delay when viewing the meeting live.

<https://sfpublic.webex.com/sfpublic/j.php?MTID=mcd15f91d6316aa271011c99637792f53>

PUBLIC COMMENT CALL-IN: 415-655-0001/ Access Code: 2661 685 6302#

(There is no delay when listening to the meeting using this number.)

HOW TO REQUEST ACCOMMODATION FOR A DISABILITY

Effective January 16, 2024, members of the public attending the meeting may address the Commission through public comments made in-person or in writing. Remote public comment will be available only to those requiring accommodation due to a disability who cannot attend in-person. To request accommodation, contact the Commission Secretary **by 12 PM** (Noon) the day of the Commission Meeting by calling (628) 754-6539 or via email at HealthCommission.DPH@sfdph.org.

INFORMATION REGARDING PROVIDING REMOTE PUBLIC COMMENT FOR THOSE WHO HAVE RECEIVED ACCOMMODATION FOR A DISABILITY FROM THE HEALTH COMMISSION SECRETARY

- Each individual may comment 1 time per agenda item.
- Each individual may speak for up to 3 minutes; after which time the line is automatically silenced.
- To make public comment on a specific agenda item, dial in using the information above, when the item is called.
- Dial “*3” to be added to the public comment queue for this item.
- When it is your time to speak, you will hear “Your line has been unmuted.”
- Ensure you are in a quiet location.
- Before you speak, mute the sound of any equipment around you including televisions, radios, and computers. It is especially important that you **mute your computer** so there is no echo sound when you speak.
- You are encouraged to state your name clearly. As soon as you speak, your time allotment will begin.
- After you speak, you will go back to listening mode. You may stay on the line to provide public comment on another item.