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Tessie M. Guillermo
Vice President

Edward A. Chow, M.D.
Commissioner

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Commissioner

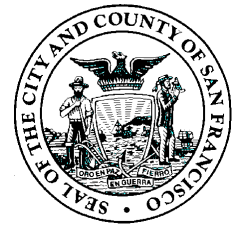
Suzanne Giraudo ED.D
Commissioner

Judy Guggenhime
Commissioner

Karim Salgado
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Monday January 6, 2025 2:00 p.m.

**1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102 & via Webex**

1) Call to Order

Present: Commissioner Edward Chow, MD, Member
Commissioner Judy Guggenhime, Member (Arrived at 2:51pm)
Commissioner Suzanne Giraudo (Arrived at 3:39pm)

Excused: Commissioner Tessie Guillermo, Member

Commissioner Chow held an information session to review items on this agenda until Commissioner Guggenhime arrived and criteria for quorum was met. The meeting was called to order at 2:51pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND
PLANNING COMMITTEE OF NOVEMBER 5, 2024**

Action Taken: The committee unanimously approved the meeting minutes.

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, SFDPH Business Office Director, presented the report.

Commissioner Comments:

Regarding the Community Forward contract, Commissioner Chow asked for more information about the additional beds being added. Alexander Jackson, Deputy Director of Adult and Older Adult Behavioral Health Services, stated that the 15 beds are being added to a transitional housing shelter which has therapeutic and recreational activities.

Commissioner Chow asked how the DPH can monitor performance without contract objectives. Mr. Jackson stated that performance objectives will be finalized in the new fiscal year. Ms. Ruggels stated that the DPH Business Office is developing better performance objectives. Commissioner Chow asked if Med-Cal

performance objectives could be used until the DPH finalizes its own. Mr. Ruggels stated that the areas considered for monitoring include client satisfaction, units of service, and site compliance.

Commissioner Chow asked about the vendor's fundraising goals, noting that Vice President Guillermo would ask about fiscal sustainability if she were present. Ms. Ruggels stated that the vendor continues to fundraise. The next fiscal monitoring will check the vendor's fiscal reserves and financial stability.

Regarding the PRC/Baker Places contract, Commissioner Chow asked if more retroactive contracts are expected. Ms. Ruggels stated that Behavioral Health Service contracts have to include payment reform and this causes a revision of the contract budget, which causes a delay in processing. The City Attorney's Office has indicated that it is no longer acceptable for contracts to include funding from multiple solicitations so many contracts that had multiple exhibits need to be separated out into individual contracts. Both of these issues delay processing of the contracts.

Regarding the Mental Health Association of San Francisco, Commissioner Chow asked if clients overlap in these three distinct programs. Tracey Helton, BHSA Program Manager, stated that the main focus of the programs is counseling by peers at ZSFG, although the project is open to anyone with mental health needs being released by a hospital.

Commissioner Chow asked how patients find out about services of this program. Ms. Helton stated that the program conducts outreach and makes presentations to community agencies. Commissioner Giraudo stated that in her psychological practice she has dealt with this provider and found services very satisfactory.

Regarding the UCSF contract, Commissioner Chow asked for the rationale for making the term 9 years. Blake Gregory, Director of San Francisco Health Network Primary Care, stated that the program was piloted and Primary Care leaders feel confident the program will close disparities for patients with chronic diseases.

Commissioner Chow asked how the program vouchers work. Dr. Gregory stated that the annual funding will allow assistance to 440 clients per year. Clients are given vouchers to use for many stores for fresh vegetables and higher quality of food. There is an administrative cost to the program.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve January 2025 Contracts Report.

4) **Request for approval of a new Professional Services Agreement with Health Management Associates, Inc. to provide consulting services pertaining to the Department's revenue associated with its Federally Qualified Health Centers. The total proposed contract amount is \$5,900,000 which includes a 0% contingency for the term of October 15, 2024 through October 14, 2029 (5 years).**

Matthew Sur, Reimbursement Director, presented the item.

Commissioner Comments:

Commissioner Giraudo asked if there is an annual report on the performance of the various tasks of this vendor. Mr. Sur stated that the DPH will check in with the vendor on various tasks to ascertain how successful they were in their work. The DPH wants to better understand the revenue rate at each clinic.

Commissioner Chow stated that his understanding is that FQHC was cost-based instead of service-based. Mr. Sur stated that under the Medi-Cal program, it is cost based. The rate stays in place until a rate change is requested. There are opportunities to maximize services to maximize rates.

Commissioner Chow asked what percentage of revenue is from Medi-Cal. Mr. Sur stated that 70% of revenue is from Medi-Cal.

Commissioner Chow asked how the vendor will be evaluated. Ms. Sur stated that the measure of success will be whether the DPH receives higher rates.

Commissioner Giraudo suggested that reimbursement rates versus costs of service rates be collected and reported to the Commission.

Commissioner Chow suggested that the DPH further explore getting its own FQHC status.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

5) Request for approval of a Professional Services Agreement with Chinese Hospital Association to expand surge bed capacity for subacute skilled nursing and skilled nursing. The total proposed contract amount is \$5,379,976 which includes a 12% contingency of \$576,426 for the term of December 1, 2024 through June 30, 2025 (7 months).

Michelle Lee, Manager, presented the item.

Public Comment:

Patrick Monette-Shaw stated that the motivation for the surge contract, including COVID-19 and the Laguna Honda Hospital (LHH) recertification process, are no longer viable reasons to have this contract. He urged LHH to speed up admissions so this contract will not be necessary.

Commissioner Comments:

Commissioner Giraudo asked how many patients are currently at Chinese Hospital. Ms. Lee stated that the contract only pays for a bed when there is a patient being served. There are currently 16 patients.

Commissioner Guggenhime asked why the contract is only 7 months. Ms. Lee stated that the hope is that Chinese Hospital would be certified as a skilled nursing facility by that time.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

6) Request for approval of a new agreement with Imprivata Inc. to provide service and support to implement, host, and maintain software that enables integrated system access for DPH staff across applications and physical space. The total proposed contract amount is \$3,184,321, which includes a 12% contingency of \$341,177 for the term of January 1, 2025, through December 31, 2027 (3 years).

Jeff Scarafia, Deputy CIO, presented the item.

Commissioner Comments:

Commissioner Giraudo asked for more information regarding the security of these services. Mr. Scarafia stated that protected health information is not entered on these devices. The information on the phone is wiped clean when a user logs off. Commissioner Giraudo stated that it seems ideal to keep the devices at the hospital.

Commissioner Chow asked for an explanation of how the equipment assignments would work. Mr. Scarafia stated that a number of phones will be available at a nurse station to use for each shift. The staff member would tap their badge to check in, then enter username and password.

Commissioner Guggenhime asked for information on the use of the equipment. Mr. Scarafia stated that the equipment is being upgraded to smart phones that can be used for secure texting between health professionals who can use the phones to look up information such as when hospital environmental service staff will be cleaning a room. The phones will not be used to enter or access the electronic medical record.

Action Taken: The Committee voted unanimously to recommend that the full Health Commission approve the contract.

7) FY24-25 DPH FIRST QUARTER FISCAL REPORT

Drew Murrell, DPH Chief Financial Officer, presented the item.

Commissioner Comments:

Commissioner Guggenhime asked why Medicare and Medi-Cal payments decreased this year. Mr. Murrell stated that Behavioral Health Services payments have increased which has offset the reduction of the Laguna Honda Hospital census.

Commissioner Giraudo is concerned about the projection in the upcoming fiscal year in regard to staff benefits. Mr. Murrell stated that the City must pay for benefits for current staff and retirees.

Commissioner Chow noted that the General Support under Variance shows as a negative outcome but should be positive. Mr. Murrell stated that he would correct that error.

8) EMERGING ISSUES

This item was not discussed.

9) PUBLIC COMMENT

There was no public comment.

10) ADJOURNMENT

The meeting was adjourned at 3:48pm.