

MEETING MINUTES

CHILDREN AND FAMILIES COMMISSION & EARLY CHILDHOOD COMMUNITY OVERSIGHT AND ADVISORY COMMITTEE JOINT MEETING

DATE: October 8, 2025

TIME: 4:30 pm-6:30 pm

LOCATION: 1650 MISSION STREET, SUITE 312, SAN FRANCISCO CA 94103

Public Comment Email: sfdec@sfgov.org

1. Call to order at 4:36
2. Roll call

Present: Elizabeth Winograd, Michael Lambert, Aline Armstrong, Susie Smith, Sherrice Dorsey-Smith, Amanda Pyle, Cindy Lopez-Chastain, Monique Guidry, Meredith Dodson, Christie Herrera, Krystle Danridge-Pierson, Emily de Ayora-Moriarty

Absent: Abigail Stewart-Kahn

3. General public comment
No general public comment
4. Agenda items public comment
No agenda items public comment
5. Joint Body Member updates

Commissioner Susie Smith- HSA has been working to address shifts of H.R.1 and the impacts on the federal funding landscape that result within the community.

Committee Member Dodson- From a parent lens there has been some challenges with district TK staffing, parents are discussing ways to collaborate on this concern

Commissioner Armstrong- Maternal, Child and Adolescent Health section of DPH's program Nutritional Educational Opportunity Program (NEOP)'s federally funding was cut and is no longer being provided.

6. CPAC updates

- CPAC recently had their annual retreat and are creating their goals for the year, including policy outcomes
- Director Mezquita attended this morning's meeting and presented the budget to CPAC members.

7. Executive Director updates

- The Academy of Sciences has an upcoming free on Wednesday, October 22, 2025, 9:30 am-12:30 pm.
- The SFUSD Enrollment Fair is on Saturday, October 18, 2025, 10-2pm at Balboa High School
- Please see the DEC Website for the Family Event Calendar
- DEC and the SF Public Library launched SF's Imagination Library program. In partnership with Dolly Parton's Foundation every SF child will receive a free book every month from birth to five years old.
- SF Children's Council hosted the Annual City Kids Fair, DEC attended and met with many families with young children.
- San Francisco just celebrated the opening of seven newly renovated outdoor play spaces with a ribbon-cutting ceremony at the FACESSF childcare center in the Bayview, joined by Mayor Daniel Lurie.

8. Discussion and possible action to approve the April 9, 2025 meeting minutes

(Action item) [Body members provided with the following: draft minutes]

Commissioner Lambert moved to approve minutes

Commissioner Dorsey-Smith seconded

Joint Body voted to approve meeting minutes at 5:04 PM

In favor: Elizabeth Winograd, Michael Lambert, Aline Armstrong, Sherrice Dorsey-Smith, Cindy Lopez-Chastain, Monique Guidry, Meredith Dodson, Christie Herrera, Krystle Danridge-Pierson, Emily de Ayora-Moriarty

Abstentions: Amanda Pyle and Susie Smith

9. Update on the process of the Commission Streamlining Task Force (Discussion Item)

Appendix A

10. Discussion of the Department of Early Childhood's Data and Evaluation framework (Discussion Item)

11. Adjourned unanimously at 6:08

Commissioner Smith moved to adjourn

Committee Member Guidry seconded

Know Your Rights

PUBLIC RECORDS REQUESTS

Every City Department must provide members of the public with timely and transparent access to public records and information under the [San Francisco Sunshine Ordinance](#) and the [California Public Records Act](#).

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SUNSHINE ORDINANCE

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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org. Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish, and/or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Secretary Arianna Cruz-Sellu at arianna.cruz-sellu@sfgov.org or (628) 652-3058. at least 48 hours in advance of the hearing. Late requests will be honored if possible.

DISABILITY ACCESS

Children and Families Commission hearings and Early Childhood Community Oversight and Advisory Committee hearings are held at 1650 Mission Street, 3rd floor, San Francisco. The building and meeting room are wheelchair accessible. Remote public participation is available upon request for individuals who cannot attend in person due to disability. Making a request to participate remotely no later than one (1) hour prior to the start of the meeting helps ensure availability of the meeting link. Sign Language Interpretation is also available upon request. Captions can be enabled if participating remotely.

If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of four (4) business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact Arianna Cruz-Sellu at arianna.cruz-sellu@sfgov.org or (628) 652-3058.

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如對「早期幼兒教育部」的索取公共記錄政策有任何疑問, 或欲索取公共記錄, 請發送電子郵件至 dec.publicrecords@sfgov.org。

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政府的職責是服務大眾, 並在大眾的監督下作出決定。設立市縣的委員會、董事會、理事會和其他機構的目的, 是為市民處理事務。此條例確保審議工作是在市民的監督下進行, 並確保城市的運作能公開給市民審查。欲了解根據《陽光條例》下您所擁有的權利 (《三藩市行政法典》第 67 章) 或舉報違反條例的行為, 請聯絡: 「陽光條例專案小組」負責人。

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《陽光條例》的副本可向「陽光條例專案小組」職員或三藩市公共圖書館索取，以及在市政府網站 www.sfgov.org 查閱。大眾可於網上查閱附帶說明的文件副本（網址：<http://www.sfbos.org/sunshine>），或透過上述地址或電話號碼向委員會秘書索取。

語言便利服務

根據《語言便利條例》（《三藩市行政法典》第 91 章），我們可按要求提供中文、西班牙文及/或菲律賓文（他加祿語）的口譯服務。會議記錄在獲得委員會通過後可翻譯成所要求的語言。我們將盡可能提供其他語言的協助。欲要求相關的協助服務，請於聽證會前至少 48 小時，聯絡委員會秘書 Arianna Cruz-Sellu（電郵地址：arianna.cruz-sellu@sfgov.org），或致電 (628) 652-3058。對於遲來的請求，我們將盡可能配合。

便利殘障人士服務

「兒童及家庭委員會」聽證會及「早期幼兒社區監督和諮詢委員會」聽證會於以下地點舉行：1650 Mission Street, 3rd floor, San Francisco。大樓及會議室均方便輪椅人士出入。對於因殘障而無法親自出席會議的人士，我們可應要求提供遠程公眾參與服務。請最遲在會議開始前一 (1) 小時提出遠程參與要求，有助確保我們能夠提供會議連結。我們也可應要求提供手語翻譯。遠程參與的人士也可以啟動字幕。

如要求遠程手語翻譯，請在會議開始前至少四 (4) 個辦公小時提交有關安排的要求。對於所有其他安排的要求（如其他輔助設備和服務），請至少在 48 個辦公小時前提出，有助確保我們能夠配合。欲要求便利性安排，請聯絡委員會秘書 Arianna Cruz-Sellu（電郵地址：arianna.cruz-sellu@sfgov.org），或致電 (628) 652-3058。

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Todos los departamentos municipales deben proporcionarles a los ciudadanos un acceso oportuno y transparente a los registros públicos y a la información de conformidad con la [Ordenanza Sunshine de San Francisco](#) y la [Ley de Registros Públicos de California](#).

Si tiene preguntas sobre la política de solicitud de información pública de DEC o si desea realizar una solicitud de registros públicos, por favor envíe un email a dec.publicrecords@sfgov.org.

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El deber del gobierno es servir al público, tomando sus decisiones a la plena vista del público. Las comisiones, juntas, consejos y otras agencias de la Ciudad y el Condado existen para conducir los asuntos de los ciudadanos. Esta ordenanza garantiza que las deliberaciones se lleven a cabo ante el pueblo y que las operaciones de la Ciudad estén abiertas a la revisión por parte de la población. Para obtener información sobre sus derechos de conformidad con la Ordenanza Sunshine (Capítulo 67 del Código

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Se pueden obtener copias de la Ordenanza Sunshine con el secretario del Grupo de Trabajo de Sunshine, en la Biblioteca Pública de San Francisco y en el sitio web de la Ciudad en www.sfgov.org. Las copias de los documentos explicativos están a disposición del público por Internet en <http://www.sfbos.org/sunshine> o, previa solicitud al Secretario de la Comisión, en la dirección o el número de teléfono indicados anteriormente.

ACCESO LINGÜÍSTICO

De acuerdo con la Ordenanza de Acceso Lingüístico (Capítulo 91 del Código Administrativo de San Francisco), se dispondrá de intérpretes de chino, español y/o filipino (tagalo) si así se solicita. Las actas de las reuniones podrán traducirse, si así se solicita, una vez que hayan sido adoptadas por la Comisión. Siempre que sea posible, se podría ofrecer asistencia en otros idiomas. Para solicitar asistencia con estos servicios, por favor póngase en contacto con la Secretaria de la Comisión Arianna Cruz-Sellu escribiendo a arianna.cruz-sellu@sfgov.org o llamando al (628) 652-3058 al menos 48 horas antes de la audiencia. En la medida de lo posible, se atenderán las solicitudes presentadas con retraso.

ACCESO PARA DISCAPACITADOS

Las audiencias de la Comisión de Niños y Familias y las audiencias del Comité Asesor y de Supervisión Comunitaria de la Primera Infancia se celebran en 1650 Mission Street, 3^{er} piso, San Francisco. El edificio y la sala de reuniones son accesibles en silla de ruedas. La participación del público a distancia está disponible previa solicitud para las personas que no pueden asistir en persona debido a una discapacidad. Solicitar la participación a distancia a más tardar una (1) hora antes del inicio de la reunión ayuda a garantizar la disponibilidad del enlace de la reunión. También se ofrece interpretación en lenguaje de señas previa solicitud. Se pueden activar los subtítulos si se participa a distancia.

Si solicita interpretación a distancia en lenguaje de señas, envíe una solicitud de adaptación con un mínimo de cuatro (4) horas laborables de anticipación al inicio de la reunión. Para el resto de las solicitudes de adaptación (por ejemplo, para otras ayudas y servicios auxiliares), se requiere un mínimo de 48 horas laborables de anticipación, lo que contribuye a garantizar su disponibilidad. Para solicitar una adaptación, por favor póngase en contacto con Arianna Cruz-Sellu escribiendo a arianna.cruz-sellu@sfgov.org o llamando al (628) 652-3058.

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Alamin ang Inyong mga Karapatan

MGA PAGHILING NG MGA PAMPUBLIKONG RECORD

Kailangang magbigay ang bawat Departmento ng Lungsod ng napapanahon at transparent na access sa mga pampublikong record at impormasyon sa ilalim ng [San Francisco Sunshine Ordinance](#) at ng [California Public Records Act](#).

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Tungkulin ng pamahalaan na paglingkuran ang publiko, na gumagawa ng desisyon nang ganap na nakikita ng publiko. Nariyan ang mga komisyon, lupon, konseho, at iba pang ahensya ng Lungsod at County para pangasiwaan ang negosyo ng mga tao. Tinitiyak ng ordinansang ito na isinasagawa ang mga pagdedesisyon sa harap ng mga tao at bukas para sa pagsusuri ng mga tao ang mga operasyon ng Lungsod. Para sa impormasyon tungkol sa inyong mga karapatan sa ilalim ng Sunshine Ordinance (Kabanata 67 ng San Francisco Administrative Code) o para mag-ulat ng paglabag sa ordinansa, makipag-ugnayan sa: Sunshine Ordinance Task Force Administrator.

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Puwedeng kumuha ng mga kopya ng Sunshine Ordinance mula sa Clerk ng Sunshine Task Force, sa Pampublikong Aklatan ng San Francisco, at sa website ng Lungsod sa www.sfgov.org. Available online sa publiko ang mga kopya ng mga dokumento ng paliwanag sa <http://www.sfbos.org/sunshine> o, kung hiniling sa Kalihim ng Komisyon, sa address o numero ng telepono sa itaas.

ACCESS SA WIKA

Batay sa Language Access Ordinance (Kabanata 91 ng San Francisco Administrative Code), magiging available kung hiniling ang mga tagasalin sa wikang Chinese, Spanish, at/o Filipino (Tagalog). Puwedeng isalin ang Mga Katitikan ng Pagpupulong, kapag hiniling, pagkatapos pagtibayin ng Komisyon ang mga ito. Puwedeng tanggapin ang tulong sa mga karagdagang wika kapag posible. Para humiling ng tulong sa mga serbisyong ito, makipag-ugnayan sa Kalihim ng Komisyon na si Arianna Cruz-Sellu sa arianna.cruz-sellu@sfgov.org o sa (628) 652-3058 kahit 48 oras bago ang pagdinig. Tatanggapin ang mga nahuling paghiling kapag posible.

ACCESS PARA SA MAY KAPANSANAN

Isinasagawa ang mga pagdinig ng Children and Families Commission at mga pagdinig ng Early Childhood Community Oversight and Advisory Committee sa 1650 Mission Street, 3rd floor, San Francisco. May access para sa wheelchair ang gusali at silid para sa pagpupulong. Kapag hiniling, available ang remote na pampublikong pakikilahok para sa mga indibidwal na hindi makakadalo nang personal dahil sa kapansanan. Nakakatulong ang paghiling na lumahok nang remote kahit isang (1) oras bago ang pagsisimula ng pagpupulong para masigurado ang pagiging available ng link ng pagpupulong. Available din ang Sign Language Interpretation kapag hiniling. Puwedeng i-enable ang mga caption kung remote na lalahok.

Kung hihiling ng remote na Sign Language Interpretation, magsumite ng kahilingan para sa tulong nang hindi bababa sa apat (4) na oras ng negosyo bago ang pagsisimula ng pagpupulong. Nakakatulong ang paglalaan ng minimum na 48 oras ng negosyo para sa lahat ng iba pang kahilingan para sa tulong (halimbawa, para sa iba pang auxiliary aid at serbisyo) para masigurado ang pagiging available nito. Para humiling ng tulong, makipag-ugnayan kay Arianna Cruz-Sellu sa arianna.cruz-sellu@sfgov.org o sa (628) 652-3058.

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Children and Families Commission
Elizabeth Winograd, Commission Chair
Michael Lambert, Vice Chair
COMMISSIONERS:
Aline Armstrong
Susie Smith
Sherrice Dorsey-Smith

Early Childhood Community
Oversight and Advisory Committee
Cindy Lopez-Chastain, Committee Chair
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magparehistro at mag-ulat ng aktibidad sa pag-lobby. Para sa higit pang impormasyon tungkol sa Lobbyist Ordinance, makipag-ugnayan sa San Francisco Ethics Commission sa 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.

Commission Streamlining Task Force Update:



What has been completed by DEC:

- BLA Prop E Survey evaluated the cost and impact (including elimination/consolidation) of commissions and policy bodies.
- Commission Validation reviewed commission and policy body attendance, cancellations, and completeness.
- The Commission Questionnaire inquired about the mandated purpose, engagement, and outcomes of both bodies.



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What has been released by the Task Force:

- DEC's categorization for all bodies for analysis purposes is "Public Health and Wellbeing."
- Recommendations were made for housing/economic development, infrastructure/climate/mobility, public safety, federal/state-required, and inactive/borderline inactive bodies.
- Templates for both Governance and Advisory bodies were designed to dictate the expected alignment of existing bodies.



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Commission Streamlining Calendar



| | | |
|--------|---|---------------------------|
| Jul 16 | Inactive bodies; Templates & Criteria for Advisory bodies | Taskforce meeting |
| Aug 6 | Templates & Criteria for Governance, Appeals, and Regulatory bodies | Taskforce meeting |
| Oct 3 | Public Health and Wellbeing | recommendations published |
| Oct 15 | Public Health and Wellbeing | Taskforce meeting |
| Nov 5 | General Administration and Finance | Taskforce meeting |
| Nov 19 | Complex, deferred decisions re: templates or bodies; Operational improvements | Taskforce meeting |
| Dec 3 | Review draft report | Taskforce meeting |
| Jan 7 | Discuss legislation (charter amendment + ordinances) | Taskforce meeting |
| Jan 21 | Approve final report (in advance of Feb 1st deadline) | Taskforce meeting |
| Feb 4 | Present final draft legislation (charter amendment + ordinances) | Taskforce meeting |
| Feb 18 | Approve legislation (charter amendment + ordinances in advance of Mar 1st deadline) | Taskforce meeting |
| Apr 1 | Deadline for BOS to hear drafted legislation | BOS Deadline |
| Jul 1 | Deadline for BOS to place Charter amendment on a future ballot | BOS Deadline |



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10. DEC's Evaluation Framework (Discussion item)

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10/8 Minutes

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Overview of Data & Evaluation Activities

- Eight (8) different project areas
 - Six focused on evaluation of key programs and initiatives
 - Landscape Analysis to further understand the experience and needs of SF parents/caregivers/families
 - Data Mapping, Governance, and Systems Development
- DEC data infrastructure improvements
 - New tools
 - New knowledge and skills



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Evaluation: Early Learning Access & Enrollment

- Partnering with Social Policy Research Associates (SPR)
- Evaluation Goals: Evaluate implementation of the DEC's Early Learning for All access and enrollment work to improve services and families' experiences, including child care resource and referral, financial support for enrollment, and facilities development and improvement.
- Sample research questions/ priorities for upcoming year
 - What is the process families go through in order to secure child care? How much of identifying and enrolling is parent-driven compared to organization/agency-driven?
 - How does the access and enrollment system support families when their childcare needs change?
 - How do access and enrollment systems operate in other locations in the country? Are there different methods and approaches not employed in SF that are valued in other communities?



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Early Learning Access & Enrollment

Current activities - Year 1 (2025) of a total 4.5-year project

- Discovery Phase
 - Document review and web scan
 - Administrative data review
 - Strategic and community partner focus groups
 - *Deliverables:* Evaluation framework; Evaluation tools for annual report; Discovery Phase Presentation Deck
- Formative, Process, and Outcomes Evaluation (Following completion of Discovery Phase)
 - Establish data sharing agreement with SFUSD
 - Document review and web scan
 - Eight family focus groups in up to four languages
 - *Deliverables:* Annual report presentation deck



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Evaluation: Early Learning Program Quality

- Partnering with Harder & Company
- Current Activities (2025–2026)
 - Planning year for a 4.5-year evaluation of DEC's early learning quality improvement work
 - Stakeholder mapping and advisory group formation underway
 - IRB protocols in development; language access planning includes Spanish, Mandarin, Cantonese, and Filipino
- Future focus (2026+)
 - Launch of focus groups (parents, educators) and Early Learning for All (ELFA) administrator interviews
 - Tool development aligned with revised quality standards and family-centered definitions
 - Emphasis on equity and feedback loops with DEC and partners



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Evaluation: Early Childhood Mental Health Consultation

- Partnering with Partners in Public Innovation (PPI)
- Overview: Evaluation implementation of the Early Childhood Mental Health Consultation initiative (ECMHCI) by identifying and engaging in formative, process, and/or outcome stages of evaluation that employ equitable strategies, are community-centered, and address the initiative's research questions and goals.
- Current Activities (2025–2026)
 - Planning year for a 4.5-year evaluation of DEC ECMHCI, including program discovery, stakeholder identification, and instrument formation
 - Survey and advisory group development
- Future focus (2026+)
 - Survey and advisory group implementation and iteration
 - Summative report issued



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Evaluation: Early Learning Workforce Initiatives

- Pursuing contract with the Center for the Study of Child Care Employment at University of California, Berkeley
 - Currently in negotiations with their team



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10/8 Minutes

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Evaluation: Family Resource Centers

- Partnering with Urban Institute
- Two main evaluation components and Sample Research Questions:
 - Implementation Evaluation
 1. Are FRC services meeting the needs of the families in their communities? Are there service gaps or populations whose needs are not addressed?
 2. How does family access and engagement in services and programs vary across demographics? What are the barriers to accessing and engaging with FRCs?
 3. Are FRC services and programming being implemented as it was designed/intended?
 - Outcome/Impact Evaluation
 1. What are the short- and long-term impacts of participation in activities at the FRCs?
 2. Are kindergarten readiness outcomes related to FRC participation?



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Evaluation: Family Resource Centers

Current Activities (FY 2025-2026)

- Environmental scan/Document Review
- IRB Approval
- Establish Data Sharing Agreements
- Form Guidance Committee of 5-8 parents
- FRC staff surveys

Deliverables:

- Evaluation Plan
- Annual evaluation report

Future Activities/Focus (FY 2026-2029)

- Site visits to all FRCs
- In-depth Interviews
- Focus Groups
- Review and Analysis of Program and Outcome data

Deliverables:

- Annual Evaluation Reports
- Final Report
- Executive Summary
- Final Presentations and slides



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Evaluation: Universal Screening and Early Intervention

- Partnering with American Institutes for Research (AIR)
- Overview:
 - Evaluation Plan and Final Report:
 - The Contractor will use a comprehensive approach to evaluate the Universal Screening and Early Intervention system—its implementation activities, outputs, outcomes, and impacts on children and families. The contractor's work will culminate in a final evaluation and communications plan for DEC at the end of the contract.
 - Sample Research Questions
 - To what extent do screening, referral and service provision strategies meet the needs of all kinds of families?
 - How can the initiative best identify, engage, support and empower families who may not require formal intervention services but still benefit from developmental support, play-based learning, or family engagement services?
 - How and how well do professionals across Early Connections partners collaborate to support efficient and effective screening, referral, and intervention?



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Evaluation: Universal Screening and Early Intervention

Current Activities (FY 2025-2026)

- Analyzing secondary data
- Landscape analysis
- Developing the Evaluation Leadership Team (stakeholder engagement)
- Finalizing the research questions

Deliverables:

- Evaluation Plan

Future Activities/Focus (FY 2026-2029)

- Evaluation Leadership Team convenings
- Focus groups, interviews, surveys
- Family-centered case review data collection

Deliverables:

- Annual report and communication materials Year 2, 3, and 4
- Final Report (Year 5)



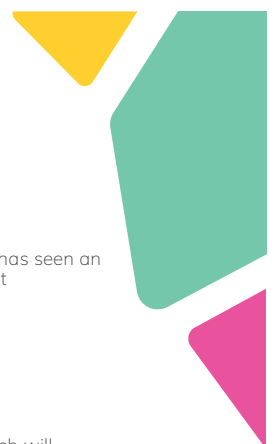
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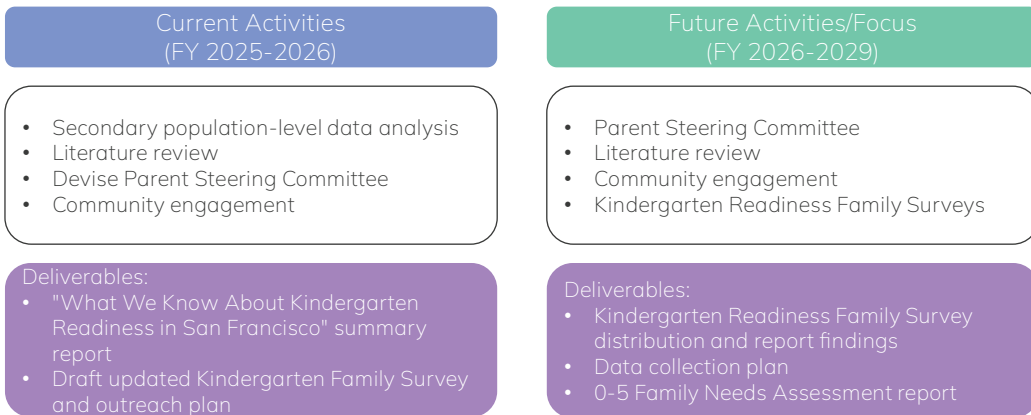
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Evaluation: Landscape Analysis

- Partnering with Clarity Research Group
- Overview: The Contractor will identify predictors of school readiness to help identify why San Francisco has seen an upward trend in kindergarten readiness in recent years, and what factors help children and families meet kindergarten readiness benchmarks.
- Two main components:
 - Landscape Analysis
 - Biennial
 - Goal: To gauge the strengths and needs of the city's families with children 0-5, results of which will inform development of the kindergarten readiness parent survey and will also inform DEC investments and program planning.
 - Kindergarten Readiness Parent Survey
 - Distributed in years 2, 3, and 4
 - Goal: Examine family predictors of school readiness as well as potential explanations for the upward trend in kindergarten outcomes observed in recent years.



Evaluation: Landscape Analysis



Data Governance and Systems Development

- Partnering with Child Trends
- Two main components:
 - 1) Data Mapping and Data Governance
 - First two years of the project
 - Goal: Connecting and standardizing data systems into a cohesive framework
 - 2) Data Systems Development and Systems Project Management
 - Contracted for four years
 - Goal: Informing the technical development of data system(s) to support the tracking and measurement of population-level indicators



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Data Governance/Systems

- Current Activities
 - Survey and interview program users and IT vendors across all DEC systems
 - Identify gaps
 - Create a deck of all data platforms/uses/needs
- Future Activities
 - Implementing common data standards and handling protocols across systems and programs
 - Implementing standardized data use agreements and parent acknowledgement/consent agreements
 - Supporting procurement of early learning enrollment data system
 - Supporting procurement of early learning workforce initiatives data system



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Internal Data & Evaluation Infrastructure

- Current Activities
 - Salesforce Early Learning for All database for tracking ELFA and pre-ELFA participation
 - Snowflake data integration project
 - DEC Enrollment Reporting System (DETS) + Children's Council CC4 + Wu Yee CC4 + Salesforce
 - Upcoming: WELS quality and training and technical assistance data and CA ECE Workforce Registry data
 - Upgrading and unifying DEC's two Cityspan-developed contract management systems
 - ArcGIS mapping ECE supply and demand
 - Early Learning San Francisco (ELSF) upgrades
- Future Activities
 - Sharing data through dashboards and datasets to SF.gov and DataSF



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11. ADJOURN



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10/8 Minutes

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