



Katherine Weinstein Miller
Chief Probation Officer

To: Juvenile Probation Commission
Meeting Date: May 13, 2026
Re: Request for Approval of Contract Actions

The Juvenile Probation Department (JPD) requests delegated authority from the Juvenile Probation Commission to approve the following contract actions:

Summary

Supplier	Law Enforcement Psychological Services	The Byers Group CA, Inc.
Action	Amendment 1	New Agreement
Scope	Pre-Employment Psychological Evaluations	Executive Recruiting Services
Term	36 months (no change)	9 months
Not-to-Exceed-Amount	\$50,000 (revised)	\$100,000
Contracting Authority	SF Admin Code 21.1	SF Admin Code 21.4(d)(2)
Funding Source	General Fund	General Fund
Court-Ordered Service	Yes	No

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Details

Law Enforcement Psychological Services

JPD currently contracts with Law Enforcement Psychological Services for pre-employment psychological evaluations of newly hired sworn positions (e.g., counselor, deputy probation officer), as outlined in Contract ID 1000035592. The Juvenile Probation Commission approved the Initial Agreement on July 17, 2025.

Amendment 1 increases the current contract amount of \$30,000 by an additional \$20,000, for a revised total contract amount of \$50,000. The contract duration of 36 months remains unchanged.

The Byers Group CA, Inc.

The Byers Group CA, Inc. will provide executive recruiting services in support of JPD's upcoming search for an Assistant Chief Probation Officer.

Pursuant to Section 21.4.(d)(2) of the San Francisco Administrative Code, JPD selected The Byers Group from a prequalified pool established by the Department of Human Resources through RFQ# DHR2024-05.

The proposed agreement includes a not-to-exceed amount of \$100,000 and an estimated contract duration of 9 months.