

**BOARD OF APPEALS**

**CITY & COUNTY OF SAN FRANCISCO**

**DRAFT MEETING MINUTES – WEDNESDAY, AUGUST 27, 2025**

**REGULAR MEETING (IN-PERSON AND REMOTE ACCESS VIA ZOOM)**

**5:00 P.M., CITY HALL, ROOM 416, ONE DR. CARLTON B. GOODLETT PLACE**

PRESENT: President John Trasviña, Vice President Jose Lopez, Commissioner Rick Swig and Commissioner Rebecca Saroyan.

Jesse Mainardi, Deputy City Attorney, Office of the City Attorney (CAT); Corey Teague, Zoning Administrator, Planning Department (PD); Joseph Ospital, Senior Building Inspector, Department of Building Inspection (DBI); Julie Lamarre, Executive Director; Alec Longaway, Legal Assistant.

(1) **PUBLIC COMMENT**

At this time, members of the public may address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board except agenda items. With respect to agenda items, your opportunity to address the Board will be afforded when the item is reached in the meeting with one exception. When the agenda item has already been reviewed in a public hearing at which members of the public were allowed to testify and the Board has closed the public hearing, your opportunity to address the Board must be exercised during the Public Comment portion of the calendar. Each member of the public may address the Board for up to three minutes. At the discretion of the Board President, public comment and remote public participation may be limited to two minutes per person. If it is demonstrated that public comment and remote public participation will cumulatively exceed 15 minutes, the President may continue Public Comment and/or remote public participation to another time during the meeting.

SPEAKERS: None.

(2) **SPECIAL ITEM: ELECTION OF THE VICE PRESIDENT**

ACTION: Upon motion by Commissioner Swig, the Board voted 4-0 to elect Commissioner Lopez to the office of Vice President.

PUBLIC COMMENT: None.

(3) **COMMISSIONER COMMENTS & QUESTIONS**

SPEAKERS: President Trasviña thanked Vice President Lopez for stepping up to serve as Vice President and stated that they would miss [former] Vice President Eppler.

Vice President Lopez stated that he was grateful for former Vice President Eppler's service, and he thanked his fellow commissioners for their support for his candidacy.

PUBLIC COMMENT: None.

(4) **ADOPTION OF MINUTES**

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Discussion and possible adoption of August 20, 2025 minutes.

ACTION: Upon motion by President Trasviña, the Board voted 4-0 to adopt the August 20, 2025 minutes.

PUBLIC COMMENT: None.

**(5) APPEAL NO. 25-027**

<p>NAHLA AWAD, Appellant(s)</p> <p>vs.</p> <p>DEPT. OF BUILDING INSPECTION, Respondent PLANNING DEPT. DISAPPROVAL</p>	<p>22 Wawona Street. Appealing the ISSUANCE on July 3, 2025, to Nahla Awad, of a Notice of Cancellation (The Planning Department cancelled two building permits for the following reasons: (1) Failure to submit requested or required revisions, and (2) No response from applicant to email dated 3/18/25. Following are the two permits: Permit No. 2020/0228/5795 (vertical fourth-story addition and horizontal, third,-floor addition; add a window on the third floor and relocate two windows on the first floor); Permit No. 2020/0228/5793 (change of use of dwelling unit on third and fourth floors to ADU per Ordinance No. 95-17; landscaping improvements and required front setback). PERMIT NO. 2020/02/28/5795 and 2020/02/28/5793. FOR HEARING TODAY.</p>
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ACTION: Upon motion by Commissioner Swig, the Board voted 4-0 to deny the appeal and uphold the Notice of Cancellation on the basis that it was properly issued.

SPEAKERS: Nahla Awad, appellant; Haysam Barjourn, appellant; Corey Teague, PD; Joseph Ospital, DBI.

PUBLIC COMMENT: Louis Dorsey spoke in support of the department.

**(6) APPEAL NO. 25-025**

<p>SUSAN SUGER and TOM SUGER, Appellant(s)</p> <p>vs.</p> <p>DEPT. OF BUILDING INSPECTION, Respondent PLANNING DEPT. APPROVAL</p>	<p>50 Scenic Way. Appealing the ISSUANCE on July 1, 2025, to Derek and Caroline Reisfield, of an Alteration Permit (correction to Notice of Violation # 202536052: scope of work at exterior deck only, includes repair select portion of existing northwest corner low wall; remove existing, non-fire rated lattice on top of exterior low wall; new rain water leader/scupper along wall near deck). PERMIT NO. 2025/05/29/7531. FOR HEARING TODAY.</p>
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ACTION: Upon motion by Commissioner Saroyan, the Board voted 4-0 to grant the appeal and issue the permit on the condition it be revised to require that Item No. 2 of Notice of Violation No.

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202536052 is addressed, more specifically repair the damaged garage level wall below the deck. This motion was made on the basis that the revision of this permit will be Code compliant and meet the full requirements of the Notice of Violation that was issued.

SPEAKERS: Susan Suger, appellant; Tom Suger, appellant; Marc Dimalanta, agent for permit holder; Joseph Ospital, DBI.

PUBLIC COMMENT: None.

### **ADJOURNMENT.**

There being no further business, President Trasviña adjourned the meeting 7:01 p.m.

The supporting documents for this meeting can be found at the following link:  
<https://www.sf.gov/meeting-20250827-board-of-appeals-hearing-august-27-2025>

A video of this meeting, can be found at the following link:  
[https://sanfrancisco.granicus.com/player/clip/50639?view\\_id=6&redirect=true](https://sanfrancisco.granicus.com/player/clip/50639?view_id=6&redirect=true)