

Sugary Drinks Distributor Tax Advisory Committee Infrastructure Subcommittee

DRAFT MINUTES

Order of Business:

1. Call to Order / Roll Call – Meeting called to order at: 1:35pm
SDDTAC Members: Alesandra Lozano, Michelle Kim
SDDTAC Members Absent: Linda Barnard
2. Approval of December Meeting Minutes [discussion and action]
Michelle motions to approve minutes with edit of absences and adding member attendance.
Alesandra seconds. 2 votes, minutes are approved.
3. Approval of Agenda [discussion and action]
Michelle motions to approve agenda. Alesandra seconds. 2 votes, agenda is approved.
4. General Public Comment - No Public Comment
5. House Keeping [discussion and possible action]
 - a. SDDTAC health equity seat 3 – vacancy; staff working with Board of Supervisor staff to revise application and will share flyer once completed.
 - b. SFDPH Community Budget Meetings (1/20 4pm – 5pm and 1/22 - 9am – 10am): in person to discuss and share out information on budget related issues, including budgeted reductions in FY 26-27. Sign up to attend meetings by January 16th
 - c. In Advance Soda Tax Policy Workgroup meeting – identifying mutual date for work group members to meet.
 - d. At the next week's SDDTAC meeting, staff will share preliminary outline of SDDT 2025 Data Brief and FY 24-25 evaluation report findings and recommendations
6. Infrastructure Subcommittee Annual Report Section Review [discussion and possible action]
Members review infrastructure subcommittee annual report sections such as future considerations and subcommittee accomplishments. Members decide to review again next month when all subcommittee members are present.
7. SDDTAC Strategic Plan Review [discussion and possible action]
Chair shares that there has been some discussion around the duties of the infrastructure subcommittee and that many of its responsibilities and tasks were at the onset and implementation/infrastructure of the SDDTAC. Discussions have risen whether to continue with the infrastructure subcommittee with possibly emerging topics, and/or an ad hoc subcommittee as necessary since the foundation of the SDDTAC has been completed. Does the infrastructure subcommittee need to exist in the way it does now or change into something else to support the other needs of the SDDTAC? Member suggests merging with other subcommittees, since the infrastructure subcommittee membership is low. With these considerations, the infrastructure will need to assess its section in the strategic plan. The strategic plan has previously focused on the work of the subcommittees and would need for the whole SDDTAC to review the strategic plan as a whole moving forward. The January SDDTAC agenda will include an agenda item focusing on the strategic plan so that all members can discuss together moving forward.

8. Discuss Possible Agenda Items for Next Meeting [discussion and possible action]

- SDDDTAC strategic plan
- Annual report subcommittee section review/vote

9. Announcements

- Human Services Agency hosting food futures convening (1/13/2026); gathering groups involved in food security and impacted by HR1 coming out

10. Adjourn

Alesandra motions to adjourn. Michelle seconds. Meeting is adjourned at 2:30pm.

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