

**SUMMARY OF COMMUNITY-BASED ORGANIZATION AGREEMENTS AND OTHER DIRECT TREATMENT PROVIDERS  
REQUEST TO THE HEALTH COMMISSION**

*This Agreement is for the provision of direct treatment/services that serves as an extension of DPH's service delivery system.*

<b>Vendor:</b> Westside Community Services	<b>Division/Section:</b> Behavioral Health Services (BHS)
<b>Address:</b> 1153 Oak Street	<b>Deputy Director:</b>
San Francisco, CA 94117	<b>DPH Administrator:</b> Hillary Kunins
<b>Contact:</b> Mary Ann Jones Phone: 415- 431-9000	<b>Program Administrator:</b> Kellee Hom Phone:
x335	<b>Contract Analyst:</b> Loan Tran Wu Phone: 628-754-9433

Request for approval of a new Agreement with Westside Community Services to provide short term health respite beds for unhoused adults with immediate support for urgent health issues, behavioral health support, and rapid connects to care. The total proposed agreement amount is \$7,774,934 which includes a 12% contingency for the term of 6/2/2025 through 6/30/2026 (1 year and 1 month).

Mark only one for each question below:

- Vendor Type:**  For Profit  Non-Profit  Government Entity
- Is the Vendor a CMD Certified LBE?**  Yes  No
- Purchasing Authority:**  RFP  21B Core Initiatives & 21A.4 Bed Ordinance
- Does DPH have other existing agreements with this Vendor?**  Yes  No  
If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed. 20+

**AGREEMENT INFORMATION**

**Proposed Transaction**

6/2/2025 to 6/30/2026

**FUNDING SOURCES:**

County General Fund (100%)

County Prop C Homeless Services (100%)

**TOTAL DPH REVENUES:**

12% Contingency Amount

**TOTAL AGREEMENT AMOUNT WITH CONTINGENCY:**

**ANNUAL AMOUNT WITHOUT CONTINGENCY\*:**

**ONE-TIME COSTS:**

<b>Initial Year (6/2/25-6/30/25)</b>	<b>All Ongoing Years <i>exclude initial year</i></b>	<b>Total</b>
\$468,620		\$468,620
	\$6,473,285	\$6,473,285
<b><u>\$468,620</u></b>	<b><u>\$6,473,285</u></b>	<b><u>\$6,941,905</u></b>
\$56,234	\$776,794	\$833,029
<b><u>\$524,854</u></b>	<b><u>\$776,794</u></b>	<b><u>\$7,774,934</u></b>
\$468,630	\$6,473,285 (annually)	N/A

*\*Ongoing years excludes one-time costs.*

**SUMMARY OF COMMUNITY-BASED ORGANIZATION AGREEMENTS AND OTHER DIRECT TREATMENT PROVIDERS  
REQUEST TO THE HEALTH COMMISSION**

*This Agreement is for the provision of direct treatment/services that serves as an extension of DPH's service delivery system.*

**PROPOSED UNITS OF SERVICES**

<b>Mode(s) of Service &amp; Unit of Service (UOS)/ Number of Contacts (NOC) Definition</b>	<b>Number of Clients</b> <input type="checkbox"/> Duplicated <input checked="" type="checkbox"/> Unduplicated	<b>Number of Units/ NOC</b>	<b>Unit Cost = Total Contract Amount/Total UOS</b>
Service: Short Term Respite Bed UOS: Bed Day	500 Unduplicated Clients	17,989 Bed Days	\$305.74
The above UOS calculation includes a 6 month ramp up plan to get to their 80% occupancy rate target.			

The proposed agreement with Westside Community Services, awarded under the authority of the Administrative Code 21B Core Initiatives and 21A.4 Bed Ordinance, for a new program to provide short-term respite beds in partnership with the Department of Public Health, and the Department of Homelessness and Supportive Housing (HSH). The program aims to be a first step on a journey exiting street homelessness and moving forward in health and recovery. The program will serve adults in San Francisco who are experiencing homelessness.

When people experiencing homelessness first leave the streets, they are typically exhausted and traumatized, may have serious unmet primary health care needs, and they may also require support for substance use disorders and mental illness. Westside will provide operation services for 76 non-congregate respite shelter beds with 24/7 staff onsite for safety monitoring and client assistance.

Onsite case managers will provide intensive transitional case management to begin planning the next step on a journey of health and recovery once someone's immediate health needs are stabilized. On-site supports will focus on rapidly connecting individuals to primary or urgent care for medical needs. A team of clinicians based at Westside's outpatient mental health clinic will provide field-based services at The Kean. Westside will provide behavioral health services for individuals (18 or older) admitted to The Kean who are experiencing mental illness and/or substance use disorders (SUD). The services will be trauma-informed, recovery-oriented, and integrated to address both immediate and long-term needs.

The clinical team will provide behavioral health assessment and treatment, wound care, medication management support, and planning for transition to long term treatment options when necessary. Westside prioritizes short-term solutions tailored to everyone's needs until they can access sustained treatment. Interventions are structured as 60-day case management periods, emphasizing symptom stabilization, transitional care coordination, and robust linkages to outpatient programs and community-based services. This approach ensures continuity of care while empowering clients to transition effectively to the next level of support.

**Monitoring Report/Program Review & Follow-up:**

**SUMMARY OF COMMUNITY-BASED ORGANIZATION AGREEMENTS AND OTHER DIRECT TREATMENT PROVIDERS  
REQUEST TO THE HEALTH COMMISSION**

*This Agreement is for the provision of direct treatment/services that serves as an extension of DPH's service delivery system.*

This Agreement will receive annual monitoring through the DPH Business Office of Contract Compliance (BOCC), including performance and fiscal stability. Westside will submit quarterly reports including the following information, and DPH will monitor their performance regularly.

- Bed occupancy
- Clients with successful program completion (Success defined a positive exit outcome that is a step into recovery and out of street homelessness)
- Percentage of clients completing an adult coordinated entry assessment
- Number of admissions
- Number of unduplicated clients
- Demographics
- Length of stay
- Number of admissions by referral source
- Discharge reasons
- Discharge destination

**Listing of Executive Director and Board of Directors:**

**Executive Director:** Mary Ann Jones \_\_\_\_\_

**Board of Directors:** Donna Rowe \_\_\_\_\_  
Ebony Smith \_\_\_\_\_  
Carolyn Nash \_\_\_\_\_  
Rachele Patin \_\_\_\_\_  
Dr. Joshwin R. Hall \_\_\_\_\_  
\_\_\_\_\_