

## SUMMARY OF DEPARTMENT OPERATIONAL SUPPORT CONTRACT REQUEST TO THE HEALTH COMMISSION

A DOS Contract is a Contract for the provision of goods or services that directly supports DPH's operations.

Contractor:	PartsSource Inc.	Division/Section:	DPH
		Deputy Director:	Daniel Tsai
Address:	1930 N Case Pkwy	DPH Administrator:	Roland Pickens
	Twinsburg, OH 44087	Program Administrator:	Nader Hammoud Phone: 415-759-3055
Contact:	Sydney Humes Phone: 760-645-5707	Contract Analyst:	Tyrone Webb Phone: 628-271-7099

Request approval of a new Agreement with PartsSource, Inc. to acquire access to purchase OEM parts at a discounted price, and, as-needed part repair services and training credits. The access to the web-based portal allows SFHN to procure Biomedical and Diagnostic Imaging replacement parts needed for its equipment and or machines that supports the San Francisco Health Network (SFHN) medical & clinical operations/services. The total proposed contract amount is \$2,490,468.50 which includes a 12% contingency for the term of October 1, 2025 through September 30, 2030 (5-years).

Mark only one for each question below:

- Vendor Type ☒ For Profit ☐ Non-Profit ☐ Government Entity
- Is the Vendor a CMD Certified LBE? ☐ Yes ☒ No
- Purchasing Authority: ☒ Admin Code Chapter: ☐ Sole Source ☐ GPO  
Chapter 21.30(f) for <Sole Source Number>  
Content & Data Subscript <Approval Date>
- Does DPH have other existing contracts with this Vendor? ☐ Yes ☒ No  
If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed. N/A

### CONTRACT INFORMATION

### Proposed Transaction

October 1, 2025 to September 30, 2030

### FUNDING SOURCES:

General Fund	\$2,490,468.50
<b><u>TOTAL DPH REVENUES:</u></b>	<b>\$2,490,468.50</b>
12% Contingency Amount	\$298,856.22
<b><u>TOTAL CONTRACT AMOUNT WITH CONTINGENCY:</u></b>	<b>\$2,789,324.72</b>
<b><u>ONE-TIME UPFRONT COSTS:</u></b>	N/A
<b><u>ANNUAL AMOUNT OF CONTRACT*:</u></b>	\$498,093.70
*Excludes one-time upfront/implementation costs.	

### [FOR PROGRAM ADMINISTRATION CONTRACTS ONLY]

Program Administrator Indirect Percent	
<b><u>TOTAL INDIRECT EXPENSES:</u></b>	
<b><u>TOTAL DIRECT EXPENSES:</u></b>	

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**PROPOSED BREAKDOWN OF ITEMS/SERVICES**

Item or Service	Quantity	Unit Price	Amount
Base Level (Unlimited Login Accounts) Year-1	12	\$7,421 per month	\$89,052
Optional Replacement Parts Purchases	12	\$34,087 per month	\$409,042
Base Level (Unlimited Login Accounts) Year-2	12	\$7,421 per month	\$89,052
Optional Replacement Parts Purchases	12	\$34,087 per month	\$409,042
Base Level (Unlimited Login Accounts) Year-3	12	\$7,421 per month	\$89,052
Optional Replacement Parts Purchases	12	\$34,087 per month	\$409,042
Base Level (Unlimited Login Accounts) Year-4	12	\$7,421 per month	\$89,052
Optional Replacement Parts Purchases	12	\$34,087 per month	\$409,042
Base Level (Unlimited Login Accounts) Year-5	12	\$7,421 per month	\$89,052
Optional Replacement Parts Purchases	12	\$34,087 per month	\$409,042

Tiers	Tier Ranges	Credit
	Up to \$335,000	26.58%
Growth Level 1	\$335,001 - \$435,000	25.80%
Growth Level 2	\$435,001 - \$535,000	25.00%
Growth Level 3	\$535,001+	24.20%

1. Year 1 thru 5 "Base Level Subscription Cost" is based on a spend up to \$335K at 26.58% for which the base budget is being calculated. Each Base Level Subscription Cost is a reflection of the business owners' estimated monthly and or annual spend listed directly below each subscription cost.
2. However, should the City enter a different "Tiered Growth Level" by leveraging more spend thru their estimated "Optional Replacement Parts Purchases" the "Base Level Subscription" shall be calculated accordingly to the corresponding percentage which may result in a lower subscription fee and or rate for that given year.
3. The proposed Breakdown of Items/Services is based solely on the base level subscription tier and the department's estimated replacement parts spend; however, should they come close to their estimates, the annual subscription fee would be calculated at 25.80% vs 26.58% for an estimated annual savings of \$2,621.74.

**Purpose of Contract:**

PartsSource provides a web-based portal for the city to purchase medical replacement parts at an "At Cost" rate. In order to participate, the city must purchase the PartsSource Pro monthly subscription, for SFHN Biomedical and Diagnostic Imaging equipment replacement parts, and Depot Repairs if/as needed.

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#### **Performance Monitoring:**

The contract will be monitored in accordance with SFHN and or SFDPH monitoring procedures by the Program Manager assigned to these services.

#### **Health Equity and Inclusion Compliance:**

The Contractor will provide necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will align with the citywide efforts on contract equity as overseen by the Office of Racial Equity (ORE) in the Human Rights Commission.

#### **Listing of CEO, Board of Directors, and Owners of 10% or More of the Firm:**

**CEO:** Philip Settimi, President and CEO

**Board of Directors:** Jason Trevisan, Jody Hatcher, Mark Taber, Philip Settimi

**Owners of 10% or more of the Firm:** Bain Capital Private Equity purchased PartsSource in 2021 for which percentage of ownership remains private. Founded in 1984 by Mitt Romney, T. Coleman Andrews III, and Eric Kriss, partners of Bain & Co. Co-Chairman: Joshua Bekenstein, Stephen Pagliuca