

SUMMARY OF COMMUNITY-BASED ORGANIZATION CONTRACT REQUEST TO THE HEALTH COMMISSION

A CBO Contract is an Agreement for the provision of direct treatment/services that serves as an extension of DPH's service delivery system.

Vendor:	Special Service for Groups - OTTP	Division/Section:	Behavioral Health Services/Children, Youth and Families
		Deputy Director:	Greg Wagner
Address:	425 Divisadero Street, Suite 301	DPH Administrator:	Hillary Kunins
	San Francisco, CA 94117	Program Admin:	Alison Lustbader Phone: 415-255-3402
Contact:	Colleen Divine Phone: 415-551-8709	Contract Analyst:	Loan Tran Phone: 415-255-3636

Request for retroactive approval of a new agreement with **Special Service for Groups - OTTP** to provide behavioral health services to the **San Francisco Unified School District (SFUSD)**, and primarily to support their **Success Opportunity Achievement & Resiliency (SOAR) classrooms, using evidence-based practices that include trauma-informed care and family engagement.** The total proposed contract amount is \$4,468,781 which includes a 12% contingency for the term of **7/1/2022 through 6/30/2027 (five years)**. This is a retroactive request due to the recent onboarding of several key positions in the Contracts Office, reassignment of priority contracts, and subsequently working through the backlog of contract tasks.

Mark only one for each question below:

1. LBE: Yes No
2. Purchasing Authority: RFP Sole Source
RFP 1-2017
1/1/2018 – 12/31/2027
3. Does DPH have other existing contracts with this vendor? Yes No

If yes, how many years has DPH been doing business with this vendor? Provide explanation, as needed.

DPH, Behavioral Health Services, Children Youth and Families (CYF) section has had a second contract with this vendor to provide outpatient services since July, 2018. The Health Commission approved an amendment to that contract a on 10/4/2022.

VENDOR INFORMATION**Proposed Transaction****7/1/2022 to 6/30/2027****FUNDING SOURCES:**

General Fund	<u>\$1,711,818</u>
MH CYF Fed SDMC FFP (50%)	<u>\$1,090,766</u>
MH CYF State 2011 PSR-EPSDT	<u>\$675,058</u>
MH CYF State 1991 Realignment	<u>\$512,341</u>
<u>TOTAL DPH REVENUES:</u>	<u>\$3,989,983</u>
12% Contingency Amount	<u>\$478,798</u>
<u>TOTAL CONTRACT AMOUNT WITH CONTINGENCY:</u>	<u>\$4,468,781</u>

ANNUAL AMOUNT OF CONTRACT*: \$743,811 (FY22-23)

**This is an estimate including one-time implementation costs smoothed over contract term.*

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PROPOSED UNITS OF SERVICES

Mode(s) of Service & Unit of Service (UOS)/ Number of Contacts (NOC) Definition (All Annual)	Number of Clients <input checked="" type="checkbox"/> Duplicated <input type="checkbox"/> Unduplicated	Number of Units/ NOC	Unit Cost	Total Amount
Outpatient Mental Health Services, UOS = Staff Minute	44	118,150	\$3.39	\$400,527
Outpatient Case Management Brokerage, UOS = Staff Minute	44	35,761	\$2.80	\$100,132
Outpatient MH Promotion, UOS = Staff Hour	60	1,967	\$120	\$236,000

PRIMARY TARGET POPULATIONS

Primary Target Groups	Children assigned to SFUSD SOAR classrooms
Primary Target Neighborhood or Area	San Francisco, SFUSD SOAR classrooms

Purpose of Contract:

The purpose of this agreement with Special Services for Groups/OTTP-SF is to provide classroom clinical support and individual therapy (targeted case management, mental health services, crisis intervention), to meet the unique needs of children identified as Severely Emotionally Disturbed (SED) within the SFUSD school system who have been placed into specialized stand-alone SOAR (Success Opportunity Achievement & Resiliency) classrooms.

Special Service for Groups (SSG) is a 50-year-old non-profit organization dedicated to providing a range of health and human services to multiethnic groups across Southern California and San Francisco to provide community-based solutions to the social and economic issues facing those in greatest need. SSG serves as a bridge between people with common needs to identify ways to pool resources for the greater good of all.

Due to the closure of Oakes Children's Center on July 31, 2022, and per the Memo from Hillary Kunins dated August 2, 2022 to the Health Commission, the Department worked closely with Oakes Children's Center to transfer all clients to continue their outpatient services at the Special Services for Groups clinic location, and to have OTTP continue the SOAR classroom support that had been provided by Oakes. Special Service for Groups - OTTP was the second highest ranked proposer under the original RFP 1-2017, utilized to select a SOAR provider. Upon notification of the closure of Oakes, DPH selected OTTP to continue these services because (1) the agency was the next highest qualified applicant from the 2017 SOAR RFP; and (2) the agency is a contracted outpatient provider that also offers Educationally Related Mental Health Services (ERMHS) services, a specialized service for youth with mental health needs identified by the school district.

Monitoring Report/Program Review & Follow-up:

This contract will receive annual monitoring through the DPH Business Office of Contract Compliance (BOCC), including for performance and fiscal stability.

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Health Equity and Inclusion Compliance:

The vendor will provide necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will work collaboratively to remove systemic barriers which impede providing appropriate levels of services to meet the needs of disadvantaged BIPOC stakeholders/communities' health care & promote their sustained well-being.

Listing of Executive Director and Board of Directors:

Executive Director: Herbert K. Hatanaka, DSW

Board of Directors: John M. Eckman, MBA – President
Donna Wong, Esq. – 1st Vice President
Donna Mills, MBA, MSW – 2nd Vice President
Donald A. Kinsey, MBA – Treasurer
Herbert K. Hatanaka, DSW - Secretary

Fernando Del Rio – Member
Glen H. Pacheco – Member
Anthony A. Trias – Member
Henry C. Wong, Esq. – Member
Sanjay Chhugani, MBA – Member