

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	Heluna Health, Fiscal Sponsor of SisterWeb San Francisco Community Doula Network	Division/Section	Ambulatory Care/Maternal Child and Adolescent Health (MCAH)
		Exec. Administrator	Greg Wagner
Address	1912 Keith Street	DPH Administrator	Aline Armstrong ^{DS}
	San Francisco, CA 94124	Program Administrator	Mikaela Merchant ^{MM} Phone
Contact	Marna Armstead, Executive Director	Contract Analyst	Kristine Ly Phone 554-2778

Request for approval of a new contract with the **Heluan Health, Fiscal Sponsor of SisterWeb San Francisco Community Doula Network**, in the amount of **\$3,402,000** which includes a 12% contingency, to provide **Equity-based Community Doula Program Services**, for the period **January 1, 2023 through June 30, 2027 (4.5 years)**.

Sole Owner
 Non-Profit
 DBE
 RFP- Number: 0-6929
 Date: 5/16/2022
 New
 Renewal
 Mod
 Sole Source - Approval Date: _____

Number of years DPH has been doing business with this organization: 2.5 years

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	1/1/2023 – 6/30/2027	
Funding Sources:			
General Fund (1/1/23 – 6/30/23)	\$0	\$250,000	\$250,000
Grant Fund (1/1/23 – 6/30/23)	\$0	\$87,500	\$87,500
General Fund (7/1/23 – 6/30/24)	\$0	\$500,000	\$500,000
Grant Funding (7/1/23 – 6/30/24)	\$0	\$175,000	\$175,000
General Fund (7/1/24 – 6/30/25)	\$0	\$500,000	\$500,000
Grant Fund (7/1/24 – 6/30/25)	\$0	\$175,000	\$175,000
General Fund (7/1/25 – 6/30/26)	\$0	\$500,000	\$500,000
Grant Fund (7/1/25 – 6/30/26)	\$0	\$175,000	\$175,000
General Fund (7/1/26 – 6/30/27)	\$0	\$500,000	\$500,000
Grant Fund (7/1/26 – 6/30/27)	\$0	\$175,000	\$175,000
12% Contingency (1/1/23 – 6/30/27)	\$0	\$364,500	\$121,500
TOTAL PROGRAM	\$0	\$3,402,000	\$3,402,000
Contract FTE		7.4 FTE	7.4 FTE

<u>PROPOSED:</u>	<u>No. Of Clients</u>	<u>Number Of</u>	<u>Unit Cost</u>
Mode(s) of Service & Unit of Service Definition	<input checked="" type="checkbox"/> Duplicated <input checked="" type="checkbox"/> Unduplicated	Units	
<i>General Fund (1/1/23-6/30/23)</i>			
Doula Support Services - Months		6	\$37,169.19
Program Administration Services- Months	N/A	6	\$4,497.34

<u>Grant Fund 1/1/23-6/30/23</u>			
Doula Support Service - Months		6	\$13,009.22
Program Administration Services – Months	N/A	6	\$1,574.12
<u>General Fund (7/1/23 – 6/30/24) (7/1/24 – 6/30/25) (7/1/25 – 6/30/26) (7/1/26 – 6/30/27)</u>			
Doula Support Services - Months	N/A	12	\$37,169.19
Program Administration Services- Months		12	\$4,497.34
<u>Grant Fund (7/1/23 – 6/30/24) (7/1/24 – 6/30/25) (7/1/25 – 6/30/26) (7/1/26 – 6/30/27)</u>			
Doula Support Service - Months	N/A	12	\$13,009.22
Program Administration Services – Months		12	\$1,574.12

Explanation of Service:

Public Health Enterprises, Inc., dba Heluna Health will provide Fiscal Sponsorship for SisterWeb, San Francisco Community Doula Network, the selected community-based organization. Heluna Health will provide programmatic administrative and support services to SisterWeb. SisterWeb will provide Equity Based Community Doula Services which are designed to provide for new and innovative approaches to doula supportive health care, with timely and accessible screenings to pre-natal and post-natal clients as well as to provide for strategies that secure culturally appropriate mental health. SisterWeb’s Equity-Based Community Doula Service program will provide for a stronger partnership with diverse sectors of the community, stronger engagement opportunities for clients, consumers, and families in all aspects of Doula Support, including planning, service delivery, and evaluation. SisterWeb’s service delivery will provide for a stronger resiliency and recovery for clients and consumers who participate in defining their own goals. With a holistic health approach for whole persons, including families and communities, there will be a promotion of integration of health and well-being which will promote the positive state of the individual. This approach will recognize that mind and body are integrated as one and that families and communities are key aspects to the health and well-being of the whole person. SisterWeb’s work within the communities served will be to provide tools that develop and refine strategies where evaluation of participant outcomes can be measured and needs can be met. SisterWeb will use indicators of needs and standardized measurements whenever possible. The practice of cultural and racial humility will be the core of this program allowing for a willingness to suspend generalizations about culture and identity for those that will be receiving services.

Public Health Enterprises, Inc., dba Heluna Health will receive 12.1% in indirect services. The 12.1% is equivalent to \$327,866 of the total funding. The remaining amount of \$2,709,634 will be for direct services which will be provided by SisterWeb.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required.

The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Listing of Board of Directors and Executive Director:

- | | |
|--------------------------|--------------------|
| Alex baker, Chair | Celina Corre |
| Von Nguyen, Vice Chair | Nicole Macarchuk |
| Robert Jenks, Treasurer | Bonnie Midura |
| Tamara Joseph, Secretary | Jean O’Connor |
| Georgia Casciato | Sarah Mullen Rich |
| Susan De Santi | Santosh Vetticaden |
| Caradenise Edwards | Vivian Vasallo |
| Scott Filer | Edward Yip |

Maximum Board Members: 15-20 Maximum Term Allowed: 3 Maximum Length of Term: 10

Executive Director: Blayne Cutler, MD, PhD

Recommendations:

The Department recommends approval of this contract.