

## San Francisco Health Care for the Homeless Co-Applicant Board

Monday October 16<sup>th</sup>, 2023, 5:30-7:00pm at 25 Van Ness, room 330a  
with a Microsoft Teams call-in option for the public

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### Minutes

- Meeting called to order on October 16<sup>th</sup>, 2023 @ 5:37pm
- Ramaytush Ohlone Land Acknowledgement was read
- Member roll call was taken, quorum was not established. Member attendance details available in table on last page of minutes.
- Agenda Item 5: October 16<sup>th</sup> agenda draft was reviewed by CAB Members.
- Agenda Item 6: Draft Minutes were skipped because there was not quorum to vote to approve them. No edits were introduced by the group.
- Agenda Item 7: There was no public comment.
- Agenda Item 8: Announcements
  - Next HCH CAB Meeting – November 13<sup>th</sup>, 5:30-7:00pm – 25 Van Ness, Rm 330a
  - HCH grant site visit is likely to be scheduled in early 2024
- Action Item 9: Co-Applicant Board Recruitment and Application Review
  - Emily Kehl's HCH CAB Member application was described, and a vote was deferred until a meeting with quorum.
- Agenda Item 10: City's Reasonable Accommodation Form to Support Virtual Attendance in a way that meets quorum and voting eligibility was discussed
  - Bernadette Okereke's application for Reasonable Accommodation was granted on a temporary basis prior to tonight's meeting, with a longer term decision pending.
  - SFDPH and Bernadette shared a bit more with the group about the process in case anybody else has a health reason to apply for a Reasonable Accommodation.

- Agenda Item 11: HCH CAB Feedback on Urgent Care Services, After-Hours Telephone Answering and On-Call physicians, and Call Center Answering Services were discussed.
  - Several HCH CAB Members noted how key urgent care services had been to them at times, especially when experiencing homelessness. Tom Waddell Urgent Care Center was noted as a particularly important access point that led to much greater engagement in Tom Waddell Urban Health Center Primary Care services down the line.
  - HCH CAB Members highlighted the importance of extended hours on evenings and weekends for urgent care services.
  - An HCH CAB Member noted that the ZSFG-based Urgent Care Center had a different closing time on Sunday than on Saturday, which led to some confusion and at least one time when they showed up too late on a Sunday thinking the Saturday hours would apply as standard weekend times.
  - The HCH CAB recommended ensuring urgent care hours information is very clear to patients, and that hours are consistent from day to day whenever possible.
  - There was not a lot of feedback on the telephone answering services, except to note that they were important to have available in case needed, and HCH CAB Members are glad that they are.
  - SFDPH shared information on why the balance of sites leans more heavily towards primary care locations (many) than urgent care locations (three) due to primary care's greater focus on preventative health and caring for chronic conditions. The goal is generally to treat people's immediate needs in urgent care settings, and transition their care to a primary care providers for the long-run if they are open to it.

- Agenda Item 12: Prioritize Topics for Future HCH CAB Meetings
  - Sliding Scale can be presented at the November Meeting.
  - Quality of Metrics Follow-Up can be scheduled for November or December.
  - Integrative Pain Management Program (IPMP) Presentation can be scheduled for November or December, depending on provider's availability.
  - Votes on HCH CAB Member Application can be included on each agenda moving forward until Board is at full membership.
- Meeting adjourned at 7:00pm

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**Roll Call and Vote Record for October 16, 2023:**

	<b>Present October 16<sup>th</sup> 2023</b>
Anakh Sul Rama	N
Bernadette Okereke	Y
Dan Jordan	Y
Freddie Kendrick	N
Gregory McDowell	N
Kenneth Pearce	N
Michael Discepola	N
Richard Sullivan	Y
Vacant Patient Role	n/a
Vacant Community Role	n/a
Vacant Community Role	n/a
Beth Neary (Non-Voting)	Y

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*Note: Minutes are in DRAFT form until reviewed and approved by Co-Applicant Board attendees.*

Minutes are available at: <https://sf.gov/public-body/health-care-homeless-board>