

San Francisco Health Care for the Homeless Co-Applicant Board

Monday June 12th, 2023, 5:30-7:00pm at 25 Van Ness, room 330a
with a Microsoft Teams call-in option for the public

Minutes

- Meeting called to order 5:43
- Ramaytush Ohlone Land Acknowledgement was read
- Member roll call was taken, quorum was not established. Member attendance details available in table on last page of minutes.
- City Staff introduced themselves, and no members of the public were present
 - DPH: Bill Blum & Nina Davis
- Agenda items 5-9 were skipped due to lack of quorum
- There was no public comment
- There were two announcements:
 - HCH CAB Member Recruitment still active and open to new applications
 - Next HCH CAB Meeting - June 12th, 5:30-7:00pm at 25 Van Ness – Rm 610 (updated to room 330a for next meeting after difficulty hearing phone participants in room 610 during meeting)
- The HCH CAB determined not to take up the HCH CAB Subcommittee Formation option due to lack of quorum to vote and current preference to manage topics at the full monthly HCH CAB meetings.
- The HCH CAB discussed storage options for belongings when attending medical visits. A summary is included below:
 - Having a place to park a grocery cart (e.g. at San Francisco General Hospital, SFGH) can make a difference to attending appointments
 - Larger storage (like grocery carts and larger backpacks) may need to be considered separately, and potentially have outdoor storage options, than daily items that people are especially likely to bring along.

- Maria X Martinez as a site designed storage lockers, showers, and clothes washing facilities in the original plan, need to double check if this was ultimately built in the final design.
- A past small locker program to store medications was of mixed success. It was more successful for Hepatitis C medications than HIV medications due to the travel time to and from a medication storage locker being more manageable in the fixed length ten week course of Hepatitis C medication than the long term need for HIV medications.
- Another issue that has come up in past efforts with storage is how weapons can be handled. If there is a Sheriff on site there may be options, but at many sites there are policies against it.
- A suggestion to look at the storage at the site on 16th street to potentially use as a model.
- San Francisco AIDS Foundation currently has medication storage through the Harm Reduction Center.
- Glide is looking into starting a storage program for Hepatitis C navigation programs
- Another potential complication was raised about lice and bed bug infestations being possible with any type of storage.
- Mission Neighborhood Health Center and Strut each had funding for storage at some point.
- SFGH was again highlighted as a real gap for larger item storage.
- An example of a program that works is that the Harm Reduction Center makes wheeling in stuff possible during movie nights
- There is also an area near General Assistance near the “Going Home” program where people can store items securely outside during appointments.

- There is a trend for people to be carrying more and more, and larger items, than used to be common, so the need for larger item storage is only growing.
- Lyft/Uber/Taxi will only take a limited amount of stuff, so how someone gets to an appointment is relevant and a constraint too.
- The conversation turned to process ideas:
 - May send an email out to all HCH Clinical Sites and ask them what they are doing currently, and what storage options they are aware of where patients can leave belongings while attending appointments.
 - Survey should note separately storage possibilities for:
 - Backpacks
 - Large Items
 - Medications
 - Possibly reach out to the HIV Community Planning Council Leadership to ask if they are aware of any programs.
 - Can potentially steer people towards clinics better suited to storage and who are culturally aware of this need.
 - Possibly invite HCH CAB Members to interview a few places and bring back information (e.g. key informant interviews) – suggestion to set up interviews with some of the newly hired practice managers
 - Street Medicine serves people where they are living in some cases, though there is an aim to move people to traditional primary care clinical sites over time so storage options may be an important bridge.

- Additional suggestion to have person's name and contact information included/collected when belongings are stored in case they aren't picked up right away.
- It was noted that most of these approaches would not be able to function well for people who are experiencing more chaotic moments.
- Also many clinics ask patients to bring medications with them so the doctor can review the medications during the appointment. An alternate suggestion of bringing a medication list was suggested as likely simpler and less risky for some clients.
- It was noted that some recent remodels, e.g. Maxine Hall, did not plan in storage, at least for large items, and that this should be considered in future remodel planning.
- Beth Neary presented the City and County of San Francisco's City Audit Report for the most recent fiscal year. Highlights included:
 - Each year the annual City and County of San Francisco Audit Report is posted to the City website to be publicly available
 - **Can be found and downloaded** at <https://openbook.sfgov.org/> (posted on March 31, 2023) under "Find A Report" then "Audit Reports"
 - Also posted to the HCH CAB Website under May 8th Meeting Materials at <https://sf.gov/public-body/health-care-homeless-board>
 - San Francisco Department of Public Health and our Health Care for the Homeless program all fall within the larger fiscal unit of the City and County of San Francisco (CCSF) and follow citywide accounting policies and procedures
 - Auditors findings on the overall City financial statements: "In our opinion, based on our audit and the reports of the other auditors, the accompanying financial statements present fairly, in all material respects,

the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of the City as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.” (p. 1 in text, p. 3 in PDF)

- Auditors findings on the federal grant section that relates to the Health Care for the Homeless grant: “Unmodified Opinion on Each of the Major Federal Programs In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal for the year ended June 30, 2021.” (p. 217 in text, 227 in PDF)
- Members prioritized topics for April HCH CAB Meeting
 - Invite another Health Center to Present – recommended Tom Waddell
 - Patient Grievance Policy and Annual Report - recommended brief presentation on this topic
 - Presentation on CalAIM with Opportunity for Patient Input into how to address Social Determinants of Health with Major Data Projects – opted into requesting a presentation on this topic
 - Mental Health Services
- Meeting adjourned at 7:10

Roll Call and Vote Record for June 12th, 2023:

	Present at 6/12/2023 Meeting
Anakh Sul Rama	N
Bernadette Okereke	On phone
Dan Jordan	Y
Freddie Kendrick	N
Gregory McDowell	N
Kenneth Pearce	Y
Manel Silva, MD	N
Michael Discepola	N
Richard Sullivan	Y
Vacant Patient Role	n/a
Vacant Community Role	n/a
Beth Neary (non-voting)	Y

Note: Minutes are in DRAFT form until reviewed and approved by Co-Applicant Board attendees.

Minutes are available at: <https://sf.gov/public-body/health-care-homeless-board>