Virtual Lunchtime Speaker Series
Free and Open to Everyone

LexisNexis®

STATE & LOCAL GOVERNMENT
Continuing Legal Education

Conducting Effective Litigation Holds: Mastering The Basics

Presented by Marlene (Molly) Guth, Esq.,
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Wednesday, January 13, 2027, 12:00-1:00PM PST

1 Hour free California General Participatory MCLE Credit
Visit **tinyurl.com/nhen4wua** to receive a link to register.

Establishing an effective litigation hold procedure is a crucial part of any organization's discovery policy. However, as the information technology landscape becomes more complicated, and both physical and virtual data warehouses have grown, the failure to create and implement this procedure can cause catastrophic repercussions to a litigating party. The risk of missing locations or custodians of relevant data, or ineffectively communicating and monitoring the process should be mitigated to help successfully defend challenges to an organization's data preservation methods.

After completing this course, you will be better able to:

- Understand the basics of an effective litigation hold
- Identify custodians and locations of relevant data
- Refine the drafting and issuance of legal hold notices
- Develop standard operating procedures
- Recall "Do's & Don'ts" when it comes to hold processes.

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