



To: Members of the San Francisco Arts Commission

From: Marcus Davies, Project Manager, Public Art Program

Date: September 22, 2025

Subject: Request for Approval of Sole Source Contract – Fine Art Installation Services

I. Background

The San Francisco Arts Commission (SFAC) administers the City's Public Art Program under the authority of **Charter Section 5.103**, which grants the Commission jurisdiction over the acquisition, placement, and maintenance of works of art on City property. In fulfillment of this mandate, SFAC is overseeing the design, fabrication, and installation of a public artwork for the James R. Herman Cruise Terminal at Pier 27. To complete this project, staff is requesting approval of a Sole Source contract for the installation of a sculpture, given the specialized expertise required.

II. Sole Source Justification

Under **San Francisco Administrative Code Chapter 6, Section 6.73**, Sole Source contracts may be approved only in limited circumstances, such as when services are available from a single provider due to unique qualifications, proprietary rights, regulatory requirements, or when switching vendors would result in duplicative costs, delays, or loss of warranty; they may not be justified by lack of planning, convenience, or expediency. The responses to the following five questions provide justification for a sole source contract.

1. What specific work or services are required to meet the department's needs, and what is the estimated contract value?

The Public Art Program requires specialized fine art installation services, including handling, transport, and installation of a sculpture in conformance to all associated permitting at the James R. Herman Cruise Terminal at Pier 27. The estimated contract value is \$20,473.75.

2. What are the proposed contractor's unique qualifications to perform this work, or why does the nature of the work require Sole Source procurement?

One Hat One Hand LLC possesses specialized expertise in fine art installation. The contractor also has proprietary knowledge of the artwork, artist/client requirements, and site conditions, having participated in the artwork design development process, Port permitting, and fabrication of the artwork. Pursuant to §6.73(c)(2), the services are only available from this source due to unique qualifications and technical capacity.

3. What is the anticipated cost to the City, and why is this cost in the City's best financial interest?

The anticipated cost is \$20,473.75. This cost is in the City’s best financial interest because engaging another vendor would likely result in duplicative costs caused by additional review of construction and permit documents and transportation and handling of the artwork, consistent with §6.73(c)(3)(A)–(C).

4. Was a solicitation or advertisement issued to determine Sole Source eligibility? If not, why was issuing a solicitation impracticable, and what market research (if any) was conducted?

It was determined impracticable because the services are reasonably available only from One Hat One Hand LLC, consistent with §6.73(c)(1). Staff confirmed this through prior project experience which demonstrated that no other vendors possess the necessary expertise.

5. If this is follow-on work under §6.73(c)(3), why would a competitive process not serve the public’s best interests?

Not applicable.

III. Commission Resolution

Motion to approve a Sole Source contract with One Hat One Hand LLC for fine art installation services for the James R. Herman Cruise Terminal at Pier 27, pursuant to San Francisco Administrative Code Section 6.73, in an amount not to exceed \$20,473.75. The contractor’s specialized qualifications, proprietary knowledge of the artworks, and proven expertise in fine art handling make these services not reasonably available from another provider without risk of duplicative costs, delays, or potential damage to the artworks.

IV. Attachments

- Contractor Cost Proposal

V. Signatures

Role	Printed Name	Signature	Date
Submitted by	Marcus Davies	DocuSigned by: Marcus Davies	9/22/2025
	Public Art Project Manager	9985862A774446E...	
Read and Reviewed by	Mary Chou	DocuSigned by:	9/22/2025
	Public Art Program Director	8BA72D62A3214FE...	
Read and Reviewed by	Ebon Glenn	DocuSigned by:	9/23/2025
	Deputy Director of Programs	08E142BAE136463...	

Approved by

Ralph Remington
Director of Cultural Affairs

DocuSigned by:
Ralph Remington, Director of Cultural Affairs
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ESTIMATE

One Hat One Hand LLC
1335 Yosemite Ave
San Francisco, CA 94124
United States
415-822-2020

info@onehatonehand.com
onehatonehand.com

Ana Teresa Ferandez

ESTIMATE No 11913
Date: May 17, 2024
Account Manager: Marcus Guillard
Install & Strike Date(s): Q1 2025
Job Bidder: Aaron Markus
Location(s): San Francisco

JOB NAME

Ana Teresa Fernandez - Mareas - OPT C

SCOPE OF WORK

- Arched Sculpture - 210 Resin Tiles
- 4" Stainless Custom Rolled Steel Pipe
 - Rivnuts for Tile Support
 - Base Plate and Hardware
 - Sandblasting
 - Tnemec Paint Finish
 - Optional Pre-Assembly with Resin Tiles TBD
 - No Site Visit Required - Assuming level site conditions
 - OHOH Installation

Delivery and Install

1.0 Labor:On-site Manager @ 1,400.00 ea./day for 5.0 days	7,000.00
2.0 Labor:Installer @ 1,080.00 ea./day for 5.0 days	10,800.00
1.0 T&L:Equipment - VR Telehandler @ 687.50 ea./week for 1.0 week	687.50
1.0 Materials:Other - Packing Supplies @ 93.75 ea.	93.75
1.0 Materials:Other - Install Supplies @ 375.00 ea.	375.00
1.0 Materials:Other - Packing Supplies @ 125.00 ea.	125.00
Labor:Fabrication - TBD Pending Structural Engineering Feedback @ 1,080.00 TBD	1,080.00
1.0 T&L:Equipment - Truck (26ft) @ 312.50 ea./day for 1.0 day	312.50

Delivery and Install Total	20,473.75
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Expenses Total	20,473.75
Sub Total	20,473.75
Total (USD)	20,473.75
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ESTIMATE TERMS

Estimate is valid for 7 days from the date of issue.