

**City and County San Francisco  
City Identification Card Application Form (13 Years and Younger)**

**PLEASE PRINT. MUST BE LEGIBLE AND COMPLETED IN ENGLISH.**

First Name:	Middle Name:	
Last Name:	Suffix (Jr, Sr, III):	Date of Birth (MM/DD/CCYY):

Would you like your allergies and/or your medical conditions listed on your card?  
 **No.** Do not complete this section.  
 **Yes.** Please provide the following optional information as you would like it to appear on the card.

Allergies: \_\_\_\_\_

Medical Conditions: \_\_\_\_\_

Relationship to Applicant: **Parent**  **Legal Guardian**

Parent or Legal Guardian Information:

_____	_____	_____
First Name	Middle Name	Last Name

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

**The City will keep information provided with this application confidential to the extent permitted by law, but the City cannot guarantee its privacy in all circumstances. Such information may be subject to release if compelled by a court of competent jurisdiction or otherwise required by law. However, an applicant may choose to waive his/her privacy rights in this information. If you check the optional box below, you will waive your privacy rights.**

**\*OPTIONAL\*** By checking this box and initialing, I waive the applicant's privacy rights under the law to the applicant's and my personal information listed in this form (e.g., name) and authorize the City to disclose this information to any member of the public upon request.  \_\_\_\_\_ Initial

- Please note:**
- If the applicant moves his/her residence outside the City and County of San Francisco, the ID card will no longer be valid.
  - At the time the applicant turns age 14, the ID card will expire and the applicant will need to reapply for a new City ID Card.
  - Identity documents will be verified/authenticated by the County Clerk at the time of application.
  - Although private businesses and entities may choose to accept the City ID Card, they are not required to do so.

**CERTIFICATION**  
I certify under penalty of perjury that I am the parent or legal guardian of the applicant; a resident of the City and County of San Francisco; meet the requirements for a City ID; and identity, residency documents, and all statements made on this application are true and correct to the best of my knowledge and belief. If I applied for and received a City ID card before, I certify that the original card was expired, lost, stolen or destroyed. False statements are punishable under Section 118 of the Penal Code as well as other applicable statutes.

\_\_\_\_\_  
Signature of Parent/Legal Guardian \_\_\_\_\_  
Date Signed

----- Do Not Write Below Line - Official Use Only -----

Date Issued:	ID Registration #:	Card Serial #:	Issued by Deputy County Clerk:
Expiration Date:	Lost                  Stolen	ID Document(s): 1                          2	



**San Francisco Administrative Code Section 95.2 authorizes the County Clerk to issue City Identification Cards to residents of the City and County of San Francisco. Applicants must appear in person at the Office of the County Clerk, complete an application, certify the information under penalty of perjury, present documents establishing identity and residency, have photograph taken, and pay required fee. For lost, stolen, or destroyed, applicant must apply for, meet requirements, and pay replacement card fee.**

**Acceptable forms of documentation. Documentation not listed below CANNOT be accepted.**

<b>PROOF OF IDENTITY FOR 13 AND YOUNGER</b>	
<p><b>ONE</b> of the following documents (must display applicant's photograph and date of birth):</p>	<p>Or, <b>TWO</b> of the following documents (at least one document must display applicant's date of birth and photograph): <b>NOTE:</b> The photograph requirement does not apply to applicants 13 and under.</p>
<ul style="list-style-type: none"> <li>• US or Foreign Passport</li> <li>• US State Driver's License</li> <li>• US State ID</li> <li>• US Permanent Resident Card (Green Card)</li> <li>• Consular Identification (CID)</li> <li>• Photo ID Card issued by another country to its citizens or nationals that meets the requirements of San Francisco Administrative Code 95.1(a)</li> </ul> <p><b>NOTE: Applicants 13 and under may also present:</b></p> <ul style="list-style-type: none"> <li>• Birth certificate (certified copy; photograph not required).</li> </ul>	<ul style="list-style-type: none"> <li>• Certified Copy of US or Foreign Birth Certificate</li> <li>• Social Security Card</li> <li>• National ID Card with photo, name, address, date of birth, and expiration date</li> <li>• Foreign Driver's License</li> <li>• US or Foreign Military Identification Card</li> <li>• Current Visa issued by a government agency</li> <li>• US Individual Taxpayer Identification Number (ITIN) authorization letter</li> <li>• California Educational Institution Identification Card: elementary, middle, secondary and post-secondary schools</li> </ul> <p><b>NOTE: Applicants 13 and under may also present the following (One document must display date of birth; photograph not required):</b></p> <ul style="list-style-type: none"> <li>• Official medical record</li> <li>• Official school record</li> </ul>

<b>PROOF OF RESIDENCY FOR 13 AND YOUNGER</b>
<p><b>ONE</b> of the following documents containing the applicant's name and residential address within San Francisco. <b>NOTE: For applicants 13 and under unable to provide residency documents, a parent or legal guardian may verify the child's residency, provided the parent or guardian would be eligible for a City Identification Card him or herself.</b></p>
<ul style="list-style-type: none"> <li>• Utility bill dated within the last 30 days</li> <li>• Local property tax statement or mortgage payment receipt dated within the last 30 days</li> <li>• Bank account statement dated within the last 30 days</li> <li>• Proof of a minor currently enrolled in a San Francisco school</li> <li>• Current San Francisco Golf Resident Card</li> <li>• Employment pay stub dated within the last 30 days</li> <li>• Written ruling, order or notice from the Residential Rent Stabilization and Arbitration Board dated within the last 30 days</li> <li>• Jury summons or court order issued by a state or federal court and dated within the last 30 days</li> <li>• Federal or state income tax or refund statement dated within the last 30 days</li> <li>• Insurance bill (homeowner's, renter's, health, life or automobile insurance) dated within the last 30 days</li> <li>• Written verification issued by a homeless shelter that receives City funding confirming at least 15 days residency within the last 30 days</li> <li>• Written verification issued by a hospital, health clinic or social services agency that receives City funding confirming at least 15 days residency within the last 30 days</li> <li>• If a certified copy of a marriage certificate is presented at the time of application, an applicant may prove residency using documents bearing the name of his/her spouse.</li> </ul>