



PARAMEDIC PROGRAM APPROVAL

EMSAC JUNE 2026EFFECTIVE DATE: ~~xx/xx/xx~~ **1/7/13**

POLICY REFERENCE NO: 2030

SUPERSEDES: ~~xx/xx/xx~~ **1/1/11**

NOTE: Policy reposted on website with new effective date January 7, 2013. Minor change to section III. C. stating program approval must be renewed every four years. There were no other changes to policy content.

1. PURPOSE

- 1.1.** Establish standards for paramedic training programs in San Francisco ~~B.~~ Provide a mechanism for approval for programs by the EMS Agency.

2. AUTHORITY

- 2.1.** California Health and Safety Code, Division 2.5, Sections 1797.172 and 1797.208
2.2. California Code of Regulations, Title 22, Sections **100090.11**, ~~100047-100062.1~~

3. POLICY

- 3.1.** Eligible training institutions that wish to be approved as an Emergency Medical Technician-Paramedic training program shall submit a written request to the local Emergency Medical Services (EMS) Agency.
- 3.2.** Program approval or disapproval will be made by the local EMS Agency in writing within ninety (90) days of receipt of all required documentation.
- 3.3.** Program approval must be renewed every four (4) years subject to the procedures specified in this policy.
- 3.4.** All program materials are subject to periodic reviews.
- 3.5.** All programs are subject to periodic on-site evaluation.
- 3.6.** Persons or agencies conducting an approved training program must notify the local EMS Agency in writing, in advance when possible and in all cases within thirty (30) days, of any change in ~~program course content, hours of instruction, program director, course director, program medical director, provisions for hospital clinical experience or field internship~~, with name and qualifications of any new personnel.
- 3.7.** ~~Course~~ **Program** director shall ensure that the program maintains compliance with applicable sections contained in Title 22 of the California Administrative Code, Division 9, Chapter ~~43.3~~. When changes occur in regulations which affect this program, the program director must notify the local EMS Agency of compliance with changes within thirty (30) days of the effective date of the regulations.
- 3.8.** Denial, Revocation, or Suspension of Program Approval

- 3.8.1. Non-compliance with any criteria required for program approval, use of any unqualified teaching personnel, or non-compliance with any other applicable provisions of Title 22 of the California Administrative Code, Division 9, Chapter 3.34 ~~Page 1 Policy Reference No.: 2030 Effective Date: January 1, 2011 Division 9, Chapter 4,~~ may result in suspension, or revocation of program approval by the local EMS Agency.
- 3.8.2. The program director will be notified in writing of the deficiency and be given an opportunity to respond within fifteen (15) days of receipt of notification. ~~comply within a specified period of time.~~
- 3.8.3. Failure to correct deficiencies within sixty (60) days and/or to otherwise respond within fifteen (15) days of receipt or thirty (-30) days from mailing date to directions will be cause for the local EMS Agency to:
- 3.8.3.1. Place the program on a probationary status with conditions for improvement and/or
- 3.8.3.2. Denial, withdrawal or suspension of program approval.

4. PROCEDURE

- 4.1. Applications for Paramedic program approval ~~to~~ the EMS Agency shall include:
- 4.1.1. Submit a written request to the local Emergency Medical Services (EMS) Agency. ~~A statement of course objectives~~
- 4.1.1.4.1.2. A statement verifying that the course program content meets current national EMS education standards. ~~the requirements contained in the U.S. DOT National Education Standards DOT HS 811 077 E January 2009.~~
- 4.1.2.4.1.3. An outline of course program curriculum that includes outcomes/objectives, content, methods of assessment and evaluation of competency in the cognitive, psychomotor and affective domains. ~~objective course outline~~
- 4.1.3.4.1.4. Performance objectives for each skill
- 4.1.4.4.1.5. The name and qualifications of the training program course director, program medical director, and principal instructors
- 4.1.5.4.1.6. Provisions for supervised hospital clinical training including student evaluation criteria and standardized forms for evaluating Paramedic EMT-P students; and monitoring of preceptors by the training program
- 4.1.6.4.1.7. Provisions for supervised field internship including student evaluation criteria and standardized forms for evaluating Paramedic EMT-P students; and monitoring of preceptors by the training program
- 4.1.8. The location at which the program courses are to be offered and their proposed dates
- 4.1.9. Written agreements between Paramedic EMT-P training program and hospitals and other clinical settings, if applicable, for student placement for clinical education and training.
- 4.1.10. Written agreements between EMT-P Paramedic training program and provider agencies for student placement for field internship training.

~~4.1.7.~~4.1.11. Copy of a CoAEMSP LoR issued to the training institution applying for approval or documentation of current ~~CAAHEP~~ accreditation standards.

~~4.1.8.~~ Table of Contents listing the required topics and skills pursuant to Section ~~100092.07~~100159, Required Course Content

~~4.1.9.~~4.1.12. Course Program material related to any approved optional procedures

4.2. Examination Review

4.2.1. The local EMS Agency shall review the following prior to program approval:

4.2.1.1. Samples of ~~written and skills~~ formative cognitive and psychomotor assessments examinations administered by the training program for periodic testing

4.2.1.2. A final skills competency examination

4.2.1.3. A final ~~written examination~~ formative cognitive and psychomotor assessments administered by the training program

4.2.1.4. Evidence that the program provides adequate facilities, equipment, examination security, and student record keeping

4.2.1.5. A copy of the course completion ~~certificate~~ record