



EMERGENCY MEDICAL TECHNICIAN PROGRAM APPROVAL
EMSAM FEBRUARY 2026

EFFECTIVE DATE: xx/xx/xx

POLICY REFERENCE NO: 2020

SUPERSEDES: 1/11/11

1. PURPOSE

- 1.1.** Establish the standards for EMT training programs in San Francisco
- 1.2.** Define the approval process for application submission and site review

2. POLICY

- 2.1.** A qualified agency wishing to offer an Emergency Medical Technician (EMT) ~~1 (EMT-1)~~ training program shall submit a written request to the local Emergency Medical Services (EMS) Agency.
- 2.2.** Training shall be in compliance with requirements set forth in 22 CCR 10067.01 – 10067.14
~~100065 – 100078~~.
- 2.3.** Program approval or disapproval shall be made in writing by the local EMS Agency to the requesting training program within **ninety (90)** days after receipt of all required documentation.
- 2.4.** **Initial** program approval shall be for four (4) years following the effective date of program approval and may be renewed every four (4) years by following the procedure outlined above for initial program approval.
- 2.5.** All programs and materials shall be subject to periodic ~~on-site~~on-site evaluations by the EMS Agency and the EMS Authority.
- 2.6.** Denial, Revocation, or Suspension of Program Approval
 - 2.6.1.** Non-compliance with any criteria required for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provisions of the California Code of Regulations, Title 22, Division 9, Chapter 2, may result in suspension, or revocation of program approval by the local EMS Agency.
 - 2.6.2.** The program director will be notified in writing of the deficiency and be given an opportunity to comply within a specified period of time.
 - 2.6.3.** Failure to correct deficiencies and/or to otherwise respond to directions will be cause for the local EMS Agency to:
 - 2.6.3.1.** Place the program on a probationary status with conditions for improvement and/or
 - 2.6.3.2.** Denial, withdrawal, or suspension of program approval.

3. PROCEDURE

- 3.1.** All applications made to the EMS Agency shall include:

3.1.1. A statement verifying usage of United States Department of Transportation's EMS Education T-Basic curriculum, DOT HS 811 077A, January 2009 808 149, August 1994, which includes learning objectives, skills protocols, and treatment guidelines

~~3.1.1.~~ 3.1.2. A statement verifying CPR training equivalent to current American Heart Association's (AHA) Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the Healthcare Provider level is a prerequisite for admission to and EMT basic course

~~3.1.2.~~ 3.1.3. Session guidelines or lesson plans

~~3.1.3.~~ 3.1.4. A course outline if different than the State EMT-4 curriculum format

~~3.1.4.~~ 3.1.5. Performance objectives for each skill

~~3.1.5.~~ 3.1.6. Samples of written and skills examinations used for periodic testing

~~3.1.6.~~ 3.1.7. A final skills competency examination

~~3.1.7.~~ 3.1.8. A final written examination

~~3.1.8.~~ 3.1.9. The name and qualifications of the program director, program clinical coordinator, and principal instructor(s) pursuant to Section 10067.06, Teaching Staff

~~3.1.9.~~ 3.1.10. Provisions for clinical hospital and ambulance experience training for EMT-4 programs to include performance objectives pursuant to Section 100067.04, Clinical Experience for EMT

~~3.1.10.~~ 3.1.11. Provisions for course completion by challenge including a challenge examination (if different from final examination)

3.1.12. Provisions for refresher course or any courses required for recertification, plus a refresher exam

~~3.1.11.~~ 3.1.13. A statement verifying usage of the United States Department of Transportation's EMT-Basic Refresher National Standard Curriculum, DOT HS 808 624, September 1996

~~3.1.12.~~ 3.1.14. The location at which the courses are to be offered and their proposed dates

~~3.1.13.~~ 3.1.15. A copy of the course completion certificate

~~3.1.14.~~ 3.1.16. Procedure for the distribution of the local EMS Agency's rules, regulations, and certification process to all categories of students

~~3.1.15.~~ 3.1.17. Table of contents listing the required information listed in this subsection, with corresponding page numbers

3.2. Notification of Courses

3.2.1. The local EMS Agency shall be notified of all course offerings thirty (30) days before the starting date of the course.

3.2.2. Persons or agencies conducting an approved training program must notify the local EMS Agency in writing, in advance when possible and in all cases within thirty (30) days of any change in course content, hours of instruction, program director, program clinical coordinator, or principal instructor(s), with name and qualifications of any new personnel.

- 3.2.3.** The program director must ensure that the program maintains compliance with applicable sections contained in the California Code of Regulations, Title 22, Division 9, Chapter 2.
- 3.2.4.** When changes occur in regulations, the program director must notify the local EMS Agency of compliance with changes within thirty (30) days of the effective date of the regulations.

4. AUTHORITY

- 4.1.** California Health and Safety Code, Division 2.5, Section 1797.107, 1797.109, 1797.170, 1797.173 and 1797.208
- 4.2.** California Code of Regulations, Title 22, Sections 10067.01 – 10067.14 ~~100065-100078~~